

Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON



ESSD-RA-2026-50

April 8, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013 this advisory is issued not for endorsement per DO 28, s. 2001, but only for the information of DepEd officials, personnel/staff, as well as the concerned public. (Visit depedcalabarzon.ph)

ADVISORY ON THE SCHEDULE OF CONDUCT OF WEEKLY MEETING REGARDING THE IMPLEMENTATION AND MONITORING OF SCHOOL INFRASTRUCTURE PROJECTS

Relative to Regional Memorandum No. 79, s. 2026¹, this Office, through the Education Support Services Division, announces that the weekly meetings regarding the implementation and monitoring of School Infrastructure Projects are rescheduled from Fridays to Thursdays. The revised schedule for the remainder of the weekly meetings for the first half of the year is as follows:

Date	Attendees
March 26, 2026 (Thursday)	CAR, NCR, Region I, II, III
April 8, 2026 (Wednesday)	IV-A, IV-B, V, VI
April 16, 2026 (Thursday)	CARAGA, NIR, Region VII, VIII
April 23, 2026 (Thursday)	IX, X, XI, XII
April 30, 2026 (Thursday)	CAR, NCR, Region I, II, III
May 7, 2026 (Thursay)	IV-A, IV-B, V, VI
May 14, 2026 (Thursday)	CARAGA, NIR, Region VII, VIII
May 21, 2026 (Thursay)	IX, X, XI, XII
May 28, 2026 (Thursday)	CAR, NCR, Region I, II, III
June 4, 2026 (Thursday)	IV-A, IV-B, V, VI
June 11, 2026 (Thursday)	CARAGA, NIR, Region VII, VIII
June 18, 2026 (Thursday)	IX, X, XI, XII
June 25, 2026 (Thursday)	CAR, NCR, Region I, II, III

Other provisions in the previous Memorandum are still in effect.

For information and guidance of all concerned.

03/ROE5

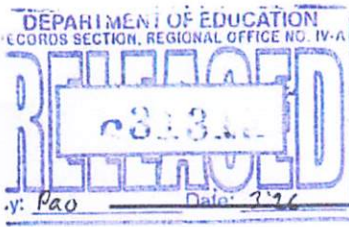
¹ Conduct of Weekly Meeting regarding the Implementation and Monitoring of School Infrastructure Projects



Address: Gate 2, Karangalan Village, Cainta, Rizal
 Telephone No.: 02-8682-2114
 Email Address: region4a@deped.gov.ph
 Website: depedcalabarzon.ph



Certificate No. PHP QMS 22 93 0085



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON




30 January 2026

Regional Memorandum
No. 79 s. 2026

**CONDUCT OF WEEKLY MEETINGS REGARDING
THE IMPLEMENTATION AND MONITORING
OF SCHOOL INFRASTRUCTURE
PROJECTS**

To: **Schools Division Superintendents**

1. In reference to the DepEd Unnumbered Memorandum dated January 21, 2026¹, this Office, through the Education Support Services Division, announces the conduct of weekly meetings regarding the implementation and monitoring of school infrastructure projects and other related matters.
2. The activity aims to ensure timely updates, address implementation issues, and align action plans across the regions.
3. Participants in this activity include Regional/ Division Engineers, DepEd Project Engineers, and Architects under Contract of Service.
4. The weekly meetings will be hosted by the DepEd Central Office – Education Facilities Division. The meeting details are as follows:
Link: <https://tinyurl.com/WeeklyInfraMeetingREsDEs2026>
Meeting ID: 438 382 105 024 51
Passcode: BJ2ja97S
5. Enclosure A provides the schedule of the weekly meetings.
6. For more information or queries, please contact Chief Eduarda M. Zapanta or Engr. Jamaica Rose G. Rolloque of Education Support Services Division at (02) 8682 – 2114 local 430.
7. Immediate dissemination and compliance with this Memorandum are highly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director *emj*

03/ROE5

¹ Notice of Meeting for the Weekly Meetings regarding the Implementation and Monitoring of School Infrastructure Projects and Other Related Matters



