



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



QAD-RM-2026-453

09 July 2026

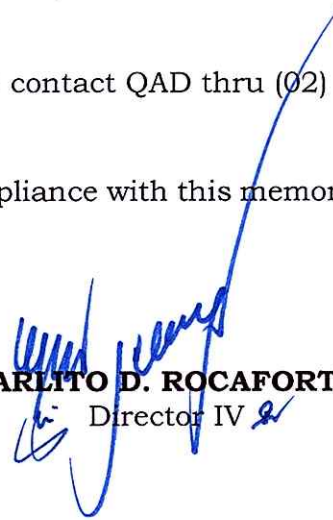
Regional Memorandum
No. 453, s. 2026

**MONITORING OF THE PRIVATE SCHOOLS
OFFERING HOMESCHOOLING PROGRAM**

To: **Schools Division Superintendents**
Private School Administrators
All Others Concerned

1. Pursuant to **DepEd Order 001, s. 2022**, Policy Guidelines on the Homeschooling Program, and **DepEd Order No. 88, s. 2010**, which provides that all private educational institutions shall be subject to reasonable supervision and regulation by the Department, this Office, through the Quality Assurance Division (QAD), hereby announces the conduct of monitoring activities for private schools offering Homeschooling Program on August to December 2026.
2. The monitoring activity aims to:
 - a. assess the compliance of private schools with the provisions of DepEd Order No. 001, s. 2022, and other applicable DepEd policies, standards, and guidelines governing the implementation of Homeschooling Program;
 - b. determine the extent of program implementation and adherence to prescribed quality assurance standards;
 - c. identify strengths, best practices, areas for improvement, and challenges encountered by schools in implementing the program; and
 - d. provide appropriate technical assistance and policy recommendations to support the continuous improvement of the Homeschooling Program.
3. The monitoring shall cover all private schools in Region IV-A CALABARZON that have been granted authority to offer the Homeschooling Program. The activity shall be composed of QAD and CLMD EPSs, and Chiefs, in coordination with the monitoring team of the Schools Division Offices, composed of SGOD Chief, CID Chief, Planning Officers, Private School Coordinators, and PSDS per District.
4. Schools Division Offices, through their Private School Coordinators, are requested to coordinate with the concerned private schools regarding the schedule of monitoring visits and ensure the availability of the necessary documents and key personnel during the conduct of the activity. Attached hereto is **Enclosure 1: Monitoring Tool for Private Schools offering Homeschooling Program** for reference.

5. A virtual orientation shall be conducted on **July 28, 2026**, at 9:00 AM by QAD to guide and inform the RO personnel and the SDO counterparts on the monitoring guidelines and procedures including the schedule and target dates of submission of the monitoring report. The QAD shall provide the meeting link before the orientation.
6. Travel and other incidental expenses of the RO monitors relative to the conduct of this activity shall be charged against regional funds while the Schools Division Office shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. This memorandum serves as the Authority to Travel of the Regional Monitoring Officials.
8. For clarification and further details, please contact QAD thru (02) 8682-2114 or email at qad.calabarzon@deped.gov.ph.
9. Immediate dissemination of and strict compliance with this memorandum are desired.



CARLITO D. ROCAFORT
Director IV



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

**MONITORING CHECKLIST FOR PRIVATE SCHOOLS
OFFERING HOMESCHOOLING PROGRAM**

Part I: General Information

Division:			
Name of School:			
School Address:			
School ID:			
Name of School Head:			
Contact No. of School Head:			
Homeschool Permit No.:			
Date Issued:			
School Year Coverage:			
Enrollment Data:			
Grade Level	No. of Homeschoolers	School Year Covered	Learning Delivery Modality
Kindergarten			
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
Total			

Part II: INSTRUCTIONS TO THE MONITORING TEAM

Please accomplish this monitoring tool based on the actual observation and MOVs presented. Ensure that MOVs presented must be scrutinized and recorded. Indicate under remarks, what needs to be done/improved and other observations that may support your findings based on MOVs and interviews. Thank you.

For each indicator, place a check mark (✓) under the appropriate compliance rating and indicate the evidence presented, findings/remarks, technical assistance needed, and recommended action points.

Compliance Rating Scale**Scale Description**

- 3 Fully Compliant – Indicator is fully met and supported by sufficient evidence; implementation is evident and functional.
- 2 Partially Compliant – Indicator is present but implementation and/or documentation needs strengthening.
- 1 Minimally Compliant – Limited evidence of implementation is present; major improvements are needed.
- 0 Not Compliant – No evidence presented or indicator is not being implemented.

