



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

REQUEST FOR QUOTATION

The **Department of Education Region IV-A (CALABARZON)** through its **Bids and Awards Committee**, intends to procure **“MEDICAL SUPPLIES FOR THE 2026 PALARONG PAMBANSA”** through **Small Value Procurement pursuant to Section 34** of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2026-67 dated March 30, 2026, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

The Approved Budget for the Contract (ABC) is **SIX HUNDRED NINETEEN THOUSAND SIX HUNDRED PESOS AND 30/100 (Php619,600.30)**.

The Project shall be awarded as one Project having several items that shall be awarded as one contract.

Please submit your **Best Offer** for the item/s described herein together with the following documents on or before **April 27, 2026 at 9:00 A.M.:**

- a. **Business/Mayor’s Permit**
- b. **PhilGEPS Registration Number**
- c. **Latest Income/Business Tax Return; and**
- d. **Notarized Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership or cooperative; or Original Special Power of Attorney of all member of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the bidder.**

Subject to the Terms and Conditions provided at the bottom/last page of this Request for Quotation (RFQ).

We highly encouraged interested supplier/s to use the Quotation Form provided to minimize error or omission of the required mandatory provisions. If the quotation form will be reproduced/retyped, please ensure that all mandatory requirements/provisions are included. Missing requirements/provisions and non-submission of the terms and conditions shall render the submission ineligible or disqualified.

Quotation may be submitted through electronic mail at **bac.calabarzon@depd.gov.ph** or physically at Procurement Unit, DepEd Region IV-A CALABARZON, Gate 2 Karangalan Village, Cainta, Rizal.

Quotation, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

The Head of the Procuring Entity (HoPE) of this office reserves the right to reject any and all quotations, declare a failure of procurement or not award the contract at any time prior to contract award in accordance with Section 70 of the IRR of RA No. 12009, without hereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. **(02) 8682-2114** or by email at **bac.calabarzon@depd.gov.ph**.


JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

08F/ROA/JLCC



Address: Gate 2, Karangalan Village, Cainta, Rizal

Telephone No.: 02-8682-2114

Email Address: region4a@depd.gov.ph

Website: depedcalabarzon.ph



RO-ASD-F119

Doc. Ref. Code	RO-ASD-F119	Rev	01
Effectivity	09.01.25	Page	1 of 9



Certificate No. PHP
QMS
22 93 0085

Date: _____

Name of Company:	
Address:	
Name of Store/Shop (if applicable):	
TIN:	
PhilGEPS Registration Number:	

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

TECHNICAL SPECIFICATION

- (1) Please quote your **best offer** for the item/s below. **Please do not leave any blank items. Indicate "0" if item being offered is for free.**
- (2) Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

Item	Description	Total QTY	Bidder's Statement of Compliance ("Comply" or "Not Comply")	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
1.	AMLODIPINE, 5 mg 100's Php616.67/box	1 box			

2.	AMLODIPINE , 10mg 100's Php879.33/box	2 boxes			
3.	CLONIDINE , 75mcg 100s Php1,633.33/box	2 boxes			
4.	STERILE GAUZE PAD , 3x3 100's Php733.33/box	5 boxes			
5.	MEDICAL GLOVES , Large, Powder-free latex, 100s Php281.00/box	10 boxes			
6.	3M MICROPORE , 1 inch, 12pcs. per box Php523.33/box	7 boxes			
7.	PAIN RELIEF SPRAY , 64ml Php581.33/bottle	15 bottles			
8.	MUPIROCIN OINTMENT , 5g Php293.18/tube	10 tubes			
9.	ICE BAG , 6 inches Php116.00/pc	20 pcs			
10.	HOT/COLD COMPRESS , 1000ml Php90.00/pc	15 pcs			
11.	ELASTIC BANDAGE , 4 inches Php70.33/pc	50 pcs			
12.	AZITHROMYCIN , 500mg Php88.33/pc	100 pcs			
13.	AMOXICILLIN , 500mg Php12.00/pc	800 pcs			
14.	CO-AMOXICLAV , 625mg Php39.58/pc	500 pcs			
15.	CLOXACILLIN , 500 mg Php15.58/pc	500 pcs			
16.	CALAMINE LOTION , 60ml Php64.98/bottle	80 bottles			
17.	EFFICASCENT OIL , 50ml Php57.00/bottle	80 bottles			

18.	HYDROGEN PEROXIDE , 120ml Php37.40/bottle	20 bottles			
19.	OMEPRAZOLE , 40mg Php46.75/pc	100 pcs			
20.	TOBRAMYCIN , 3mg/MI 5ml Php360.58/pc	20 pcs			
21.	IBUPROFEN , 400mg Php12.33/pc	700 pcs			
22.	MULTIVITAMINS TABLET Php10.86/pc	2000 pcs			
23.	MEFENAMIC ACID , 500mg, Capsule, 100s Php433.33/box	8 boxes			
24.	PARACETAMOL , 500mg, Tablet, 500's Php2,450.00/box	8 boxes			
25.	ORAL REHYDRATION SALT , (hydrite sachet) 100's Php1,812.00/box	50 boxes			
26.	CARBOCISTEINE , Capsule, 500 mg, 100s Php1,289.50/box	50 boxes			
27.	PHENYLEPRINE HYDROCHLORIDE + CHLORPENAMINE MALEATE + PARACETAMOL , Non-drowsy, 10/500mg, 100s Php681.67/box	10 boxes			
28.	ORAL ANTISEPTIC , 60ml Php146.33/bottle	10 bottles			
29.	LOZENGES , 6s Php84.55/sachet	10 sachets			
30.	BETAHISTINE HYDROCHLORIDE , 8 mg, Tablet, 100s Php4,716.67/box	1 box			
31.	PHENYLEPRINE HCl AND CHLORPENAMINE MALEATE , Tablet 10mg/2mg/500mg, 100s Php733.33/box	8 boxes			