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Enclosure No. 1 to Regional Memorandum No. ____s, 2026

SCHEDULE OF WEEKLY MEETINGS

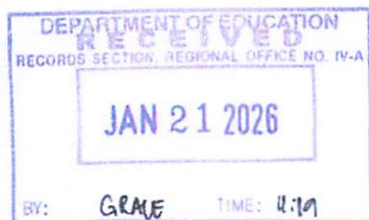
Date	Attendees
January 23, 2026 (Friday)	All Regional and Division Engineers
January 30, 2026 (Friday)	CAR, NCR, Region I, II, III
February 6, 2026 (Friday)	IV-A, IV-B, V, VI
February 13, 2026 (Friday)	CARAGA, NIR, Region VII, VIII
February 20, 2026 (Friday)	IX, X, XI, XII
February 27, 2026 (Friday)	CAR, NCR, Region I, II, III
March 6, 2026 (Friday)	IV-A, IV-B, V, VI
March 13, 2026 (Friday)	CARAGA, NIR, Region VII, VIII
March 19, 2026 (Thursday)	IX, X, XI, XII
March 27, 2026 (Friday)	CAR, NCR, Region I, II, III
April 10, 2026 (Friday)	IV-A, IV-B, V, VI
April 17, 2026 (Friday)	CARAGA, NIR, Region VII, VIII
April 24, 2026 (Friday)	IX, X, XI, XII
April 30, 2026 (Thursday)	CAR, NCR, Region I, II, III
May 8, 2026 (Friday)	IV-A, IV-B, V, VI
May 15, 2026 (Friday)	CARAGA, NIR, Region VII, VIII
May 22, 2026 (Friday)	IX, X, XI, XII
May 29, 2026 (Friday)	CAR, NCR, Region I, II, III
June 5, 2026 (Friday)	IV-A, IV-B, V, VI
June 11, 2026 (Thursday)	CARAGA, NIR, Region VII, VIII
June 19, 2026 (Friday)	IX, X, XI, XII
June 26, 2026 (Friday)	CAR, NCR, Region I, II, III




Republic of the Philippines
Department of Education
EDUCATION FACILITIES DIVISION



Records-ICO01-2026-44



FOR : Regional Directors
 School Division Superintendents
 Regional/Division Engineers
 All Concerned

FROM : 
MICHAEL OLIVER DE GUZMAN
 Director III
 Education Facilities Division

SUBJECT : **NOTICE OF MEETING FOR THE WEEKLY MEETINGS REGARDING THE IMPLEMENTATION AND MONITORING OF SCHOOL INFRASTRUCTURE PROJECTS AND OTHER RELATED MATTERS**

DATE : January 21, 2026

Pursuant to the mandate of the Department of Education (DepEd) to ensure the effective and efficient delivery of educational infrastructure programs nationwide, and in line with the thrust of the Educational Facilities Division (EFD) to strengthen project monitoring, coordination, and compliance, Weekly Virtual Meetings shall be conducted to ensure timely updates, address implementation issues, and align action plans across regions.

The **schedule** for the weekly meetings are as follows:

Date	Attendees
January 23, 2026 (Friday)	All Regional and Division Engineers
January 30, 2026 (Friday)	CAR, NCR, Region I, II, III
February 6, 2026 (Friday)	IV-A, IV-B, V, VI
February 13, 2026 (Friday)	CARAGA, NIR, Region VII, VIII
February 20, 2026 (Friday)	IX, X, XI, XII
February 27, 2026 (Friday)	CAR, NCR, Region I, II, III
March 6, 2026 (Friday)	IV-A, IV-B, V, VI
March 13, 2026 (Friday)	CARAGA, NIR, Region VII, VIII
March 19, 2026 (Thursday)	IX, X, XI, XII
March 27, 2026 (Friday)	CAR, NCR, Region I, II, III
April 10, 2026 (Friday)	IV-A, IV-B, V, VI
April 17, 2026 (Friday)	CARAGA, NIR, Region VII, VIII
April 24, 2026 (Friday)	IX, X, XI, XII
April 30, 2026 (Thursday)	CAR, NCR, Region I, II, III
May 8, 2026 (Friday)	IV-A, IV-B, V, VI
May 15, 2026 (Friday)	CARAGA, NIR, Region VII, VIII
May 22, 2026 (Friday)	IX, X, XI, XII
May 29, 2026 (Friday)	CAR, NCR, Region I, II, III
June 5, 2026 (Friday)	IV-A, IV-B, V, VI

