



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

DEPARTMENT OF EDUCATION REGIONAL OFFICE IV-A CALABARZON, a component field office of the government entity known as the Department of Education organized under existing Philippine laws with office address at Gate 2, Karangalan Village, Cainta, Rizal and herein represented by its Regional Director, **CARLITO D. ROCAFORT**. It shall be referred in this agreement as the **CLIENT**.

-and-

COUNTRY BANKERS INSURANCE CORPORATION, a domestic corporation duly registered under the Philippine laws, with principal address at Country Bankers Centre 648 TM Kalaw Ave., Ermita Manila, represented herein by its Senior Manager-Marketing, **MR. TIMOTHY JAMES BASCAR**, hereinafter referred to as the **SERVICE PROVIDER**.

W I T N E S S E T H

QUOTATION EVALUATION REPORT

Project Title: TRAVEL INSURANCE FOR THE LEARNER-PARTICIPANTS IN THE 2026 NATIONAL FESTIVAL OF TALENTS IN ROXAS CITY CAPIZ, REGION VI	
Date of Activity: April 17-23, 2026	
Approved Budget for the Contract: Seven Thousand Eight Hundred Pesos (Php7,800.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: COUNTRY BANKERS INSURANCE CORPORATION	
Bid Price: Seven Thousand Eight Hundred Pesos (Php7,800.00)	Date of Opening and Evaluation: April 6, 2026

Date Posted in the PhilGEPS: N/A
Date Posted in the Office Website and Conspicuous Bulletin: March 31, 2026 to April 6, 2026
RFQ sent to three (3) prospective suppliers: 1. Country Bankers Insurance Corporation; 2. AXA Philippines; and 3. Pru Life UK.

SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
Country Bankers Insurance Corporation	Php7,800.00	Complying and lone bidder

LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **COUNTRY BANKERS INSURANCE CORPORATION** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **COUNTRY BANKERS INSURANCE CORPORATION** having complied with all the requirements and thus declared as the Single Calculated and Responsive Quotation (SCRQ).

That the Client invited bids for the Procurement "**TRAVEL INSURANCE FOR THE LEARNER-PARTICIPANTS IN THE 2026 NATIONAL FESTIVAL OF TALENTS IN ROXAS CITY, CAPIZ, REGION VI**" on April 17-23, 2026 and has accepted the bid/quotation of the Service Provider for the Travel Insurance in the sum of **SEVEN THOUSAND EIGHT HUNDRED PESOS (Php7,800.00)**. (Hereinafter called "the Contract Price").

NOW, THEREFORE, for and in consideration of the foregoing premises of the mutual covenants and provisions hereafter set forth, the parties hereto have agreed and do hereby mutually agree as follows:

Section 1
Responsibilities of the Hotel Company

- a. The **Service Provider** shall insure the delegates of the DepEd Region IV-A in the 2026 National Festival of Talents on April 17-23, 2026 with the following coverage:

Accidental Death & Permanent Disablement	Php100,000.00
Accident Medical Reimbursement	Php10,000.00
Unprovoked Murder and Assault	Php100,000.00
Burial Benefit (Accident Related)	Php15,000.00
Accident Daily Hospital Confinement Benefit (Max Of 15 Days)	Php250.00/day

The names of the insured are identified in Annex "A" of this contract.

The insurance shall take effect on April 17 to 23, 2026 and on the date of travel of the delegates to and from Roxas City, Capiz, Region VI.

- b. Should the insurable events occur, the **Service Provider** shall reimburse the expenses of the delegates within 30 days from receipt of the application for claim.
- c. The **Service Provider** shall issue a policy to the delegates. All other obligations of the Service Provider and terms of the policy as stated in the Group Accident

Section 2
Responsibilities of the Client

The **Client** shall pay the amount of **SEVEN THOUSAND EIGHT HUNDRED PESOS (Php7,800.00)** to the account of the Service Provider within the period allowed by law, rules and regulations.

Section 3
Termination of Contract

Any party may terminate this Contract based on the grounds provided and after compliance of Republic Act 12009 and it's Implementing Rules and Regulations.

Section 4
Alternative Dispute Resolution (ADR) Clause

Both parties entered into this agreement in the spirit of mutual trust and understanding. The parties intend that all unforeseen matters, issues, and concerns that will arise in the future shall be resolved with mutual understanding. In case of conflict/dispute between the parties, it shall be resolved in a peaceful and amicable manner. Every earnest effort shall be made to amicably settle the conflict/dispute through peaceful dialogue and negotiation to accommodate the policies and intention of both parties.

In case of failure to settle the conflict/dispute through peaceful and amicable manner, such conflict/dispute shall be submitted for arbitration/mediation in accordance with Republic Act No. 9285, known as *Alternative Dispute Resolution Act of 2004*. Both parties mutually agree that the decision of the designated/chosen arbitrator/mediator is binding to them. The place of arbitration/mediation is exclusively in Cainta, Rizal.

No legal action may be instituted in any court/tribunal/quasi-judicial body unless the arbitration/mediation has failed or waived by both parties in writing. Legal action for breach of this agreement shall only be instituted in the courts of competent jurisdiction in Cainta, Rizal to the exclusion of all other courts outside the judicial region.

Section 5
Expiration

This contract shall be effective for the term of the policy and any and all extensions thereof.

Section 6
Capacity and Authorization

The signatories to this contract hereby represent and warrant that they are duly authorized and empowered to execute, deliver and perform this contract and that such action does not conflict with or violate any provision of law, regulation, policy, contract, deed of trust or other instrument to which it is a party or by which it is bound and that this contract constitutes a valid and binding obligation between the parties.

Section 7
Other conditions of the contract

- a. The **Service Provider** shall cause the notarization of this contract.
- b. All other provisions of the insurance contract to be issued to the insured are deemed incorporated in this contract.

IN WITNESS WHEREOF, the parties have hereunto set their hands, this day of APR 15 2026 at MANILA, Philippines.

Department of Education
Region IV-A CALABARZON

COUNTRY BANKERS INSURANCE
CORPORATION

[Signature]
CARLITO D. ROCAFORT
Regional Director

[Signature]
MR. TIMOTHY JAMES BASCAR
Senior Manager - Marketing

SIGNED IN THE PRESENCE OF:

[Signature]
VIERNALYN M. NAMA
Chief, CLMD
DepEd Region IV-A CALABARZON

[Signature]
JAMIE C. CORTES

REPUBLIC OF THE PHILIPPINES)
MANILA) SS.

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of MANILA, this APR 15 2026, personally appeared:

Name	Identification No.	Expiration Date
Carlito D. Rocafort	National ID No. 4094-7168-5748-1492	
Timothy James Bascar		

who are known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free act and voluntary act and deed.

This instrument, consisting of four (4) pages, including the page on which this acknowledgment is written, has been signed on the left margin of each and every page hereof by the concerned parties and their witnesses, and sealed with my notarial seal.

WITNESS MY HAND AND SEAL, at the place and date above-written.

Doc. No. 26.....;
Page No. 6.....;
Book No. X.....;
Series of 2026.

[Signature]
LAWRENCE WILFRIDO E. GUERRERO
Notary Public for Manila, Phils
Comm. No. 2025-07 until Dec. 31, 2026
PTR 037023; 1-5-26; Mla.
IBP 569116; 12-22-25
Roll # 80332 / 5-19-2022
Brgy. 875 Zone 96, Sta. Ana, Manila
MCLE Compliance VIII-0011109