



Republic of the Philippines
 Department of Education
 REGION IV-A CALABARZON



PU-LRER01-2026-36

April 7, 2026

CARLITO D. ROCAFORT
 Regional Director
 DepEd IV-A CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **TRAVEL INSURANCE FOR THE LEARNER-PARTICIPANTS IN THE 2026 NATIONAL FESTIVAL OF TALENTS IN ROXAS CITY CAPIZ, REGION VI ON APRIL 17-23, 2026**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2026-67 dated March 30, 2026, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On April 6, 2026, during the opening and evaluation of submitted quotation, one (1) bidder submitted its quotation, **COUNTRY BANKERS INSURANCE CORPORATION** in the amount of **Seven Thousand Eight Hundred Pesos (Php7,800.00)**.

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **COUNTRY BANKERS INSURANCE CORPORATION** with a proposed quotation amounting to **Seven Thousand Eight Hundred Pesos (Php7,800.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **COUNTRY BANKERS INSURANCE CORPORATION** in the amount of **Seven Thousand Eight Hundred Pesos (Php7,800.00)**.

Thank you.

Very truly yours,

JOCELYN L. MARTIN
 Administrative Officer IV
 Procurement Unit

DENNIS V. MANAY
 Administrative Officer II
 Procurement Unit

APPROVED DISAPPROVED:

CARLITO D. ROCAFORT
 Head of the Procuring Entity

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RO-ASD-F122



Certificate No. PHP



**Republic of the Philippines
Department of Education
REGION IV-A CALABARZON**

"ANNEX A"

QUOTATION EVALUATION REPORT

Project Title: TRAVEL INSURANCE FOR THE LEARNER-PARTICIPANTS IN THE 2026 NATIONAL FESTIVAL OF TALENTS IN ROXAS CITY CAPIZ, REGION VI	
Date of Activity: APRIL 17-23, 2026	
Approved Budget for the Contract: Seven Thousand Eight Hundred Pesos (Php7,800.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: COUNTRY BANKERS INSURANCE CORPORATION	
Bid Price: Seven Thousand Eight Hundred Pesos (Php7,800.00)	Date of Opening and Evaluation: April 6, 2026

Date Posted in the PhilGEPS: N/A		
Date Posted in the Office Website and Conspicuous Bulletin: March 31, 2026 to April 6, 2026		
RFQ sent to three (3) prospective suppliers: 1. Country Bankers Insurance Corporation; 2. AXA Philippines; and 3. Pru Life UK.		
SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
Country Bankers Insurance Corporation	Php7,800.00	Complying and Lone Bidder

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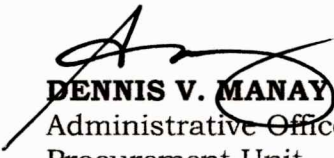
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LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **COUNTRY BANKERS INSURANCE CORPORATION** has submitted all the documents required. The undersigned **RECOMMEND** that the contract be awarded to **COUNTRY BANKERS INSURANCE CORPORATION** being compliant to the requirements declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this April 7, 2026 at Cainta, Rizal.


JOCELYN L. MARTIN
 Administrative Officer IV
 Procurement Unit


DENNIS V. MANAY
 Administrative Officer II
 Procurement Unit