June 11, 2026 (Thursday)	CARAGA, NIR, Region VII, VIII
June 19, 2026 (Friday)	IX, X, XI, XII
June 26, 2026 (Friday)	CAR, NCR, Region I, II, III

Please see the meeting details below:

Link: <https://tinyurl.com/WeeklyInfraMeetingREsDEs2026>

Meeting ID: 438 382 105 024 51

Passcode: BJ2ja97S

In this regard, all concerned Regional Offices and Schools Division Offices are hereby directed to extend their full support and cooperation to this initiative.

Should you have any questions on the abovementioned subject, you may contact the Education Facilities Division through 8638-7110 or email at efd.od@deped.gov.ph.

For strict compliance.

Copy Furnished: **Ar. Felix Villanueva**
Area Manager, Architect III
Education Facilities Division

Engr. Nehru Rainier Sarmiento
Area Manager, Engineer III
Education Facilities Division

Engr. Levy Tatad
Area Manager, Technical Assistant IV
Education Facilities Division



Republic of the Philippines
Department of Education

Office of the Assistant Secretary for Human Resource and Organizational Development

MEMORANDUM

FOR : ENGR. MICHAEL OLIVER M. DE GUZMAN
Director, Education Facilities Division

EFD AREA MANAGERS

ALL REGIONAL ENGINEERS

FROM :  AURELIO PAULO R. BARTOLOME
Assistant Secretary
Human Resource and Organizational Development - Infrastructure Strand

SUBJECT : Weekly Monitoring Meeting on School Infrastructure Projects

DATE : January 12, 2026

In line with the continuous monitoring and coordination of all school infrastructure projects, including New Construction (NewCon) and other related interventions, a Weekly Virtual Meeting shall be conducted to ensure timely updates, address implementation issues, and align action plans across regions.

I. Participants

- EFD Director
- Assigned Area Managers (AMs)
- Division / Regional Engineers - Four (4) regions per week on a rotational basis

II. Schedule

- **Frequency:** Weekly
- **Coverage Period:** From January 2026 until December 2026
- **Platform:** Virtual (MS Teams / Zoom / Google Meet)

A detailed schedule indicating regional assignments shall be issued separately by EFD Director.



III. Agenda

1. Status updates on NewCon projects
2. Quick Response Funds
3. Last-Mile School
4. Major concerns, risks, and roadblocks
5. Action items and next steps
6. Area Managers shall update Regional Engineers on the status of:
 - Project modification documents
 - Other pertinent documents submitted to the Central Office

IV. Presentation Requirements

- Concerned regions shall **prepare presentation slides prior to the meeting**
- Slides shall include:
 - Current status of NewCon and other projects
 - Key milestones and progress updates
 - Issues requiring management intervention
 - Actual photos of project sites
- Slides must be submitted **at least two (2) days before** the scheduled meeting.

V. Post-Meeting Deliverables

After each meeting, the following shall be submitted by EFD:

- **Minutes of the Meeting (MoM)**
- Updated weekly project status reports
- Use of the **prescribed MoM template**
- Completion of all required details, including action items, persons responsible, and target dates
- Area Managers shall submit a consolidated status report on all school infrastructure projects and individual action-taken reports to the Office of the Assistant Secretary for HROD every end of the month.

VI. Compliance

All concerned offices / units are hereby directed to strictly comply with this Memorandum to ensure effective monitoring, accurate reporting, and timely resolution of issues on all school infrastructure projects.

For guidance and strict compliance.