



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



Admin-RM-2026-504

27 July 2026

Regional Memorandum
No. 504 s. 2026

**COMPETENCY PROFILING FOR ASSISTANT SCHOOLS
DIVISION SUPERINTENDENTS**

To **Schools Division Superintendents**
All Others Concerned

1. The Regional Search Committee (RSC) through the Administrative Services Division will conduct a competency profiling for DepEd Officials to serve as Officer-in-Charge of the Office of the Assistant Schools Division Superintendent on August 11, 2026 at DepEd RO IV-A CALABARZON, Gate 2 Karangalan Village, Cainta, Rizal from 9:00 am onwards.
2. Interested applicants must possess the following qualifications:
 - a. Career Executive Service (CES) Eligible or Educational Management Test (EMT) passer;
 - b. Holder of a Master's degree in Education or any related courses preferably specializing in educational administration or education and development; and
 - c. With at least three (3) years of leadership and management experience in the Department of Education.
3. Applicants must submit a letter of intent together with a duly filled-out Form 212 (Personal Data Sheet), a copy of the certificate of CES eligibility or resolution for the CES eligibles, or Report of Rating for EMT passers and duly signed certification and service record indicating the leadership and management experience in DepEd on or before August 10, 2026 through email at rsc.calabarzon@deped.gov.ph.
4. For queries, please contact Ms. Ann Geralyn T. Pelias, Chief Administrative Officer at 02-8682-2114 local 480.
5. For immediate and widest dissemination.


CARLITO D. ROCAFORT
Director IV

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Address: Gate 2, Karangalan Village, Cainta, Rizal
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Website: depedcalabarzon.ph



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