



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

16 June 2026

**Regional Memorandum**

No. 394 s. 2026

**IMMEDIATE UTILIZATION OF UNOBLIGATED FY 2025 DPRP FUNDS AND CONDUCT OF MONTHLY PAPs REVIEW**

To **Schools Division Superintendents**

1. In pursuance to DRRMS Memorandum No. DRRMS-05-14-2026-0002 dated May 14, 2026<sup>1</sup>, this office directs all Schools Division Offices (SDOs) to ensure the full obligation and utilization of all remaining Fiscal Year (FY) 2025 Disaster Preparedness and Response Program (DPRP) funds on or before June 30, 2026.
2. In Region IV-A CALABARZON, the DPRP utilization rate stands at 76.62%, necessitating immediate action to prevent the lapse of funds by the end of Calendar Year 2026. In addition to the report from the Central Office, enclosed as **Enclosure A** is the official report from the Regional Office Finance Division on DPRP budget utilization as of May 31, 2026.
3. All concerned offices are likewise directed to:
  - ensure proper implementation, monitoring, and reporting of DPRP funds;
  - address bottlenecks affecting program execution; and
  - comply with accountability measures on fund utilization.
4. Coordination and review meetings through the Division DRRM Coordinators will be conducted to assess fund utilization, monitor program implementation progress, and identify issues requiring immediate action. Details of the meetings shall be issued separately.
5. All SDOs are further advised to participate in the next monthly fiduciary meetings to be conducted by the DRRMS Central Office in accordance with existing guidelines.
6. The prescribed templates for the monthly Program, Activities, and Projects (PAPs) Review may be accessed through the following link:  
<https://bit.ly/4tXMhvA>.

<sup>1</sup> Immediate Utilization of Unobligated Funds under the FY 2025 Disaster Preparedness and Response Program (DPRP) and Implementation of Monthly Program, Activities, and Projects (PAPs) Review



Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: [region4a@deped.gov.ph](mailto:region4a@deped.gov.ph)  
Website: [depedcalabarzon.ph](http://depedcalabarzon.ph)



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7. For inquiries, please contact Dr. Elinor S. Garcia, Chief Education Supervisor, and/or Mr. Wilbert C. Ulpindo, Project Development Officer II of the Education Support Services Division, at (02) 8682-2114 loc. 430 or via email at [essd.calabarzon@deped.gov.ph](mailto:essd.calabarzon@deped.gov.ph). Follow-ups and verification may also be made with the Finance Division through email at [finance.calabarzon@deped.gov.ph](mailto:finance.calabarzon@deped.gov.ph).
8. Immediate dissemination of this Memorandum to all concerned personnel is highly desired.

  
**CARLITO D. ROCAFORT**  
Director IV

03/ROE2/ROE6/ROE/TMJ

**Enclosure A.****DEPARTMENT OF EDUCATION****Region IV-A CALABARZON****PPA242 - Disaster Preparedness and Response Program as of May 31, 2026**

