



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



06 April 2026

Regional Memorandum
No. 236, s. 2026

**MONITORING OF THE PRIVATE SCHOOLS PARTICIPATING
IN THE GOVERNMENT ASSISTANCE AND
SUBSIDIES (GAS) PROGRAM**

To: **Schools Division Superintendents**
Private School Administrators
All Others Concerned

1. Pursuant to **DepEd Memorandum OUF-2024-0956** on the Monitoring of Private Schools Participating in the Government Assistance and Subsidies (GAS) Programs, and **DepEd Order No. 88, s. 2010**, which provides that all private educational institutions shall be subject to reasonable supervision and regulation by the Department, as well as **Regional Memorandum No. 907, s. 2024** on the Regional Guidelines for Monitoring Private Schools participating in the GAS Programs, this Office, through the Quality Assurance Division (QAD), hereby announces the conduct of monitoring activities for private schools participating in the GAS Programs from August to November 2026.
2. The primary objectives of this activity are to ensure that all private schools participating in the aforementioned programs comply with the provisions set forth in the relevant DepEd issuances and to verify the accuracy and legitimacy of the Government Assistance and Subsidies (GAS) grants.
3. The Regional Monitoring officials shall be composed of the Chief Education Supervisors, Education Program Supervisors, and Legal Officer from Quality Assurance Division (QAD), Field Technical Assistance Division (FTAD), Policy, Planning, and Research Division (PPRD), Curriculum and Learning Management Division (CLMD), and Legal Unit assigned per SDO Cluster Division. Attached herewith are **Enclosure 1: List of Monitors** and **Enclosure 2: Monitoring Tool for Private Schools Participating in the Government Assistance and Subsidies (GAS) Programs** for reference.
4. The Schools Division Offices (SDOs) shall be composed of SGOD Chief, Planning Officers, SDO PEAC Admin panel, Private School Coordinators, and PSDS per District.
5. Attached is the list of Schools Participating in the Government Assistance and Subsidies (GAS) Program per SDO. <https://tinyurl.com/ListPrivateSchools>. The list will serve as basis in selecting the name of schools.



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Certificate No. PHP QMS
22 93 0085

6. A virtual orientation shall be conducted on **July 27, 2026**, at 9:00 AM by QAD to guide and inform the RO monitoring team and the SDO counterparts on the monitoring guidelines and procedures including the schedule and target dates of submission of the monitoring report. The QAD shall provide the meeting link before the orientation.
7. Travel and other expenses of the Regional Office personnel related to the conduct of this activity shall be charged against regional funds while the Schools Division Office shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
8. This memorandum serves as the Authority to Travel of the Regional Monitoring Officials.
9. For clarification and further details, please contact QAD thru (02) 8682-2114 or email at qad.calabarzon@deped.gov.ph.
10. Immediate dissemination of and strict compliance to this memorandum is enjoined.


CARLITO D. ROCAFORT
Director IV

Enclosure 1**LIST OF MONITORS**

Cavite	Laguna	Batangas	Rizal	Quezon
Team Lead: Lourdes T. Bermudez	Team Lead: Viernalyn M. Nama / Emelia Cresini	Team Lead: Elino Garcia	Team Lead: Luz E. Osmeña	Team Lead: Michael Girard R. Alba
Members:	Members:	Members:	Members:	Members:
Buenalyn M. Manuel	Jeffrie F. Ditablan	Reymund M. Ferry	Ma. Lourdes O. Manimtim	Almer Mayo
Atty. Kelvin Matib	Emil A. Reambillo	Rey Valenzuela	Loida G. Tomelden	Andrea Maybelle Abrencillo
Eugene Adrao	Virgilio Guevarra	Arturo Rosaroso	Randie B. Atienza	Lorenzo Ruiz C. Costo
Liezel M. Selda	Joan Dino	Omer Licyayo	Ariel Azuelo	Eric Balancio

Enclosure 2

**MONITORING TOOL FOR PRIVATE SCHOOLS PARTICIPATING
IN THE GOVERNMENT ASSISTANCE AND SUBSIDIES (GAS) PROGRAMS**

Name of Private School: _____

Address: _____

ESC _____ **SHSVP** _____ **BOTH** _____

Name of School Administrator/School Head: _____

CP/Landline Nos. _____ School ID: _____

ESC/PEAC ID: _____ VMS ID: _____

Applicable School Year: _____ Date of Monitoring _____

Dear Regional Office (RO) Monitors:

Please accomplish this monitoring tool based on the actual observation and MOVs presented. Ensure that MOVs presented must be scrutinized and recorded. Indicate under remarks, what needs to be done/improved and other observations that may support your findings based on MOVs and interviews. Thank you.

