

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



June 15, 2026

Regional Memorandum
No. 389 s. 2026

**UPDATES ON THE ORIENTATION, ONBOARDING, AND
DEPLOYMENT ARRANGEMENTS FOR DOLE-DEPED
GOVERNMENT INTERNSHIP PROGRAM (GIP)
BENEFICIARIES IN SUPPORT OF LITERACY AND
NUMERACY REMEDIATION PROGRAMS
IN CALABARZON**

To **Schools Division Superintendents**
Assistant Schools Division Superintendents
Chief Education Supervisors, CID and SGOD
Schools Division Office ARAL/SHS Remediation Focal Persons
Schools Division Office HRMO/Personnel Officers
Public Schools District Supervisors
Public Elementary and Secondary School Heads

1. In reference to Regional Memorandum No. 224, s. 2026 titled *Participation of DepEd CALABARZON Field Personnel in the Implementation of the DOLE-DepEd GIP under the ARAL Program* and Regional Memorandum No. 335, s. 2026 titled *Identification, Screening, Deployment, Monitoring, and Reporting of Department of Labor and Employment (DOLE) GIP Beneficiaries in Support of DepEd Remediation Programs for Literacy and Numeracy* this Office, through the Curriculum and Learning Management Division (CLMD), informs all concerned of the updated arrangements relative to the orientation, onboarding, contract signing, submission of documents, and deployment of DOLE-DepEd GIP beneficiaries.
2. The final list of the 200 GIP beneficiaries, target schools or deployment locations, and other related details shall be coordinated and validated by the concerned DOLE Provincial Offices with the respective Schools Division Offices.
3. All are informed that the orientation of the GIP beneficiaries shall be conducted by the concerned DOLE Provincial Offices. The schedule, mode or modality, and specific instructions for the orientation and other related onboarding activities shall be determined and issued by the respective DOLE Provincial Offices.

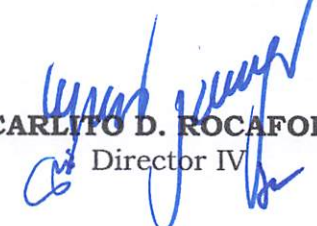


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4. The contract signing, submission and validation of documentary requirements, and other related onboarding processes shall likewise be facilitated by the concerned DOLE Provincial Offices, in coordination with the respective Schools Division Offices.
5. Schools Division Office ARAL/SHS Remediation Focal Persons and HRMO/Personnel Officers are requested to coordinate closely with their respective DOLE Provincial Offices for the orientation schedule, onboarding instructions, contract signing arrangements, documentary requirements, and other implementation details. The contact numbers of the DOLE Provincial Offices have already been provided to the SDO ARAL Focal Persons.
6. All communications, instructions, advisories, forms, and related documents concerning the orientation, onboarding, contract signing, submission of documents, and deployment of GIP beneficiaries shall be received and verified only through official DepEd and DOLE communication channels. SDOs, schools, and GIP beneficiaries are advised to exercise due diligence in acting on instructions received through unofficial or unverified channels.
7. The updated and additional forms, including the new versions of relevant templates and other documentary requirements, shall be discussed by the concerned DOLE Provincial Offices during the orientation and onboarding activities. SDOs are advised to ensure the attendance and active participation of the identified GIP beneficiaries in the orientation and related activities to avoid delays in onboarding, deployment, reporting, and payroll processing.
8. The target start of deployment and implementation of the GIP Tutor engagement shall be within June 2026, subject to the final instructions and completion of onboarding requirements of DOLE.
9. For further inquiries and concerns, please contact **Hazel Angelyn E. Tesoro**, Regional Focal Person for ARAL and Reading Programs; **Gilbert O. Cruz**, Regional Focal Person for SHS and Mathematics Programs; and **Dr. Viernalyn M. Nama**, Chief Education Supervisor at the CLMD, through email at clmd.calabarzon@deped.gov.ph.
10. Immediate dissemination of and compliance with this Memorandum are desired.


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Director IV