



ESSD-RM-2026-370

Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON

09 June 2026

**Regional Memorandum**

No. 370 s. 2026

**CLEARANCE ON THE REVIEWED FY 2026 DPRP PROJECT PROPOSALS AND AUTHORITY TO PROCEED WITH THE PREPARATION OF THE EXPENDITURE MATRIX AND WORK AND FINANCIAL PLAN (BATCH 1)**

To : **Schools Division Superintendents**

1. In reference to the Memorandum DRRMS-05-19-2026-0004<sup>1</sup>, and DRRMS Memorandum No. DRRMS-05-14-2026-0002<sup>2</sup>, this informs all concerned offices of the approval of the FY 2026 DPRP project proposals.
2. All Schools Division Offices (SDOs) are hereby authorized to implement their proposed programs with the preparation of the Expenditure Matrix and Work and Financial Plan (WFP) for Batch 1 of approved PPAs.
3. The following directives shall be observed:
  - a) Strict adherence to Section VII of the DPRP Implementing Guidelines (per Memorandum No. OM-OUOPS-2026-04-00244) is required in the preparation of the Expenditure Matrix and WFP.
  - b) All SDOs must ensure that at least eighty percent (80%) of the downloaded DPRP funds are obligated within six (6) months from the issuance of the Sub-Allotment Release Order (Sub-ARO).
  - c) Coordination with the Regional DRRM Office is encouraged for technical guidance and compliance monitoring.
4. Monthly coordination and review meetings will be conducted through the Division DRRM Coordinators to monitor fund utilization and program implementation. Details will be issued separately.
5. The prescribed templates for the monthly Program, Activities, and Projects (PAPs) Review may be accessed through the following link:  
<https://bit.ly/4tXMhvA>.

<sup>1</sup> Clearance on the Reviewed FY 2026 DPRP Project Proposals and Authority to Proceed with the Preparation of the Expenditure Matrix and Work and Financial Plan (Batch 1)

<sup>2</sup> Immediate Utilization of Unobligated Funds under the FY 2025 Disaster Preparedness and Response Program (DPRP) and Implementation of Monthly Program, Activities, and Projects (PAPs) Review



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6. For inquiries, contact Dr. Ramil G. Ginete, Project Development Officer IV of the Education Support Services Division at (02) 8682-2114 loc 430 or email [essd.calabarzon@deped.gov.ph](mailto:essd.calabarzon@deped.gov.ph).
7. Immediate dissemination of this Memorandum to all concerned personnel is highly desired.

  
**CARLITO D. ROCAFORT**  
Director IV

03/ ROE2/ROE6/ROE/TMJ