



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



10 June 2026

**Regional Memorandum**  
No.373 s.2026

**DISSEMINATION OF SCHEDULE OF WEEKLY MEETINGS  
REGARDING THE IMPLEMENTATION AND MONITORING  
OF SCHOOL INFRASTRUCTURE PROJECTS  
AND OTHER RELATED MATTERS**

To: **Schools Division Superintendents**

1. In reference to the DepEd Unnumbered Memorandum dated June 4, 2026<sup>1</sup>, this Office, through the Education Support Services Division, disseminates the schedule of weekly meetings regarding the implementation and monitoring of school infrastructure projects and other related matters.
2. The activity aims to ensure timely updates, address implementation issues, and align action plans across the regions.
3. Participants in this activity include Regional/ Division Engineers, DepEd Project Engineers, and Architects under Contract of Service.
4. The weekly meetings will be hosted by the DepEd Central Office – Education Facilities Division. The meeting details are as follows:  
**Link:** <https://tinyurl.com/WeeklyInfraMeetingREsDEs2026>  
**Meeting ID:** 438 382 105 024 51  
**Passcode:** BJ2ja97S
5. Enclosure A provides the schedule of the weekly meetings.
6. For more information or queries, please contact Engr. Jamaica Rose G. Rolloque of the Education Support Services Division at (02) 8682 – 2114 local 430.
7. Immediate dissemination and compliance with this Memorandum are highly desired.

**CARLITO D. ROCAFORT,**  
Director IV

03/ROE5

<sup>1</sup> Notice of Meeting for the Weekly Meetings regarding the Implementation and Monitoring of School Infrastructure Projects and Other Related Matters



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Certificate No. PHP QMS  
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Enclosure No. 1 to Regional Memorandum No. \_\_\_\_s, 2026

### SCHEDULE OF WEEKLY MEETINGS

| <b>Date</b>                   | <b>Attendees</b>                                  |
|-------------------------------|---------------------------------------------------|
| June 11, 2026 (Thursday)      | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| June 18, 2026 (Thursday)      | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| June 25, 2026 (Thursday)      | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| July 2, 2026 (Thursday)       | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| July 9, 2026 (Thursday)       | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| July 16, 2026 (Thursday)      | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| July 23, 2026 (Thursday)      | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| July 30, 2026 (Thursday)      | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| August 6, 2026 (Thursday)     | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| August 13, 2026 (Thursday)    | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| August 20, 2026 (Thursday)    | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| August 27, 2026 (Thursday)    | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| September 3, 2026 (Thursday)  | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| September 10, 2026 (Thursday) | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| September 17, 2026 (Thursday) | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| September 24, 2026 (Thursday) | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| October 1, 2026 (Thursday)    | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| October 8, 2026 (Thursday)    | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| October 15, 2026 (Thursday)   | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| October 22, 2026 (Thursday)   | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| October 29, 2026 (Thursday)   | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| November 5, 2026 (Thursday)   | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| November 12, 2026 (Thursday)  | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |

|                              |                                                   |
|------------------------------|---------------------------------------------------|
| November 19, 2026 (Thursday) | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| November 26, 2026 (Thursday) | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| December 3, 2026 (Thursday)  | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| December 10, 2026 (Thursday) | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| December 17, 2026 (Thursday) | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |

| <b>Timeslot</b> | <b>Attendees</b> |
|-----------------|------------------|
| 9:00AM-9:30AM   | Region I         |
| 9:30AM-10:00AM  | Region II        |
| 10:00AM-10:30AM | Region III       |
| 10:30AM-11:00AM | Region IV-A      |
| 11:00AM-11:30AM | Region IV-B      |
| 11:30AM-12:00NN | Region V         |
| 1:00PM-1:30PM   | CAR              |
| 1:30PM-2:00PM   | NCR              |



Republic of the Philippines  
**Department of Education**  
EDUCATION FACILITIES DIVISION

FOR : Regional Directors  
School Division Superintendents  
Regional/Division Engineers  
All Concerned

FROM :   
**MICHAEL OLIVER DE GUZMAN**  
Director III  
Education Facilities Division

SUBJECT : **NOTICE OF MEETING FOR THE WEEKLY MEETINGS REGARDING  
THE IMPLEMENTATION AND MONITORING OF SCHOOL  
INFRASTRUCTURE PROJECTS AND OTHER RELATED MATTERS**

DATE : June 04, 2026

Pursuant to the mandate of the Department of Education (DepEd) to ensure the effective and efficient delivery of educational infrastructure programs nationwide, and in line with the thrust of the Educational Facilities Division (EFD) to strengthen project monitoring, coordination, and compliance, Weekly Virtual Meetings shall be conducted to ensure timely updates, address implementation issues, and align action plans across regions.

The **revised schedule** for the remainder of the weekly meetings for the second half of the year is as follows:

| Date                      | Attendees                                         |
|---------------------------|---------------------------------------------------|
| June 11, 2026 (Thursday)  | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| June 18, 2026 (Thursday)  | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| June 25, 2026 (Thursday)  | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| July 2, 2026 (Thursday)   | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| July 9, 2026 (Thursday)   | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| July 16, 2026 (Thursday)  | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| July 23, 2026 (Thursday)  | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| July 30, 2026 (Thursday)  | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| August 6, 2026 (Thursday) | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |



|                               |                                                   |
|-------------------------------|---------------------------------------------------|
| August 13, 2026 (Thursday)    | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| August 20, 2026 (Thursday)    | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| August 27, 2026 (Thursday)    | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| September 3, 2026 (Thursday)  | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| September 10, 2026 (Thursday) | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| September 17, 2026 (Thursday) | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| September 24, 2026 (Thursday) | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| October 1, 2026 (Thursday)    | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| October 8, 2026 (Thursday)    | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| October 15, 2026 (Thursday)   | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| October 22, 2026 (Thursday)   | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| October 29, 2026 (Thursday)   | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| November 5, 2026 (Thursday)   | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
| November 12, 2026 (Thursday)  | CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII |
| November 19, 2026 (Thursday)  | CAR, NCR, Region I, II, III, IV-A, IV-B, V        |
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In the interest of time, for this reporting cycle, we will be implementing a timeslot based schedule wherein 1 Region would be in the meeting for the reporting session to encourage our Regional and Division engineers to participate more actively in the discussions as well as to limit their involvement in matters that only concern their regional area.

The **presentation schedule** for the meeting dates with CARAGA, NIR, Region VI, VII, VIII, IX, X, XI, XII as the attendees for the remainder of the weekly meetings for the second half of the year is as follows:

| Timeslot      | Attendees  |
|---------------|------------|
| 8:30AM-9:00AM | Region VII |
| 9:00AM-9:30AM | Region VI  |

|                 |             |
|-----------------|-------------|
| 9:30AM-10:00AM  | Region VIII |
| 10:00AM-10:30AM | Region IX   |
| 10:30AM-11:00AM | Region X    |
| 11:00AM-11:30AM | Region XI   |
| 11:30AM-12:00NN | Region XII  |
| 1:00PM-1:30PM   | CARAGA      |
| 1:30PM-2:00PM   | NIR         |

The **presentation schedule** for the meeting dates with CAR, NCR, Region I, II, III, IV-A, IV-B, V as the attendees for the remainder of the weekly meetings for the second half of the year is as follows:

| <b>Timeslot</b> | <b>Attendees</b> |
|-----------------|------------------|
| 9:00AM-9:30AM   | Region I         |
| 9:30AM-10:00AM  | Region II        |
| 10:00AM-10:30AM | Region III       |
| 10:30AM-11:00AM | Region IV-A      |
| 11:00AM-11:30AM | Region IV-B      |
| 11:30AM-12:00NN | Region V         |
| 1:00PM-1:30PM   | CAR              |
| 1:30PM-2:00PM   | NCR              |

Please see the meeting details below:

**Link:** <https://tinyurl.com/WeeklyInfraMeetingREsDEs2026>

**Meeting ID:** 438 382 105 024 51

**Passcode:** BJ2ja97S

**Agenda:**

1. Weekly Updating of Monitoring Templates for All Basic Education Facilities Fund (BEFF) Programs
2. Updates on the LGU Implemented Classrooms for 2026 (Procurement Status, Physical Accomplishment, Concerns and Issues)
3. Any other urgent deliverables/reports needed that would be disseminated through the Regional and Division group chats

We would also like to remind the Regional and Division engineers to fully fill up the columns of the prescribed (monitoring) templates especially for fields such as: Date of Completion, Physical Targets (No. of Classrooms), and the Latest Accomplishment Percentage and Status of the projects.

In this regard, all concerned Regional Offices and Schools Division Offices are hereby directed to extend their full support and cooperation to this initiative.

Should you have any questions on the abovementioned subject, you may contact the Education Facilities Division through 8638-7110 or email at [efd.od@deped.gov.ph](mailto:efd.od@deped.gov.ph).

For strict compliance.

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