| <b>Division</b>             | <b>Allotment</b>    | <b>Obligations Incurred</b> | <b>Disbursement</b> |
|-----------------------------|---------------------|-----------------------------|---------------------|
| Division of Antipolo City   | 274,197.98          | 128,961.00                  | 115,761.00          |
| Division of Bacoor City     | 130,091.00          | 85,588.00                   | 37,588.00           |
| Division of Batangas        | 987,667.00          | 110,077.12                  | 110,077.12          |
| Division of Batangas City   | 289,445.74          | 46,617.78                   | 46,617.78           |
| Division of Cabuyao City    | 92,866.34           | 92,866.34                   | 92,866.34           |
| Division of Calamba City    | -                   | 63,440.27                   | 63,440.27           |
| Division of Cavite          | -                   | 111,742.86                  | 103,100.00          |
| Division of Cavite City     | 1,408.40            | 1,408.40                    | 1,408.40            |
| Division of Dasmariñas City | 104,144.14          | 104,144.14                  | 104,144.14          |
| Division of Imus City       | 130,477.00          | 16,274.00                   | 16,274.00           |
| Division of Laguna          | 674,067.00          | 95,488.98                   | 95,488.98           |
| Division of Lipa City       | 255,929.71          | 145,740.00                  | 123,740.00          |
| Division of Lucena City     | 183,025.10          | 175,225.10                  | 175,225.10          |
| Division of Quezon          | 1,415,901.45        | 283,850.00                  | 176,000.00          |
| Division of Rizal           | 134,748.24          | 68,599.92                   | 64,301.92           |
| Division of San Pablo City  | 13,123.75           | 10,335.00                   | 10,335.00           |
| Division of San Pedro City  | 2,711,035.36        | 1,472,930.00                | 94,600.00           |
| Division of Sta. Rosa City  | 98,610.40           | 80,200.00                   | 80,200.00           |
| Division of Tanauan City    | 135,726.46          | 90,859.79                   | 90,859.79           |
| Division of Tayabas City    | 81,156.70           | 43,795.00                   | 6,120.00            |
| <b>Grand Total</b>          | <b>7,713,621.77</b> | <b>3,228,143.70</b>         | <b>1,608,147.84</b> |

*Note: Allotment of SDO of Calaca City (still at SDO of Batangas City) and SDO of Carmona City (still at SDOs of Cavite).*

*Source: BMS*





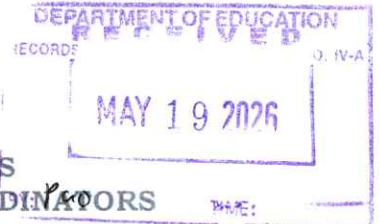
Republika ng Pilipinas  
Department of Education

DISASTER RISK REDUCTION AND MANAGEMENT SERVICE



Records-ILA01-2026-245

**MEMORANDUM**  
**DRRMS-05-14-2026-0002**



**FOR :** ALL REGIONAL DIRECTORS  
ALL SCHOOLS DIVISION SUPERINTENDENTS  
ALL REGIONAL AND DIVISION DRRM COORDINATORS

**FROM :** *[Signature]* **FELINO O. CASTRO V**  
Director IV, Disaster Risk Reduction & Management Service

**SUBJECT :** Immediate Utilization of Unobligated Funds under the FY 2025 Disaster Preparedness and Response Program (DPRP) and Implementation of Monthly Program, Activities, and Projects (PAPs) Review

**DATE :** May 14, 2026

The Disaster Risk Reduction and Management Service (DRRMS) underscores the importance of proper implementation, timely utilization, and accurate reporting of the Disaster Preparedness and Response Program (DPRP) Funds. As of 30 April 2026, the overall fund utilization rate stands at 76.79%, which remains low considering that these are Fiscal Year (FY) 2025 funds that are set to lapse by the end of Calendar Year (CY) 2026.

To prevent the lapse of FY 2025 DPRP funds by the end of 2026, all Regional Offices (ROs) and Schools Division Offices (SDOs) are hereby directed to fully obligate and utilize all remaining unobligated funds on or before 30 June 2026.

Moreover, ROs are reminded of their responsibility and accountability in ensuring proper management, monitoring, utilization, and reporting of DPRP funds within their respective regions. Accordingly, all ROs shall conduct monthly meetings with their respective SDOs to regularly review and assess fund utilization status, implementation progress, and existing issues or bottlenecks affecting program implementation.

In addition, the DRRMS Central Office shall likewise conduct monthly fiduciary meetings with all ROs and SDOs in accordance with Memorandum No. OM-OUOPS-2026-04-00244 or the FY 2026 DPRP Implementing Guidelines, beginning May 2026. Complete details of the monthly fiduciary meetings, including the schedule and other relevant instructions, shall be provided through a separate advisory.

For preparation of the PAPs Monthly Review, the prescribed templates may be accessed and downloaded through this link: <https://bit.ly/4tXMhvA>.

Non-compliance with the prescribed fund utilization deadline shall result in the withholding of augmentation and additional fund requests until the concerned ROs and SDOs have fully obligated their remaining FY 2025 DPRP allocations, without prejudice to other applicable administrative and fiscal accountability measures.

For compliance and immediate action.

**Budget Utilization Report (BUR) of the Disaster Preparedness and Response Program (DPRP) for FY 2025 as of April 30, 2026**

| REGION      | ALLOCATION     | OBLIGATED      | %      | DISBURSED      | %      | UNOBLIGATED   | %      |
|-------------|----------------|----------------|--------|----------------|--------|---------------|--------|
| CAR         | 11,358,500.00  | 11,195,527.32  | 98.57% | 7,462,364.99   | 66.65% | 162,972.68    | 1.43%  |
| REGION XI   | 9,469,000.00   | 9,305,515.85   | 98.27% | 5,173,993.73   | 55.60% | 163,484.15    | 1.73%  |
| REGION V    | 35,337,000.00  | 32,917,135.02  | 93.15% | 22,416,523.11  | 68.10% | 2,419,864.98  | 6.85%  |
| REGION I    | 79,103,000.00  | 71,405,862.57  | 90.27% | 6,187,010.26   | 8.66%  | 7,697,137.43  | 9.73%  |
| REGION III  | 31,004,000.00  | 27,872,345.50  | 89.90% | 25,087,421.56  | 90.01% | 3,131,654.50  | 10.10% |
| REGION VIII | 55,544,500.00  | 47,119,936.23  | 84.83% | 45,331,912.06  | 96.21% | 8,424,563.77  | 15.17% |
| NCR         | 9,555,000.00   | 7,927,588.49   | 82.97% | 5,569,399.04   | 70.25% | 1,627,411.51  | 17.03% |
| REGION IV-A | 67,788,500.00  | 51,938,538.12  | 76.62% | 12,817,568.41  | 24.68% | 15,849,961.88 | 23.38% |
| REGION X    | 10,790,000.00  | 8,142,790.70   | 75.47% | 4,255,853.61   | 52.27% | 2,647,209.30  | 24.53% |
| CARAGA      | 8,980,000.00   | 6,483,085.99   | 72.19% | 3,784,275.21   | 58.37% | 2,496,914.01  | 27.81% |
| REGION XII  | 8,128,000.00   | 5,812,074.77   | 71.51% | 4,538,591.63   | 78.09% | 2,315,925.23  | 28.49% |
| NIR         | 17,205,500.00  | 11,473,038.92  | 66.68% | 8,402,809.79   | 73.24% | 5,732,461.08  | 33.32% |
| REGION VI   | 13,032,600.00  | 8,293,036.45   | 63.63% | 3,535,016.99   | 42.63% | 4,739,563.55  | 36.37% |
| REGION IV-B | 11,204,000.00  | 4,485,489.16   | 40.03% | 2,415,230.74   | 53.85% | 6,718,510.84  | 59.97% |
| REGION IX   | 9,517,500.00   | 3,599,398.82   | 37.82% | 2,739,362.69   | 76.11% | 5,918,101.18  | 62.18% |
| REGION II   | 21,673,850.00  | 6,979,010.64   | 32.20% | 1,605,421.37   | 23.00% | 14,694,839.36 | 67.80% |
| REGION VII  | 17,104,400.00  | 5,121,217.00   | 29.94% | 3,949,647.28   | 77.12% | 11,983,183.00 | 70.06% |
| TOTAL       | 416,795,350.00 | 320,071,591.55 | 76.79% | 165,272,402.47 | 51.64% | 96,723,758.45 | 23.21% |

|          |         |        |
|----------|---------|--------|
| 90%-100% | 51%-89% | 0%-50% |
|----------|---------|--------|