



Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON



PU-LRER01-2026-55

April 28, 2026

**CARLITO D. ROCAFORT**  
Regional Director  
DepEd IV-A CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **CATERING SERVICES AT NEAP-RELC, MALVAR, BATANGAS FOR THE EFFECTIVE CLASSROOM MANAGEMENT THROUGH POSITIVE DISCIPLINE (BATCH 2) ON MAY 20-22, 2026**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2026-67 dated March 30, 2026, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On April 27, 2026, during the opening and evaluation of submitted quotation, one (1) bidder submitted its quotation, **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** in the amount of **One Hundred Seventy-Two Thousand Five Hundred Pesos (Php172,500.00)**.

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** with a proposed quotation amounting to **One Hundred Seventy-Two Thousand Five Hundred Pesos (Php172,500.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** in the amount of **One Hundred Seventy-Two Thousand Five Hundred Pesos (Php172,500.00)**.

Thank you.

Very truly yours,

**JOCELYN L. MARTIN**  
Administrative Officer IV  
Procurement Unit

**DENNIS V. MANAY**  
Administrative Officer II  
Procurement Unit

APPROVED  DISAPPROVED:

**CARLITO D. ROCAFORT**  
Head of the Procuring Entity

08F/ROA/MJLS



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**Republic of the Philippines  
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"ANNEX A"

**QUOTATION EVALUATION REPORT**

Project Title: <b>CATERING SERVICES AT NEAP-RELC, MALVAR, BATANGAS FOR THE EFFECTIVE CLASSROOM MANAGEMENT THROUGH POSITIVE DISCIPLINE (BATCH 2)</b>	
Date of Activity: <b>MAY 20-22, 2026</b>	
Approved Budget for the Contract: <b>One Hundred Eighty-Three Thousand Seven Hundred Fifty Pesos (Php183,750.00)</b>	
Mode of Procurement: <b>Small Value Procurement (SVP)</b>	
Name of Bidder: <b>LOUIE AND CHIT RESTAURANT AND EVENT CENTER</b>	
Bid Price: <b>One Hundred Seventy-Two Thousand Five Hundred Pesos (Php172,500.00)</b>	Date of Opening and Evaluation: <b>April 27, 2026</b>

Date Posted in the PhilGEPS: <b>N/A</b>		
Date Posted in the Office Website and Conspicuous Bulletin: <b>April 20, 2026 to April 24, 2026</b>		
<b>RFQ sent to four (4) prospective suppliers:</b>		
<ol style="list-style-type: none"> <li>1. Louie and Chit Restaurant and Event Center</li> <li>2. Jun &amp; Cristy Catering Services</li> <li>3. M.I. Sevilla Catering</li> <li>4. Gerly's Catering</li> </ol>		
<b>SUBMITTED QUOTATION/S:</b>		
<b>Name of Bidder</b>	<b>Amount of Bid</b>	<b>Remarks</b>
Louie and Chit Restaurant and Event Center	Php172,500.00	Complying and Lone Bidder

08F/ROA/MJLS



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<b>LEGAL DOCUMENTS</b>			
<b>Documents Evaluated</b>	<b>Present</b>	<b>Absent</b>	<b>Findings/Remarks</b>
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement (OSS)	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** being compliant to the requirements declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this April 27, 2026, at Cainta, Rizal.

**JOCELYN L. MARTIN**  
Administrative Officer IV  
Procurement Unit

**DENNIS V. MANAY**  
Administrative Officer II  
Procurement Unit