



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PU-LRER01-2026-78

June 9, 2026

CARLITO D. ROCAFORT
Regional Director
DepEd IVA CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **CATERING SERVICES AT NEAP-RELC, MALVAR, BATANGAS FOR THE MID-TERM PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE ASSESSMENT FOR REGIONAL OFFICE FUNCTIONAL DIVISION (RO FDs) AND SCHOOLS DIVISION OFFICES (SDOs) ON JUNE 29-30, 2026**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2026-67 dated March 30, 2026, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On June 9, 2026, during the opening and evaluation of submitted quotation, one (1) bidder submitted its quotation, **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** in the amount of **Sixty Thousand Nine Hundred Pesos (Php60,900.00)**.

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** with a proposed quotation amounting to **Sixty Thousand Nine Hundred Pesos (Php60,900.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** in the amount of **Sixty Thousand Nine Hundred Pesos (Php60,900.00)**.

Very truly yours,

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit

APPROVED DISAPPROVED:

CARLITO D. ROCAFORT
Head of the Procuring Entity

08F/ROA/JLCC



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Certificate No. PHP QM



**Republic of the Philippines
Department of Education
REGION IV-A CALABARZON**

"ANNEX A"

QUOTATION EVALUATION REPORT

Project Title: CATERING SERVICES AT NEAP-RELC, MALVAR, BATANGAS FOR THE MID-TERM PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE ASSESSMENT FOR REGIONAL OFFICE FUNCTIONAL DIVISION (RO FDs) AND SCHOOLS DIVISION OFFICES (SDOs)	
Date of Activity: JUNE 29-30, 2026	
Approved Budget for the Contract: Sixty-Five Thousand One Hundred Pesos (Php65,100.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: LOUIE AND CHIT RESTAURANT AND EVENT CENTER	
Bid Price: Sixty Thousand Nine Hundred Pesos (Php60,900.00)	Date of Opening and Evaluation: June 9, 2026

Date Posted in the PhilGEPS: N/A		
Date Posted in the Office Website and Conspicuous Bulletin: June 3, 2026 to June 8, 2026		
RFQ sent to four (4) prospective suppliers:		
<ol style="list-style-type: none"> 1. Louie and Chit Restaurant and Event Center; 2. Jun & Cristy Catering Services; 3. M.I. Sevilla Catering; and 4. Gerly's Catering. 		
SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
Louie and Chit Restaurant and Event Center	Php60,900.00	Complying and Lone Bidder

08F/ROA/JLCC



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LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** having complied with all the requirements and thus declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this June 9, 2026 at Cainta, Rizal.

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit