

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON




18 March 2026

Regional Memorandum
No. 203 s. 2026

REQUEST FOR STATUS UPDATE ON ISSUED SPECIAL POWER OF ATTORNEYS DEEDS OF DONATION/USUFRUCT

To **Schools Division Superintendents**
All Others Concerned

1. Attached is the Memorandum **STO-2026-031** dated 12 March 2026 titled "Request for Status Update on Issued Special Power of Attorneys Deeds of Donation/Usufruct"
2. Attention is invited to the directives of submission of the requested status update and the scheduled online meeting of identified Schools Division Offices on **25 March 2026 at 1:30 PM onwards** via Microsoft Teams.
3. For widest dissemination and strict compliance.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director



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Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEGAL AND LEGISLATIVE AFFAIRS

MEMORANDUM
STO-2026- 031

TO : **MARITES A. IBAÑEZ**
Schools Division Superintendent
DepEd-Division Office of Batangas

MERTHEL M. EVARDOME
Schools Division Superintendent
DepEd-Division Office of Calamba City

ROSEMARIE D. TORRES
Schools Division Superintendent
DepEd-Division Office of Cavite

IVAN BRIAN L. INDUCTIVO
Officer-in-Charge
Schools Division Superintendent
DepEd-Division Office of General Trias City

HOMER N. MENDOZA
Officer-in-Charge
Schools Division Superintendent
DepEd-Division Office of Imus City

EDITHA M. ATENDIDO
Schools Division Superintendent
DepEd-Division Office of Laguna

FELIZARDO O. BOLAÑOS
Schools Division Superintendent
DepEd-Division Office of Lipa City

SUSAN DL. ORIBIANA
Schools Division Superintendent
DepEd-Division Office of Lucena City

ROMMEL C. BAUTISTA
Schools Division Superintendent
DepEd-Division Office of Quezon

DORIS DJ. ESTALILLA
Schools Division Superintendent
DepEd-Division Office of Rizal

FROM : **ATTY. CHRISTIAN E. RIVERO**
Director IV
Supervising Director, Sites Titling Office
Office of the Undersecretary for Legal and Legislative Affairs



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEGAL AND LEGISLATIVE AFFAIRS

SUBJECT : REQUEST FOR STATUS UPDATE ON ISSUED SPECIAL POWER OF ATTORNEYS DEEDS OF DONATION/USUFRUCT

DATE : March 12, 2026

This is to request for a status update on the various schools with issued Special Powers of Attorney (SPA) for the Schools Division Superintendents within their respective jurisdictions to sign Deeds of Donation and Usufruct. The list of concerned schools is herein attached as Annex "1".

Specifically, this Office requests a status report/presentation on the following information:

- The registration of the DoU/DoD on the Tax Declaration or Title of the properties;
- The date of transfer of the ownership document in the name of this Department; and
- Issues encountered in the transfer of ownership documents, if any.

Accordingly, this Office invites the Schools Division Superintendents and other concerned personnel to a virtual meeting on **25 March 2026 at 1:30pm onwards** for the presentation of the prepared status reports and to fully discuss the subject matter. The meeting will be held via Microsoft Teams using the following details:

Meeting Link:

<https://teams.microsoft.com/meet/48356030150612?p=XvRkcd1fNatGDpKvEF>

Meeting ID: 483 560 301 506 12

Passcode: eh9tQ7kk

For questions or clarifications, please contact Ms. Asnia P. Alibasher at 09126313861 and/or Ms. Jesusa P. Padilla at 09683726502 or email at sto@deped.gov.ph.

Copy furnished:

CARLITO D. ROCAFORT

Regional Director

DepEd Region IV-A

Karangalan ES, Karangalan Village Cainta, Rizal



ANNEX "1"

List of Schools in Batangas with Issued SPAs for Deed of Donation and/or Usufruct