I. GENERAL INFORMATION:

Grade Level	Data on Enrollment (Based on the LIS)			Total Number of ESC Grantees		
	Male	Female	Total	Male	Female	Total
G7						
G8						
G9						
G10						
Total						
G11						
G12						
Total						

Grade Level	Total Number of TSS Grantees			Total Number of SHSVP Grantees		
	Male	Female	Total	Male	Female	Total
G7						
G8						
G9						
G10						
Total						

Grade Level	Total Number of TSS Grantees			Total Number of SHSVP Grantees		
	Male	Female	Total	Male	Female	Total
G11						
G12						
Total						

II. ESC/TSS/SHSVP ELIGIBILITY AND REQUIREMENTS (DO 20 s. 2017; DO 20 s. 2023)

II.A ESC Eligibility and Requirements

No.	Requirements/Criteria	MOVs	Status		Remark/s
			Evident	Not Evident	
1	Recognized by DepEd	*Copy of the Government Recognition			
2	Certified with at least a “within standards’ or “above standards” rating by PEAC or accredited by any member of the Federation of Accrediting Agencies of the Philippines (FAAP)	*Certificate of Rating			
3	Attended the summer orientation on the ESC and TSS Program Guidelines on the use of ESC IMS.	*Certificate of Participation			
4	Created a School Committee/In-Charge of ESC Applicants.	*Documentation on creating a school committee. *Duly signed List of School Committee members			
5	Opened and maintained an account with the Landbank of the Philippines (LBP).	*Proof of LBP Account			
6	Conduct an orientation on the ESC program to new grantees and their parents.	*Documentation on the orientation *Duly Signed Attendance Sheet *Minutes of the Meeting			
7	Recertification Documents	*Proof that the school has submitted documents needed for recertification visit within two (2) months of receipt of written notice for recertification			

8	With Enrollees as per LIS without enrolment dispute and ESC Grantees	*List of Grade 7-10 Enrollees (Class Record) *List of ESC Grantees *Form 137 & Form 138 *Form 1 & 2			
9	With Transferred In/Transferred Out Learners	*School Register *LIS *Class Record			

Over-all Findings/Observations:

Comments/Recommendations:

II.B TSS Eligibility and Requirements

No.	Requirements/Criteria	MOVs	Status		Remark/s
			Evident	Not Evident	
1	Have a valid PRC license or pass the Licensure Exam for Teachers (LET) on or before August 15 of the current school year.	*Copy of PRC License and/or proof of passing the LET			
2	Be employed by the school on or before August 15 of the current school year.	*Employment - Contract *Employee's ID *Any proof that the teacher has been accepted/employed.			
3	Teach ESC grantees for at least 180 teaching minutes/week.	*Official Class Program *Official Teacher's Program *Class Records			

Over-all Findings/Observations:

Comments/Recommendations:

II.C SHSVP Eligibility and Requirements

No.	Requirements/Criteria	MOVs	Status		Remark/s
			Evident	Not Evident	
1	Government Permit by DepEd	*Copy of the Government Permit			
2	Attend to the annual orientation on the SHSVP Guidelines and SHS VMS.	*Certificate of Participation			
3	Conduct an orientation on the SHS VP to new VPBs and their parents and/or guardians at the start of the school year.	*Documentation on the Orientation *Duly Signed Attendance Sheet *Minutes of the Meeting			
4	Open and maintain an account with the Landbank of the Philippines (LBP).	*Proof of LBP Account			
5	Prepare the VPB Folders	*Proof that the school has submitted documents needed for recertification visit two (2) months of receipt of written notice for recertification			
6	List of Enrollees as per LIS without enrolment dispute and List of Voucher Program Beneficiaries (VPBs)	*List of Grade 11-12 Enrollees * List of VPBs			

7	With Transferred In/Transferred Out Learners	*School Register *LIS *Class Record			
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Over-all Findings/Observations:

Comments/Recommendations:

Challenges Encountered in the ESC/SHS VP Implementation for SY _____ (pls. specify if any):

Implemented Interventions/Strategies to address challenges: (pls. specify if any):

Over-all Recommendations:

Name of Monitoring Official: _____

(Signature Over Printed Name)

Position: _____

Date of Monitoring: _____

Conforme:

Name of School Head: _____

(Signature Over Printed Name)