No.	Indicators	MOVs	0	1	2	3	Findings/ Remarks
A. PROGRAM GOVERNANCE AND ADMINISTRATION							
1.	The school has authority/approval to implement the Homeschooling Program in accordance with applicable DepEd policies and requirements.	Government Permit/Recognition/ Authority to offer the program; approval documents					
2.	The school has a Homeschooling Program implementation framework/manual containing policies, procedures, curriculum, assessment, and learner support mechanisms.	Homeschooling Program Manual/Handbook					
3.	The school has designated a Homeschooling Program Coordinator/Focal Person with clear roles and responsibilities.	Designation order, office order, terms of reference					
4.	The school has an internal organizational structure or mechanism for administering and supervising the Homeschooling Program.	Organizational chart, committee structure, office issuances					
5.	The school has an annual implementation plan/calendar for the Homeschooling Program.	Annual work plan, implementation calendar, activity matrix					

6.	The school has a system for communication and coordination with parents/guardians and homeschooling learners.	Communication protocols, advisories, group communication logs, meeting schedules					
7.	The school has established internal monitoring and reporting mechanisms for homeschooling learners and program implementation.	Monitoring tracker, progress monitoring tools, accomplishment reports					
8.	The school has a mechanism for addressing learner/parent concerns, complaints, and requests for support.	Helpdesk process, issue logbook, referral forms, action taken reports					
B. LEARNER ADMISSION, ELIGIBILITY, AND ENROLLMENT							
9.	The school has documented admission and screening procedures for learners applying to the Homeschooling Program.	Admission guidelines, screening forms, interview records					
10.	Only eligible learners are admitted to the Homeschooling Program based on applicable policy requirements and school screening procedures.	Learner records, profile forms, supporting documents, assessment/interview results					
11.	Each learner has complete enrollment records and supporting documents required for admission to the Homeschooling Program.	Enrollment forms, school forms, report card, birth certificate, learner profile, and other supporting documents					
12.	The parent/guardian has formally signified intent and commitment to undertake homeschooling responsibilities.	Letter of intent/application form, signed parent commitment/undertaking, agreement forms					
13.	The school conducts pre-enrollment orientation/conference with parents/guardians and learners prior to admission to the program.	Orientation program, attendance sheets, conference records, acknowledgment forms					
14.	Each homeschooling learner has an individual learning plan or equivalent learning arrangement duly discussed with the parent/guardian.	Individual learning plan, parent acknowledgment, learner program of study					
C. CURRICULUM IMPLEMENTATION, LEARNING DELIVERY, AND INSTRUCTION							
15.	The school's Homeschooling Program curriculum is aligned	Curriculum map, curriculum guide					

	with the K to 12 curriculum and relevant learning standards prescribed by DepEd.	alignment, scope and sequence, learning plan					
16.	The school provides a structured learning plan, schedule, or pacing guide for each homeschooling learner.	Individual learning plan, weekly/monthly schedule, subject plan, pacing guide					
17.	Learning competencies, performance standards, outputs, and assessment requirements are clearly communicated to parents/guardians and learners.	Orientation materials, learner guides, subject guides, learning packets					
18.	The learning delivery arrangements are appropriate to the learner's context, developmental level, and grade level requirements.	Delivery plan, lesson guides, consultation schedules, samples of learning activities					
19.	Teachers provide instructional guidance, academic consultation, and feedback to homeschooling learners and/or parent-facilitators on a regular basis.	Consultation logs, communication records, feedback sheets, checked outputs					
20.	The school has a system for periodic parent-teacher and/or learner-teacher conferences to monitor progress and address learning needs.	Conference schedules, minutes, attendance sheets, progress conference notes					
21.	Learning tasks and activities are developmentally appropriate and responsive to learner needs and context.	Learning materials, activity sheets, differentiated tasks, intervention records					
22.	Intervention or remediation measures are provided for learners who encounter learning difficulties or fail to meet expected standards.	Intervention plan, remediation logs, learner support plan, progress reports					
D. PARENT/GUARDIAN AS LEARNING FACILITATOR							
23.	Parents/guardians are properly oriented on their role as primary learning facilitators under the Homeschooling Program.	Orientation materials, attendance sheets, signed acknowledgment					
24.	Parents/guardians understand the learner's individual learning plan, schedule, and expected outputs/assessment requirements.	Interview, parent acknowledgment forms, learning plan discussion records					

25.	Parents/guardians regularly supervise, monitor, and document the learner's progress at home.	Parent monitoring logs, learner journals, home progress tracker					
26.	Parents/guardians maintain regular communication and consultation with the school and subject teachers.	Communication logs, consultation records, conference attendance					
27.	Parents/guardians submit required learner outputs, reports, and other documentary requirements within the prescribed timelines.	Submission logs, compliance tracker, portfolio submission records					
28.	The school provides support, coaching, or intervention to parents/guardians who encounter difficulties in facilitating learning at home.	Coaching records, advisory notes, parent support sessions, intervention logs					
E. LEARNING RESOURCES AND HOME LEARNING ENVIRONMENT							
29.	The school provides or prescribes learning resources aligned with the K to 12 curriculum and the learner's grade level.	Modules, textbooks, workbooks, digital resources, learning packets					
30.	Learning resources are age-appropriate, sufficient, and accessible to the homeschooling learner.	Samples of learning materials, resource inventory, learner resource list					
31.	The school provides guidance to parents/guardians in organizing a safe, supportive, and conducive home learning environment.	Home learning environment guide, orientation materials, advisories					
32.	The learner has access to the learning materials, devices, and/or other resources necessary to complete learning tasks.	Parent declaration, resource checklist, learner support records					
33.	The school monitors whether the learner's home learning environment is conducive to regular study and participation in the program.	Home learning environment checklist, interview records, monitoring notes					
F. ASSESSMENT OF LEARNING AND ACADEMIC PROGRESS							
34.	The school has an assessment plan/guidelines for homeschooling learners consistent with DepEd policy and school assessment standards.	Assessment plan, grading guidelines, school policy on learner assessment					

