



Republic of the Philippines
 Department of Education
 REGION IV-A CALABARZON



PU-LRER01-2026-37

April 7, 2026

CARLITO D. ROCAFORT
 Regional Director
 DepEd IVA CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **CATERING SERVICES AT NEAP-RELC, MALVAR, BATANGAS FOR THE SMART SERVICE: BUILDING DIGITAL AND QUALITY-DRIVEN NON-TEACHING PERSONNEL ON APRIL 28-30, 2026**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2026-67 dated March 30, 2026, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On April 6, 2026, during the opening and evaluation of submitted quotation, one (1) bidder submitted its quotation, **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** in the amount of **Fifty-Seven Thousand Five Hundred Pesos (Php57,500.00)**.

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** with a proposed quotation amounting to **Fifty-Seven Thousand Five Hundred Pesos (Php57,500.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** in the amount of **Fifty-Seven Thousand Five Hundred Pesos (Php57,500.00)**.

Very truly yours,

JOCELYN L. MARTIN
 Administrative Officer IV
 Procurement Unit

DENNIS V. MANAY
 Administrative Officer II
 Procurement Unit

APPROVED DISAPPROVED:

CARLITO D. ROCAFORT
 Head of the Procuring Entity

Doc. Ref. Code	RO-ASD-F138	Rev	00
Effectivity	10.01.2025	Page	1 of 3

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RO-ASD-F138



Certificate No. PHP QMS



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“ANNEX A”

QUOTATION EVALUATION REPORT

Project Title: CATERING SERVICES AT NEAP-RELC, MALVAR, BATANGAS FOR THE SMART SERVICE: BUILDING DIGITAL AND QUALITY-DRIVEN NON-TEACHING PERSONNEL	
Date of Activity: APRIL 28-30, 2026	
Approved Budget for the Contract: Sixty-One Thousand Two Hundred Fifty Pesos (Php61,250.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: LOUIE AND CHIT RESTAURANT AND EVENT CENTER	
Bid Price: Fifty-Seven Thousand Five Hundred Pesos (Php57,500.00)	Date of Opening and Evaluation: April 6, 2026

Date Posted in the PhilGEPS: N/A						
Date Posted in the Office Website and Conspicuous Bulletin: March 31, 2026 to April 6, 2026						
RFQ sent to four (4) prospective suppliers: 1. Louie and Chit Restaurant and Event Center; 2. Jun & Cristy Catering Services; 3. M.I. Sevilla Catering; and 4. Gerly's Catering.						
SUBMITTED QUOTATION/S:						
<table border="1"> <thead> <tr> <th>Name of Bidder</th> <th>Amount of Bid</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>Louie and Chit Restaurant and Event Center</td> <td>Php57,500.00</td> <td>Complying and Lone Bidder</td> </tr> </tbody> </table>	Name of Bidder	Amount of Bid	Remarks	Louie and Chit Restaurant and Event Center	Php57,500.00	Complying and Lone Bidder
Name of Bidder	Amount of Bid	Remarks				
Louie and Chit Restaurant and Event Center	Php57,500.00	Complying and Lone Bidder				

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LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Specifications	✓		Comply
Omnibus Sworn Statement	✓		Comply

Based on the findings above cited, **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** having complied with all the requirements and thus declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this April 7, 2026 at Cainta, Rizal.

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit