



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



13 July 2026

Regional Memorandum
No. 461, s. 2026

**CONSULTATION AND PLANNING WORKSHOP
ON REGIONAL LITERACY AND NUMERACY INITIATIVES**

To **Schools Division Superintendents**

1. To provide avenue among key educational stakeholders to deliberately plan the allocation of funds to support region-wide training, organize School Learning Action Cell (SLAC) sessions, and formulate context-specific instructional roadmaps for Early Language, Literacy and Numeracy and Kindergarten Programs, DepEd CALABARZON, through the Curriculum and Learning Management Division (CLMD) will hold the Consultation and Planning Workshop on Regional Literacy and Numeracy Initiatives on August 24-28, 2026 at a venue that will be announced through a separate issuance.
2. This workshop will enable participants from the 25 Schools Division Offices to formulate and to synchronize their respective Work and Financial Plans (WFP) and Expenditure Matrices (EM) in the Program Management Information System (PMIS) and ensure a transparent, data-driven, and compliant implementation of ELLN and Kindergarten Program Support Funds (PSF). Specifically, participants will be able to:
 - a. collaborate on and draft localized Expenditure Matrices that strategically allocate the downloaded PSF in strict compliance with DepEd Order No. 12, s. 2015 and DepEd Order No. 35, s. 2016;
 - b. Outline operational roadmaps for organizing school-based School Learning Action Cell (SLAC) sessions that focus on the professional development of K-to-3 teachers, specifically integrating the Science of Reading (SoR) and early grade mathematics; and
 - c. establish regional mechanisms for the procurement, development, and deployment of developmentally appropriate teaching and learning materials, such as early grade literacy and numeracy manipulatives, to strengthen foundational classroom instruction across all divisions.

3. To maximize participation and ensure wider representation, the Education Program Supervisor (EPS) are required to attend, and they shall not be nominated to attend multiple workshop components.
 - a. Kindergarten
 - b. Filipino
 - c. English
 - d. Mathematics
 - e. Campus Journalism
4. Meanwhile, in cases where the designated EPS is already assigned to another workshop component or activity on the same schedule, the Schools Division Office (SDO) is requested to nominate an alternative participant, who is a qualified non-teaching personnel with specialization, experience, or responsibilities in the target learning area. SDOs are requested to ensure that all nominees possess the appropriate technical knowledge and are in a position to contribute meaningfully to the consultation and planning activities, as well as support the implementation of the agreed regional literacy and numeracy initiatives.
5. The following significant components of this activity will be issued in a separate issuance:
 - a. Indicative Program of Activities
 - b. Regional Technical Working Group
 - c. Terms of Reference
6. Food of the participants in this five-day activity shall be charged against ELLN funds through direct release as per DepEd Memorandum DM-OULS-2026-246. Meanwhile, travel, incidental and other expenses of the participants shall be charged against division/school local fund or MOOE, whichever is available, subject to the usual government accounting and auditing rules and regulations.
7. For questions and clarifications, you may contact Hazel Angelyn E. Tesoro, Education Program Supervisor in-charge of ELLN and Kindergarten via email at hazelangelyn.tesoro@deped.gov.ph.
8. Immediate dissemination of this Memorandum is desired.


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Director IV