35.	Assessment tasks and activities are aligned with curriculum standards, learning competencies, and intended learning outcomes.	Test papers, performance tasks, rubrics, project guidelines, portfolio requirements					
36.	The school regularly assesses learner progress through appropriate formative and summative assessments.	Test results, progress reports, portfolio records, assessment tracker					
37.	Learner outputs, portfolios, and assessment records are collected, reviewed, and properly documented.	Portfolios, output folders, digital records, checked outputs					
38.	Teachers provide timely feedback on learner performance and progress to both learners and parents/guardians.	Feedback forms, annotated outputs, consultation notes, report cards					
39.	The basis for grading, promotion, and completion is clearly explained to parents/guardians and learners.	Parent orientation materials, grading policy, acknowledgment forms					
40.	The school maintains integrity, fairness, and validity in the conduct of assessments for homeschooling learners.	Assessment procedures, validation records, test administration protocols					
G. LEARNER SUPPORT, WELL-BEING, AND PROTECTION							
41.	The school has mechanisms for providing academic, socio-emotional, guidance, and other learner support services to homeschooling learners.	Guidance program, counseling records, learner support plans, referral records					
42.	The school regularly monitors learner engagement, participation, progress, and well-being while enrolled in the program.	Progress monitoring sheets, learner check-ins, anecdotal records, case monitoring sheets					
43.	The school has a referral mechanism for learners needing specialized intervention or support services.	Referral forms, intervention plans, case conference notes, coordination records					
44.	Child protection, learner welfare, and safety protocols are communicated to homeschooling learners and their parents/guardians.	Child protection orientation records, handbook provisions, advisories					
45.	The school has documented procedures for responding to issues affecting learner safety,	Incident reports, action taken reports,					

	welfare, participation, or continued engagement in the Homeschooling Program.	case management records					
	H. RECORDS MANAGEMENT, REPORTING, AND CONTINUOUS IMPROVEMENT						
46.	The school maintains complete, updated, and secure records of homeschooling learners and program implementation documents.	Learner folders, masterlist, database, homeschool records, electronic files					
47.	The school maintains documentation of orientation activities, learning plans, assessment records, parent conferences, and monitoring reports.	Program documentation folders, reports, attendance sheets, communication logs					
48.	Required reports and data on the Homeschooling Program are submitted to the SDO/RO in a timely manner.	Submitted reports, transmittal letters, acknowledgment receipts					
49.	The school conducts internal monitoring and review of its Homeschooling Program implementation.	Internal monitoring reports, school self-assessment, action plans					
50.	Findings from internal or external monitoring are used to improve program implementation, learner support, and policy compliance.	Improvement plans, technical assistance action plan, revised procedures					

Part III. SUMMARY OF AREA RATINGS

Monitoring Area	Total Score Obtained	Highest Possible Score	Percentage	Interpretation
A. Program Governance and Administration				
B. Learner Admission, Eligibility, and Enrollment				
C. Curriculum Implementation, Learning Delivery, and Instruction				
D. Parent/Guardian as Learning Facilitator				
E. Learning Resources and Home Learning Environment				
F. Assessment of Learning and Academic Progress				
G. Learner Support, Well-being, and Protection				
H. Records Management, Reporting, and Continuous Improvement				
OVERALL				

Verbal Interpretation

Percentage	Interpretation
90%–100%	Highly Compliant
75%–89%	Compliant
50%–74%	Partially Compliant
Below 50%	Needs Immediate Technical Assistance / Non-Compliant

Computation for the % of Compliance:

$$\% \text{ of Compliance} = \frac{\{(\text{Total No. of "Check" under Fully Compliant}) \times 3 + (\text{Total No. of "Check" under Partially Compliant}) \times 2 + (\text{Total No. of "Check" under Minimally Compliant})\}}{\text{Total No. of Indicators} \times 3} \times 100\%$$

Over-all Findings / Observations:

Comments / Suggestions:

Commendable / Sound Practices Noted:

Challenges Encountered in the Homeschooling Program Implementation:

(pls. specify if any):

Implemented Interventions / Strategies to address challenges: (pls. specify if any):

Over-all Recommendations:

Name of Monitoring Official:

Position:

(Signature Over Printed Name)

Name of Monitoring Official:

Position:

(Signature Over Printed Name)

Name of Monitoring Official:

Position:

(Signature Over Printed Name)

Conforme:

Name of School Head:

Position:

(Signature Over Printed Name)