



Republic of the Philippines
 Department of Education
 REGION IV-A CALABARZON



PU-LRER01-2026-56

April 28, 2026

CARLITO D. ROCAFORT
 Regional Director
 DepEd IV-A CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **FOOD AND ACCOMMODATION FOR THE EDUCATION ASSESSMENT AND RESEARCH - DESIGN AND DEVELOPMENT OF PISA-LIKE AND OTHER HARMONIZED REGIONAL ASSESSMENT TOOL FOR CALABARZON LEARNERS ON MAY 25-29, 2026.** Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2026-67 dated March 30, 2026, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On April 27, 2026, during the opening and evaluation of submitted quotations, the following two (2) bidders submitted their quotations as follows:

BIDDER	AMOUNT OF BID	REMARKS
Tagaytay Country Hotel	Php780,000.00	Complying
Sunny Glades Properties Corporation - Tagaytay Haven	Php788,000.00	Complying

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Lowest Calculated and Responsive Quotation (LCRQ) is **TAGAYTAY COUNTRY HOTEL** with a proposed quotation amounting to **Seven Hundred Eighty Thousand Pesos (Php780,000.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **TAGAYTAY COUNTRY HOTEL** in the amount of **Seven Hundred Eighty Thousand Pesos (Php780,000.00)**.

Thank you.

Very truly yours,

JOCELYN L. MARTIN
 Administrative Officer IV
 Procurement Unit

DENNIS V. MANAY
 Administrative Officer II
 Procurement Unit

APPROVED DISAPPROVED:

CARLITO D. ROCAFORT
 Head of the Procuring Entity

08F/ROA/MJLS



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Doc. Ref. Code	RO-ASD-F122	Rev	00
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"ANNEX A"

QUOTATION EVALUATION REPORT

Project Title: FOOD AND ACCOMMODATION FOR THE EDUCATION ASSESSMENT AND RESEARCH - DESIGN AND DEVELOPMENT OF PISA-LIKE AND OTHER HARMONIZED REGIONAL ASSESSMENT TOOL FOR CALABARZON LEARNERS	
Date of Activity: May 25-29, 2026	
Approved Budget for the Contract: Eight Hundred Thousand Pesos (Php800,000.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: TAGAYTAY COUNTRY HOTEL	
Bid Price: Seven Hundred Eighty Thousand Pesos (Php780,000.00)	Date of Opening and Evaluation: April 27, 2026

Date Posted in the PhilGEPS: April 21, 2026
Date Posted in the Office Website and Conspicuous Bulletin: April 20, 2026 to April 24, 2026
RFQ sent to three (3) prospective suppliers: 1. Tagaytay Automart Inc - Tagaytay Country Hotel; 2. Country Chateau Hoteliers Corporation; and 3. Sunny Glades Properties Corp. (Tagaytay Haven Hotel).

SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
Tagaytay Country Hotel	Php780,000.00	Complying
Sunny Glades Properties Corporation - Tagaytay Haven	Php788,000.00	Complying

LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply

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PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement (OSS)	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **TAGAYTAY COUNTRY HOTEL** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **TAGAYTAY COUNTRY HOTEL** being compliant to the requirements declared as the Lowest Calculated and Responsive Quotation (LCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this April 27, 2026, at Cainta, Rizal.

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit