



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

06 May 2026

Regional Memorandum

No.306 s. 2025

**REGIONAL SCOPING ACTIVITY OF SUPPLEMENTARY
LEARNING RESOURCES (SLRs) FOR LIBRARY HUBS
AND SCHOOL LIBRARIES**

To **Schools Division Superintendents**

1. In support of the region's commitment to strengthening the quality, accessibility, and relevance of learning resources for effective teaching and learning, the Department of Education Region IV-A CALABARZON, through the Curriculum and Learning Management Division – Learning Resource Management Section (CLMD-LRMS), shall conduct the Regional Scoping Activity of Supplementary Learning Resources (SLRs) for Library Hubs and School Libraries, in conjunction with the Learning Resource Program and Financial Review Meeting on June 2–4, 2026 at Sotogrande Hotel and Convention Center, Batangas.
2. The activity aims to assess the current status, needs, and priorities of Library Hubs and school libraries to ensure that learning resource programs and procurement initiatives are responsive, data-driven, and aligned with national standards. It also seeks to identify gaps in resources, facilities, and services; evaluate the utilization of learning resources; determine readiness for resource sharing; and provide baseline data and recommendations to support planning, budgeting, quality assurance, and program improvement.
3. Each School Division Office (SDO) is requested to send their LR Supervisor, Librarian, and Project Development Officer (PDO) assigned to Learning Resources to participate in the said activity. All participants are likewise requested to complete their registration on or before May 21, 2026, through the official registration link to be provided by the Regional Office.
4. Please see attached **Enclosure 1** for the Indicative Program of Activities and **Enclosure 2** for the Learning Resource (LR) Program Funds Presentation Guide. Each SDO is expected to prepare at least two (2) presentation slides and present within fifteen (15) minutes.
5. Board and lodging of the identified participants shall be charged against Regional funds, while travel expenses shall be charged against any available local funds, subject to the usual accounting and auditing rules and regulations.

6. Members of the Regional Technical Working Group (RTWG) are expected to arrive on June 1, 2026 (Day 0) for activity preparation and coordination, while participants are expected to arrive on June 2, 2026 (Day 1). The first meal to be served shall be breakfast on June 2, 2026, and the last meal shall be PM snacks on June 4, 2026.
7. Compensatory Time-off (CTO) or Service Credits shall be granted in lieu of the days that will fall on weekends and holidays in accordance with DepEd Order No. 53, s. 2003, Updated Guidelines on Grant of Vacation Service Credits to teachers, and CSC-DBM Joint Circular No. 2, s. 2015, Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.
8. For clarification and further inquiries, you may contact the Curriculum and Learning Management Division- Learning Resource Management Section at (02) 8681-2114 local 420.
9. Immediate and widest dissemination of this Memorandum is desired.


CARLITO D. ROCAFORT
Director IV

Enclosure 1

**Regional Scoping Activity of Supplementary Learning Resources (SLRs) for Library Hubs and School Libraries
June 2-4, 2026, | Sotogrande Hotel and Convention Center, Batangas.
Indicative Program of Activities**

Time	Day 1 June 2, 2026	Day 2 June 3, 2026	Day 3 June 4, 2026
7:00 -8:00 AM	Arrival of Participants Registration / Settling in	Management of Learning	Regional Scoping Activity Proper (Finalizing and Submission of Output)
8:01 AM to 9:00 AM			
9:01 AM to 10:00 AM	Opening Program Nationalistic Song Prayer Introduction of Participants Welcome Message Inspirational Message Photo Opportunity Statement of Purpose Regional LR Updates	Updates on SLR Guidelines for FY 2026 Robert Martin SEPS, BLR DepEd CO	COA Session: Strengthening Compliance in Fund Utilization, Procurement, and Audit of Learning Resources Maria Angelica H. Santiago OIC- Audit Team Leader Commission on Audit
10:01 AM to 11:00 AM			
11:01 AM to 12:00 PM			
12:01 PM to 12:59 PM	LUNCH BREAK		
1:00 PM to 2:00 PM	Status Update on Learning Resource Delivery and Distribution Michael P. Glorial Administrative Officer V	-Continuation-	
2:01 PM to 3:00 PM			
3:01 PM to 4:00 PM	Division Presentations: Program and Financial Review		
4:01 PM to 5:00 PM			

Expected Output	Consolidated Division LR Program and Financial Review Summary	Initial Priority List of Supplementary Learning Resources (SLRs) based on scoping and evaluation	Finalized Division SLR Priority List and Scoping Output Submission
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Enclosure 2

Learning Resource (LR) Program Funds for Presentation

Slide 1: Status of Library Hubs and School Libraries (SLR Recipients)

- Number of Library Hubs and School Libraries that received SLRs
- Current utilization status (in use / distributed / for distribution)

Slide 2: LR Program Funds Status (Downloaded Funds)

- LR Downloaded Funds Received FY 2025 (by program/source, if applicable)
 - PSF for Procurement of Supplementary Learning Resources (SLRs) for School Libraries (42,706,000.00)
 - PSF for Printing and Delivery of Dynamic Learning Program (DLP) Learning Activity Sheets for Pilot Implementer Schools Division Offices (9,092,748.00)
 - PSF for the Provision and Distribution of Learning Resources for the Pilot Implementation of the Strengthened Senior High School (SHS) Curriculum (6,479,156.00)

SARO Number	SARO Amount	Obligated Amount	Disbursed Amount	Balance	Status of Implementation (procured, on-going, for procurement)	Major Challenges encountered	Next Steps/Actions

Note: SDOs that did not receive any of the aforementioned Program Support Funds (PSFs) are no longer required to prepare and present Slide 2: LR Program Funds Status (Downloaded Funds).