



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PU-LRER01-2026-106

July 28, 2026

CARLITO D. ROCAFORT

Regional Director

DepEd IVA CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Lease of Real Property and Venue with food and accommodation for the **HOLISTIC: HARMONIZED OPERATIONS FOR LEARNER-CENTERED AND INCLUSIVE SUPPORT THROUGH TRANSPARENT IMPLEMENTATION AND COMPLIANCE** on **AUGUST 11-13, 2026**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2026-67 dated March 30, 2026, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On July 28, 2026, during the opening and evaluation of submitted quotations and report, the following three (3) bidders submitted their quotations as follows:

BIDDER	AMOUNT OF BID	REMARKS
M.I. Sevilla Resort	Php1,351,528.00	Complying
Tagaytay Automart Inc. - Tagaytay Country Hotel	Php1,357,600.00	Complying
Marawi Leisure Park Inc. (Tanza Oasis Hotel and Resort)	Php1,402,000.00	Complying

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Lowest Calculated and Responsive Quotation (LCRQ) is **M.I. SEVILLA RESORT** with a proposed quotation amounting to **One Million Three Hundred Fifty-One Thousand Five Hundred Twenty-Eight Pesos (Php1,351,528.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **M.I. SEVILLA RESORT** in the amount of **One Million Three Hundred Fifty-One Thousand Five Hundred Twenty-Eight Pesos (Php1,351,528.00)**.

Thank you.

Very truly yours,

JOCELYN L. MARTIN

Administrative Officer IV
Procurement Unit

DENNIS V. MANAY

Administrative Officer II
Procurement Unit

☒ **APPROVED** ☐ **DISAPPROVED:**

CARLITO D. ROCAFORT

Head of the Procuring Entity

08F/ROA/JLCC



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RO-ASD-F138

Doc. Ref. Code	RO-ASD-F138	Rev	00
Effectivity	10.01.2025	Page	1 of 3



Certificate No. PHP QMS



Republic of the Philippines
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"ANNEX A"

QUOTATION EVALUATION REPORT

Project Title: **HOLISTIC: HARMONIZED OPERATIONS FOR LEARNER-CENTERED AND INCLUSIVE SUPPORT THROUGH TRANSPARENT IMPLEMENTATION AND COMPLIANCE**

Date of Activity: **AUGUST 11-13, 2026**

Approved Budget for the Contract: **ONE MILLION FOUR HUNDRED TWO THOUSAND PESOS (Php1,402,000.00)**

Mode of Procurement: **Lease of Real Property and Venue**

Date of Opening and Evaluation: **July 23, 2026**

Date Posted in the PhilGEPS: **N/A**

Date Posted in the Office Website and Conspicuous Bulletin: **N/A**

RFQ sent to at least four (4) prospective suppliers:

1. Marawi Leisure Park Inc. (Tanza Oasis Hotel and Resort);
2. The Bayleaf Cavite;
3. Tagaytay Automart Inc. - Tagaytay Country Hotel; and
4. M.I. Sevilla Resort.

SUBMITTED QUOTATION/S:

Name of Bidder	Amount of Bid	Remarks
M.I. Sevilla Resort	Php1,351,528.00	Complying
Tagaytay Automart Inc. - Tagaytay Country Hotel	Php1,357,600.00	Complying
Marawi Leisure Park Inc. (Tanza Oasis Hotel and Resort)	Php1,402,000.00	Complying

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LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement (OSS)	✓		Comply
Specifications	✓		Comply

On July 28, 2026, the end-user conducted its ocular inspection. Based on the Ocular Inspection report as follows:

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"The undersigned conducted an ocular inspection at the complying bidders as specified in the subject for the indicated purpose on July 27, 2026.

*As per the inspection conducted using appendix B - Documentary Requirement Alternative Methods of Procurement - Lease of Real Property and Venue - Rating Factors and Determination of Reasonableness of Rental and ESSD Ocular Inspection Report, it is hereby highly recommended that M.I. Sevilla Hotel and Resort, Lucena City, Quezon, be the venue for the activity **(HOLISTIC: Harmonized Operations for Learner-Centered and Inclusive Support Through Transparent Implementation and Compliance)** as it fits the requirement and objectives of the program/activity.*

Further, it has a spacious parking area/plenary hall, open space for physical activities, and can provide a single bed for every participant.

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That based on the result of the ocular inspection reflected in the Rating Factors and Determination of Reasonableness of Rental Rate, are as follows:

Name	Rating
M.I. Sevilla Resort	95.05%
Tagaytay Automart Inc. - Tagaytay Country Hotel	94.625%
Marawi Leisure Park Inc. (Tanza Oasis Hotel and Resort)	94.925%

The report containing the result of the evaluation and its attachments is attached hereto as Annex "A" made an integral part hereof;

That upon evaluation or careful examination of the technical specification submitted, it was found that **M.I. SEVILLA RESORT**, is compliant with its proposal in the total amount of **ONE MILLION THREE HUNDRED FIFTY-ONE**

THOUSAND FIVE HUNDRED TWENTY-EIGHT PESOS (Php1,351,528.00) and is hereby declared as the Lowest Calculated and Responsive Quotation (LCRQ);

That based on the findings above cited the undersigned **RECOMMENDS** that the contract be awarded to **M.I. SEVILLA RESORT** having complied with all the requirements and thus declared as the Lowest Calculated and Responsive Quotation (LCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this July 28, 2026 at Cainta, Rizal.


JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit


DENNIS V. MANAY
Administrative Officer II
Procurement Unit