



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



16 July 2026

Regional Memorandum
No. 486, s.2026

**LEARNER INFORMATION SYSTEM TAGGING
FOR SCHOOL YEAR 2026-2027**

To **Schools Division Superintendents**
Government Assistance and Subsidies (GAS) Program SDO Focal Person
ESC and SHSVP Participating School Heads
All Others Concerned

1. Relative to DepEd Memorandum OUF-2026-1619 dated July 13, 2026 on the proper tagging of learners in the Learner Information System (LIS), all Education Service Contracting (ESC) grantees and Senior High School Voucher Program (SHSVP) participating schools are directed to ensure the correct tagging of learners. Proper tagging is essential to ensure that ESC and SHSVP beneficiaries are appropriately identified and prioritized.
2. In this regard, all participating schools are reminded to correctly tag eligible learners as ESC grantees or SHS Qualified Voucher Recipients (QVRs) and refer to the LIS tagging procedures contained in the attached memorandum.
3. Furthermore, it is reiterated that all ESC and SHS Voucher Program (SHSVP) participating schools shall ensure the accurate, complete, and timely encoding, updating, and validation of learner and school information in both the Basic Education Information System (BEIS) and the Learner Information System (LIS). Failure to update the required information within the prescribed timelines shall constitute a light offense, in accordance with DepEd Order No. 11, s. 2026, titled "Revised Guidelines on the Implementation of Expanded Government Assistance to Students and Teachers in Private Education (E-GASTPE) in the Department of Education."
4. Immediate compliance and dissemination of this Memorandum to all GASTPE participating private schools is desired.


CARLITO D. ROCAFORT
Director IV

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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM

OUF-2026-1619

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ESC AND SHSVP PARTICIPATING SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
Officer-In-Charge
Office of the Undersecretary for Finance

SUBJECT : LEARNER INFORMATION SYSTEM TAGGING FOR SCHOOL
YEAR 2026-2027

DATE : JUL 13 2026

This refers to the use of the Basic Education Enrollment Form (BEEF), in compliance with DepEd Order No. 17, s. 2025, titled "*Revised Basic Education Enrollment Policy*." BEEF is used to collect learners' personal information which shall be used to create and/or update the learner profiles in the Learner Information System (LIS).

Further, DepEd Order No. 27, s. 2019, titled "*Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes*," provides that class advisers in public schools and designated school system administrators or school registrars in private schools must ensure that all learner profiles are updated regularly.

In this regard, all Educational Service Contracting (ESC) and Senior High School Voucher Program (SHSVP) participating schools are hereby reminded to ensure the proper tagging of learners in the LIS. Proper tagging ensures that the ESC grantees and SHS Voucher Program Beneficiaries (VPBs) are appropriately prioritized under the categories provided in DepEd Order No. 11, s. 2026, titled "*Revised Guidelines on the Implementation of Expanded Government Assistance to Students and Teachers in Private Education (E-GASTPE) in the Department of Education*."

Furthermore, participating schools are also reminded to correctly tag learners as ESC grantees or SHS Qualified Voucher Recipients (QVRs). For guidance, please refer to the following LIS tagging procedures:

Table 1. LIS Tagging Procedures

Tagging Facility	Manual
Pantawid Pamilyang Pilipino Program (4Ps)	https://tinyurl.com/4PsGuide
Indigenous Peoples	https://tinyurl.com/IPUserGuide
Learners with Special Educational Needs	https://tinyurl.com/LSENGuide
ESC grantees and SHS QVRs	https://tinyurl.com/ESCandSHSQVRIDUserGuide

Source: <https://support.lis.deped.gov.ph/support/>

Lastly, all ESC and SHSVP participating schools must ensure the accurate and timely encoding, updating, and validation of learner and school information in both the BEIS and the LIS. Failure to update data within the prescribed timelines shall constitute a light offense, as stipulated in DepEd Order No. 11, s. 2026.

For immediate dissemination and strict compliance.