



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



30 March 2026

Regional Memorandum

No.228 s.2026

**REITERATION ON THE DIRECTIVE FOR STREAMLINED
DELEGATION AND ADHERENCE TO ENERGY
CONSERVATION STANDARDS ON THE CONDUCT OF
SIGNIFICANT NATIONAL AND REGIONAL EVENTS**

To: **Schools Division Superintendents
School Heads
All other concerned**

1. Pursuant to Memorandum Circular No. 114 of the Office of the President, entitled "Directing All Government Agencies and Instrumentalities to Strictly Adopt Energy Conservation Protocols," this Memorandum is issued to provide guidance on the composition of delegations for selected national and corresponding regional events in 2026, as follows:
 - a. **2026 National Schools Press Conference (NSPC), April 13–17, 2026**, in **Ormoc City, Leyte**, and its regional counterparts;
 - b. **2026 National Festival of Talents (NFOT), April 18–22, 2026**, in **Roxas City, Capiz**, and its regional counterparts; and
 - c. **2026 Palarong Pambansa, May 24–31, 2026**, in the **Province of Agusan del Sur**, and its regional counterparts.
2. In adherence to policies on energy conservation, fiscal prudence, and responsible resource management, all participating offices are hereby directed to observe a lean and strictly need-based composition of official delegations for the above-mentioned events.
3. Participation shall be limited to individuals whose presence is directly necessary for the conduct of the competitions and the welfare of learners. These include, but are not limited to, learner-participants, coaches, trainers, medical personnel, and a limited number of officials or chaperons essential for coordination, supervision, and delegation management.
4. The inclusion of non-essential personnel, such as observers, guests, ceremonial companions, and individuals without direct and functional roles in the conduct of the events, is not prioritized under this issuance.
5. Furthermore, side events and ancillary activities not directly related to the core competitions of the NSPC, NFOT, and Palarong Pambansa—such as contests for best billeting quarters, best in uniform, and similar non-core activities—together with related expenditures (e.g., decorations, non-essential

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materials, additional uniforms, and similar items), are not emphasized and shall not be the focus in planning and implementation.

6. This Memorandum is issued to serve as reference and guidance in the planning, coordination, and participation of delegations to the above-mentioned national and regional events in 2026.
7. Immediate dissemination and strict compliance with this Memorandum are highly expected.


CARLITO D. ROCAFORT
Director IV



Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY



MEMORANDUM

TO : Regional Directors
School Division Superintendents
School Heads
All Others Concerned

FROM : **ATTY. FATIMA LIPP D. PANONTONGAN** *FLP*
Undersecretary and Chief of Staff
Office of the Secretary



SUBJECT : **DIRECTIVE ON STREAMLINED DELEGATION AND ADHERENCE TO ENERGY CONSERVATION STANDARDS ON THE CONDUCT OF SIGNIFICANT NATIONAL AND REGIONAL EVENTS**

DATE : March 13, 2026

In line with Memorandum Circular No. 114 of the Office of the President, titled "Directing All Government Agencies and Instrumentalities to Strictly Adopt Energy Conservation Protocols", all Field Offices are strongly enjoined to ensure a streamlined and reasonable composition of delegations participating in the following national and regional events:

1. **2026 National Schools Press Conference** on April 13-17, 2026 in Ormoc City, Leyte, and its corresponding regional counterparts;
2. **2026 National Festival of Talents** on April 18-22, 2026 in Roxas City, Capiz, and its corresponding regional counterparts; and
3. **2026 Palarong Pambansa** on May 24 – 31, 2026 in the Province of Agusan del Sur, and its corresponding regional counterparts.

Accordingly, all Regional Offices, Schools Division Offices, and schools concerned shall maintain a **lean and strictly need-based delegation**. Only essential participants whose presence is directly necessary for the conduct of the event and the welfare of learner-participants shall form part of the official delegation.

For this purpose, essential participants may include the following:

- a) Learner-participants (e.g., writers, performers, athletes, competitors);
- b) Coaches and assistant coaches;



- c) Trainers ;
- d) Medical personnel; and
- e) Such limited number of officials and chaperons whose attendance is strictly necessary for delegation management, safety, and supervision.

For emphasis, the inclusion of observers, guests, ceremonial companions, non-essential personnel, and other persons without direct and necessary functions in relation to the event is strongly discouraged and shall not be charged to government funds nor form part of the official delegation.

Moreover, side events and ancillary activities not directly related to the core competitions of the NSPC, NFOT, and Palarong Pambansa shall no longer be conducted. These include, but are not limited to, contests for best billeting quarters, best in uniform, and other similar non-core activities.

Correspondingly, expenditures related solely to such ancillary activities, including decorations, non-essential materials, additional uniforms, awards, and similar items, shall likewise be discontinued.

This directive is issued in support of government energy conservation measures, fiscal prudence, and responsible resource management, while ensuring the safe, orderly, and effective participation of learners in these events.

For strict compliance.



[MEMORANDUM] Directive on Streamlined Delegation and Adherence to Energy Conservation Standards on the Conduct of Significant National and Regional Events

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Tue, Mar 17, 2026 at 8:19 AM

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Dear All,

For the information of all concerned, this Office respectfully transmits the attached Memorandum titled **Directive on Streamlined Delegation and Adherence to Energy Conservation Standards on the Conduct of Significant National and**

Regional Events, dated March 13, 2026.

For your guidance and appropriate action.

Thank you.

Kind regards,

Publications Division /mscm

Public Affairs Service

Department of Education Central Office

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