



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PU-LRER01-2026-54

April 28, 2026

CARLITO D. ROCAFORT
Regional Director
DepEd IV-A CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **CATERING SERVICES AT NEAP-RELC, MALVAR, BATANGAS FOR THE MAKING SCHOOLS INCLUSIVE ON MAY 12-14, 2026**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2026-67 dated March 30, 2026, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On April 27, 2026, during the opening and evaluation of submitted quotation, one (1) bidder submitted its quotation, **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** in the amount of **One Hundred Sixty-One Thousand Pesos (Php161,000.00)**.

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** with a proposed quotation amounting to **One Hundred Sixty-One Thousand Pesos (Php161,000.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** in the amount of **One Hundred Sixty-One Thousand Pesos (Php161,000.00)**.

Thank you.

Very truly yours,

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit

APPROVED **DISAPPROVED:**

CARLITO D. ROCAFORT
Head of the Procuring Entity

08F/ROA/MJLS



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**Republic of the Philippines
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"ANNEX A"

QUOTATION EVALUATION REPORT

Project Title: CATERING SERVICES AT NEAP-RELC, MALVAR, BATANGAS FOR THE MAKING SCHOOLS INCLUSIVE	
Date of Activity: MAY 12-14, 2026	
Approved Budget for the Contract: One Hundred Seventy-One Thousand Five Hundred Pesos (Php171,000.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: LOUIE AND CHIT RESTAURANT AND EVENT CENTER	
Bid Price: One Hundred Sixty-One Thousand Pesos (Php161,000.00)	Date of Opening and Evaluation: April 27, 2026

Date Posted in the PhilGEPS: N/A		
Date Posted in the Office Website and Conspicuous Bulletin: April 20, 2026 to April 24, 2026		
RFQ sent to four (4) prospective suppliers:		
<ol style="list-style-type: none"> 1. Louie and Chit Restaurant and Event Center 2. Jun & Cristy Catering Services 3. M.I. Sevilla Catering 4. Gerly's Catering 		
SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
Louie and Chit Restaurant and Event Center	Php161,000.00	Complying and Lone Bidder

08F/ROA/MJLS



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LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement (OSS)	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** being compliant to the requirements declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this April 27, 2026, at Cainta, Rizal.

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit