



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



16 June 2026

Regional Memorandum
No. 395 s.2026

**INVENTORY ON THE LIBRARY HUB AND SCHOOL
LIBRARY USE OF INTEGRATED LIBRARY
MANAGEMENT SYSTEM (ILMS)**

To **Schools Division Superintendents**

1. In reference to Memorandum BLR-2026-06-1363, all Learning Resource Management Sections (LRMS) in the schools are hereby directed to conduct inventory of all existing and operational library hubs and school libraries with focus on utilization of Integrated Library Management System (ILMS). The inventory seeks to collect the following information:
 - a. Library Management System currently used in each library hub, if there is;
 - b. Type of LMS, whether Open-source, Subscription-based, or customized or developed in-house.; and
 - c. Availability of internet connectivity in the library hubs.
2. All operational library hubs as well as schools with existing school libraries are designated respondents of the inventory. In view of this, SDO Librarians are requested to complete the Inventory Questionnaire. All concerned are requested to submit their responses **on or before June 21, 2026**.
3. Designated respondents are requested to ensure accurate and complete submissions of the required data. Submissions will be through an online form which may be accessed via the following links:
For School Library: <https://tinyurl.com/schoollibraryilmsinventory>
For Library Hubs: <https://tinyurl.com/libraryhubsilmsinventory>
4. Immediate dissemination of and strict compliance with this memorandum is desired.

CARLITO D. ROCAFORT
Director IV

ROC02/13



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Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES

Office of the Director

MEMORANDUM

BLR-2026-06-1363

**FOR : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
CLMD AND CID CHIEFS
LEARNING RESOURCE EDUCATION PROGRAM SUPERVISORS
CONCERNED LIBRARIANS**

FROM : ATTY. SUZETTE T. GANNABAN-MEDINA
Director IV

**SUBJECT : INVENTORY ON THE LIBRARY HUB AND SCHOOL LIBRARY USE
OF INTEGRATED LIBRARY MANAGEMENT SYSTEM (ILMS)**

DATE : JUNE 9, 2026

In line with the continuing efforts of the Bureau of Learning Resources (BLR) to strengthen library services and support evidence-based planning for the development of school library systems, all Learning Resource Management Sections (LRMS) in the Schools Division Offices (SDOs) are hereby directed to conduct an inventory of existing library hubs with particular focus on the utilization of ILMS in the library hubs and school libraries. This initiative aims to gather essential data that will serve as a basis for policy formulation, provision of technical assistance, and future investments in library automation across the Department.

In this connection all library hubs, whether with or without an ILMS as well as school libraries currently utilizing an ILMS, are designated as respondents to this inventory. Accordingly, SDO librarians are requested to accomplish the Inventory Questionnaire on behalf of the library hubs and school libraries within their respective jurisdictions. All concerned are requested to complete their responses **on or before June 15, 2026**.

Specifically, the inventory seeks to collect the following information from each Schools Division Office (SDO):

1. **Library Management System (LMS) currently in use in each of the Library Hub, if any;**
2. **Type of LMS, whether:**
 - o Open-source,
 - o Subscription-based, or
 - o Customized/developed in-house;
3. **Availability of internet connectivity in the library hub**

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The **SDO Librarians** are designated as respondents to this inventory and are requested to ensure accurate and complete submission of the required data. The inventory shall be accomplished through the online form accessible via the following links:

School Library: <https://tinyurl.com/schoollibraryilmsinventory>

Library Hub: <https://tinyurl.com/libraryhubilmsinventory>

All concerned are requested to complete and submit their responses **on or before June 15, 2026**.

For inquiries or technical assistance regarding the inventory, you may contact the BLR through the Office of the Director IV at blr.od@deped.gov.ph.

Immediate dissemination of and strict compliance with this Memorandum is desired.

Attached: As stated