

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



FTAD-RM-2026-403

June 18, 2026

Regional Memorandum
No.403 s.2026

**WORKSHOP ON THE DEVELOPMENT AND
OPERATIONALIZATION OF STRATEGIC TECHNICAL
ASSISTANCE INTERVENTION PROGRAMS
ACROSS SBM DIMENSIONS**

To: **Schools Division Superintendents**

1. In reference to DepEd Order No. 52, s. 2015¹ and Regional Memorandum No. 307 s. 2026², this Office through the Field Technical Assistance Division will conduct a Workshop on the Development and Operationalization of Strategic Technical Assistance Intervention Programs Across SBM Dimensions on July 22-24, 2026, at a venue that will be announced in a separate memorandum.
2. The activity aims to:
 - a. Review and validate their understanding of the Revitalized TA Operational Framework of DepEd Region IV-A CALABARZON, including the roles, accountabilities, and lines of authority across governance levels.
 - b. Apply standardized TA tools and forms to ensure uniform and compliant implementation of TA engagements, including complete and accurate documentation of requests, actions taken, outputs, and results
 - c. Execute the TA cycle end-to-end by correctly identifying required outputs and decision points at each stage of engagement—intake, triage, diagnosis, TA planning, delivery, documentation, monitoring, and closure—to ensure TA interventions are trackable, time-bound, and measurable.
 - d. Develop an “ideal” accomplished TA Resource Package aligned across the six SBM dimensions, integrating TA interventions that strengthen school-based management (SBM)
3. The participants in this activity from the Regional Office are the Functional Division Chiefs or Representatives while from the Schools Division Office (SDO) are the SGOD Chiefs, CID Chiefs, and SBM/SGC Coordinators.

¹ New Organizational Structures of the Central, Regional and Schools Divisions of the Department of Education

² Operationalization of the Vetted Technical Assistance (TA) Process, System, Mechanism, and Tools

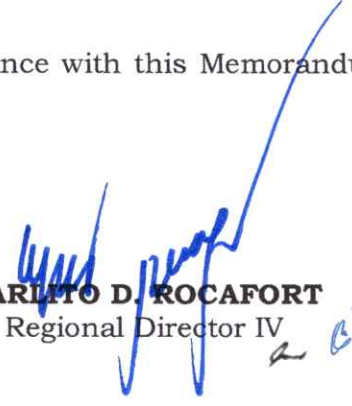


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4. For inquiry, kindly contact Chief Michael Girard R. Alba of the Field Technical Assistance Division via email michael.alba@deped.gov.ph or through mobile number at 09178882731.
5. Immediate dissemination of and strict compliance with this Memorandum are highly desired.



CARLITO D. ROCAFORT
Regional Director IV

04/ROF3

July 22, 2026		
Time	Topic	Persons Involved
8:00 a.m.-9:00 a.m.	Registration	Eugenio S. Adrao Education Program Supervisor
9:00 a.m. – 9:15 a.m.	Preliminaries	Donagel V. Rumbaoa Administrative Assistant I
	Introduction of Participants	Andrea Mabel E. Abrencillo Education Program Supervisor
9:15 a.m. – 9:20 a.m.	Welcome Remarks	Michael Girard R. Alba Chief Education Supervisor FTAD
9:20 a.m. – 9:25 a.m.	Agenda / Program of Activities	Eugenio S. Adrao Education Program Supervisor
9:25 a.m. – 9:35 a.m.	Inspirational Message and Strategic Direction in the Provision of Technical Assistance	Carlito D. Rocafort Director IV
9:35 a.m. – 9:50 a.m.	Break	
9:50 a.m. -10:50 a.m.	Revitalized Technical Assistance (TA) Operational Framework of DepEd Region IV-A CALABARZON	Michael Girard R. Alba Chief Education Supervisor FTAD
10:50 a.m.-12:00 nn	Development of Strategic Technical Assistance Intervention Programs Across SBM Dimensions	Speaker
12:00 p.m. – 1:00 p.m.	Lunch	
1:00 p.m. – 3:00 p.m.	Development of Strategic Technical Assistance Intervention Programs Across SBM Dimensions	Speaker
3:00 p.m. – 3:15 p.m.	Break	
3:15 p.m. – 3:30 p.m.	SDO Groupings	Eugenio S. Adrao Education Program Supervisor
3:30 p.m. – 5:00 p.m.	Group Work Activity for Development of TA Resource Package across 6 Dimensions of SBM	Andrea Mabel E. Abrencillo Education Program Supervisor
July 23, 2026		
8:00 a.m. – 8:30 a.m.	Recapitulation	Eugenio S. Adrao Education Program Supervisor
8:30 a.m.-10:00 a.m.	Operationalization of Strategic Technical Assistance Intervention Programs Across SBM Dimensions	Speaker
10:00 a.m.-10:15a.m.	Break	
10:15a.m.-12:00nn	Operationalization of Strategic Technical Assistance Intervention Programs Across SBM Dimensions	Speaker
12:00nn – 1:00p.m.	Lunch	

1:00p.m.-5:00p.m.	Group Work Activity for Development of TA Resource Package across 6 Dimensions of SBM	SDOs
July 24, 2026		
8:00 a.m. – 8:30 a.m.	Recapitulation	Andrea Mabel E. Abrencillo Education Program Supervisor
8:30 a.m. –12:00 a.m.	Group Work Activity for Development of TA Resource Package across 6 Dimensions of SBM	SDOs
12:00 p.m. – 1:00 p.m.	Lunch	
1:00 p.m. – 4:00 p.m.	Presentation of Outputs	Critiquing with the Speaker
4:00 p.m. – 5:00 p.m.	Closing Program	Andrea Mabel E. Abrencillo Education Program Supervisor