



Republic of the Philippines  
 Department of Education  
 REGION IV-A CALABARZON



PU-LRER01-2026-43

April 14, 2026

**CARLITO D. ROCAFORT**  
 Regional Director  
 DepEd IV-A CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **CATERING SERVICES FOR THE NATIONAL QUALITY MANAGEMENT SYSTEM (NQMS) SURVEILLANCE AUDIT ON MAY 13, 2026**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2026-67 dated March 30, 2026, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On April 14, 2026, during the opening and evaluation of submitted quotation, one (1) bidder submitted its quotation, **FOCAL MANAGING LOOP INC.** in the amount of **One Hundred Eleven Thousand Pesos (Php111,000.00)**.

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **FOCAL MANAGING LOOP INC.** with a proposed quotation amounting to **One Hundred Eleven Thousand Pesos (Php111,000.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **FOCAL MANAGING LOOP INC.** in the amount of **One Hundred Eleven Thousand Pesos (Php111,000.00)**.

Thank you.

Very truly yours,

**JOCELYN L. MARTIN**  
 Administrative Officer IV  
 Procurement Unit

**DENNIS V. MANAY**  
 Administrative Officer II  
 Procurement Unit

APPROVED  DISAPPROVED:

**CARLITO D. ROCAFORT**  
 Head of the Procuring Entity

08F/ROA/MJLS

Doc. Ref. Code	RO-ASD-F138	Rev	00
Effectivity	10.01.25	Page	1 of 3



Address: Gate 2, Karangalan Village, Cainta, Rizal  
 Telephone No.: 02-8682-2114  
 Email Address: region4a@deped.gov.ph  
 Website: depedcalabarzon.ph



Certificate No.  
 PHP QMS



**Republic of the Philippines**  
**Department of Education**  
**REGION IV-A CALABARZON**

"ANNEX A"

**QUOTATION EVALUATION REPORT**

Project Title: <b>CATERING SERVICES FOR THE NATIONAL QUALITY MANAGEMENT SYSTEM (NQMS) SURVEILLANCE AUDIT</b>	
Date of Activity: <b>MAY 13, 2026</b>	
Approved Budget for the Contract: <b>One Hundred Eleven Thousand Pesos (Php111,000.00)</b>	
Mode of Procurement: <b>Small Value Procurement (SVP)</b>	
Name of Bidder: <b>FOCAL MANAGING LOOP INC.</b>	
Bid Price: <b>One Hundred Eleven Thousand Pesos (Php111,000.00)</b>	Date of Opening and Evaluation: <b>April 14, 2026</b>

Date Posted in the PhilGEPS: <b>N/A</b>		
Date Posted in the Office Website and Conspicuous Bulletin: <b>April 8, 2026 to April 13, 2026</b>		
<b>RFQ sent to four (4) prospective suppliers:</b>		
<ol style="list-style-type: none"> <li>1. Focal Managing Loop Inc.</li> <li>2. God's Treasure Enterprises</li> <li>3. DepEd Region IV-A CALABARZON Multipurpose Cooperative</li> <li>4. Plato ni Juan</li> </ol>		
<b>SUBMITTED QUOTATION/S:</b>		
<b>Name of Bidder</b>	<b>Amount of Bid</b>	<b>Remarks</b>
Focal Managing Loop Inc.	Php111,000.00	Complying and Lone Bidder

<b>LEGAL DOCUMENTS</b>			
<b>Documents Evaluated</b>	<b>Present</b>	<b>Absent</b>	<b>Findings/Remarks</b>
Business/Mayor's Permit	✓		Comply

Doc. Ref. Code	RO-ASD-F138	Rev	00
Effectivity	10.01.25	Page	2 of 3

08F/ROA/MJLS



Address: Gate 2, Karangalan Village, Cainta, Rizal  
 Telephone No.: 02-8682-2114  
 Email Address: region4a@deped.gov.ph  
 Website: depedcalabarzon.ph



Certificate No.  
 PHP QMS

PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement (OSS)	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **FOCAL MANAGING LOOP INC.** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **FOCAL MANAGING LOOP INC.** being compliant to the requirements declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this April 14, 2026, at Cainta, Rizal.

**JOCELYN L. MARTIN**  
Administrative Officer IV  
Procurement Unit

**DENNIS V. MANAY**  
Administrative Officer II  
Procurement Unit