32.	ANTIHISTAMINE , Tablet, 10mg, 100s Php240.00/box	5 boxes			
33.	PAIN RELIEF PATCH , 20 patches, 6.5x4.2 cm Php138.08/pack	10 packs			
34.	EYE DROPS , Moisturizing, 7.5ml Php106.33/bottle	10 bottles			
35.	THROAT SPRAY , Anti-inflammatory, 15ml Php526.25/bottle	10 bottles			
36.	ANTI-ASTHMA SALBUTAMOL NEBULE , 1mg, 5's Php128.92/box	20 boxes			
37.	COTTON BALLS , 150's Php53.83/pack	20 packs			
38.	POVIDONE IODINE WOUND SOLUTION , 60 ml Php112.00/bottle	30 bottles			
39.	HYOSCINE-N-BUTYLROMIDE , Tablet 10/500mg, 100s Php3,675.00/box	5 boxes			
40.	ALUMINUM AND MAGNESIUM HYDROXIDE , Chewable, 100s Php1,883.33	7 boxes			
41.	LOPERAMIDE , Capsule, 2mg, 100s Php711.67/box	5 boxes			
42.	TRASH BAG , yellow, Large, 100s Php294.00/pack	5 packs			
43.	ADHESIVE WOUND PATCH , waterproof, Small, 100s Php178.42/box	5 boxes			
44.	SAMBUCUS NIGRA, PRIMULA VERIS , 36mg Php17.16/tablet	500 tablets			
45.	ACEITE DE MANZANILLA , 25 ml Php17.00/bottle	40 bottles			

46.	SILVER SULFADIAZINE OINTMENT , 5g Php282.33/tube	20 tubes			
47.	POVIDONE IODINE DRY POWDER , Spray, 55g Php256.17/bottle	10 bottles			
48.	DISPOSABLE FACE MASK , 50s Php116.33/box	6 boxes			
49.	SPRAY BOTTLE , 300ml Php51.12/bottle	5 bottles			
50.	ANERIOD SPHYGMOMANOMETER BLOOD PRESSURE WITH DOUBLE HEAD STETHOSCOPE Php1,685.00/set	6 sets			
51.	BLOOD GLUCOSE MONITOR METER WITH 50PCS STRIPS & LANCET GLUCOMETER DIABETIC BLOOD SUGAR TEST KIT Php1,716.67/set	4 sets			
52.	ELASTIC BANDAGE , 3 x 5 yards Php52.25/pc	50 pcs			
53.	CEFUROXIME , 500 mg Php63.83/pc	500 pcs			
54.	METRONIDAZOLE , 500 mg Php17.58/pc	400 pcs			
55.	THERMOMETER , Digital Php100.00/pc	10 pcs			
56.	COMPACT NEBULIZER with accessories Php989.55/pc	3 pcs			
57.	NEBULIZER KIT with mask Php72.06/pc	10 pcs			

58.	LAGUNDI , 300 mg, Tablet Php6.01/pc	500 pcs			
59.	ELASTIC BANDAGE , 6" Php87.92/pc	50 pcs			
60.	D5 0.9 NACL , 1 Liter Php128.67/pc	2 pcs			
61.	D5 0.3 NACL , 500 ml Php54.33/pc	3 pcs			
62.	INTRA VENOUS TUBING MICROSET Php25.33/pc	5 pcs			
63.	PLAIN LR , 1 liter Php111.00/pc	5 pcs			
64.	INSECT REPELLENT LOTION , 100 ml Php160.58/pc	900 pcs			
65.	INSYTE , 22 gauge Php100.00/pc	6 pcs			
66.	INSYTE , 18 gauge Php100.00/pc	2 pcs			
<i>*Expiry 2 years from date of Delivery Genuine High Quality*</i>					
TOTAL COST:					

**The above quoted prices are inclusive of all costs and applicable taxes.*

<u>SCHEDULE OF REQUIREMENTS</u> Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each SCHEDULE.	<u>BIDDER'S STATEMENT OF COMPLIANCE</u> ("Comply" or "Not Comply")
15 Calendar Days upon Receipt of the P.O.	

<u>FINANCIAL OFFER</u>	
Approved Budget for the Contract	Your Total Offered Quotation
Php619,600.30	<p>In words:</p> <hr/> <p>In figures:</p>
<u>Payment Details:</u>	Payment shall be made promptly, but in no case later than thirty (30) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.
Banking Institution	
Account Number	
Account Name	
Branch	

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the Lowest Calculated and Responsive Quotation for goods and consulting services which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The Department of Education Region 4A shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Department of Education Region IV-A shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone Number

Fax/Mobile Number

E-mail Address/es