Name of Schools	Date Notarized
Fermin La Rosa NHS	February 9, 2021
San Pascual Senior High School	March 15, 2021
Tala Senior High School	May 14, 2021
Payapa Senior High School	June 23, 2021
Tuy Senior High School	June 29, 2021
Bauan Technical HS, Bauan, Batangas	August 27, 2021
Bauan National Agricultural and Vocational HS in Bauan, Batangas	October 14, 2021
Cuenca SHS, Cuenca, Batangas	December 20, 2021
Pantalan SHS, Nasugbu, Batangas	December 20, 2021
San Miguel ES, Lobo, Batangas	Not indicated (2021)
Lobo SHS, Lobo, Batangas	April 4, 2022
Banaba ES, Padre Garcia, Batangas	June 3, 2022
Pulangbato ES, San Juan, Batangas	July 27, 2022
Alitagtag Senior High School	March 24, 2023
Lian National High School and Lian Senior High School	December 6, 2023
Talisay Senior High School	August 22, 2024
Anselmo A. Sandoval Memorial National High School	January 13, 2026
Agoncillo Senior High School	April 20, 2023
Calatagan 2.0 National High School	May 28, 2024

School in Calamba City with Issued SPAs for Deed of Donation and/or Usufruct

Name of School	Date Notarized
NHA-Don Jose Homes Housing Project, Brgy. Banlic, Calamba City	July 27, 2022

List of Schools in Cavite with Issued SPAs for Deed of Donation and/or Usufruct

Name of Schools	Date Notarized
Ternate West National High School	January 21, 2021
Brgy. Halang, Naic, Cavite	March 21, 2023
Humayao Elementary School	December 26, 2024

List of Schools in General Trias City with Issued SPAs for Deed of Donation and/or Usufruct

Name of Schools	Date Notarized
Tapia ES	March 10, 2022
SHS of Governor Ferrer INHS	November 12, 2021

List of Schools in Imus with Issued SPAs for Deed of Donation and/or Usufruct

Name of Schools	Date Notarized
Anastacio Advincula Integrated School	August 22, 2024
Francisca Tirona Benitez Integrated School	August 22, 2024
City of Imus Integrated School	August 22, 2024

List of Schools in Laguna with Issued SPAs for Deed of Donation and/or Usufruct

Name of Schools	Date Notarized
SDO of San Pedro Laguna	January 27, 2021
Vicenta S. David NHS, Sta. Cruz, Laguna	March 10, 2022
San Roque National High School	April 20, 2023
Brgy. San Isidro Pagsanjan, Laguna	May 10, 2023
Masico National High School	July 21, 2023
Pagsanjan Integrated National High School	Cannot be located
Ibayiw Integrated National High School	December 6, 2023
Masico Elementary School	December 28, 2023
Unson Elementary School	December 28, 2023
Ananias Laico Memorial Elementary School	March 7, 2025

School in Lipa City with Issued SPAs for Deed of Donation and/or Usufruct

School	Date Notarized
Pangao Integrated School	July 23, 2020

List of Schools in Lucena City with Issued SPAs for Deed of Donation and/or Usufruct

Name of Schools	Date Notarized
Napoleon J. Ravanzo Memorial HS, Bocoohan, Lucena City	January 18, 2022
Apolonia Aves NHS, Barra, Lucena City	January 18, 2022

List of Schools in Quezon with Issued SPAs for Deed of Donation and/or Usufruct

Name of Schools	Date Notarized
Sto. Domingo NHS, Calauag, Quezon	December 03, 2020
NHA in favor of DepEd	May 14, 2021
Pesa Elementary School	July 06, 2021
Cabaleta ES (Annex), Mauban, Quezon	March 10, 2022
Cabaleta Island NHS, Mauban, Quezon	March 10, 2022
Cagsiy I NHS, Mauban, Quezon	March 10, 2022
Dr. Maria D. Pastrana NHS, Mauban, Quezon	March 10, 2022
Remedios ES, Mauban, Quezon	March 10, 2022
San Miguel-San Rafael ES, Mauban, Quezon	March 10, 2022



Burgos ES, Mulanay, Quezon	April 22, 2022
Aurora Central Annex I Elementary School	April 20, 2023
Sariaya National School	June 19, 2023
Mauban North Elementary School and Mabato Elementary School	July 21, 2023
Sto. Cristo Elementary School	July 21, 2023
Sta. Catalina Norte Elementary School	September 11, 2023
Malabanban Norte Elementary School	November 24, 2023
San Manuel Homes Barangay Lagalag, Tiaong, Quezon	December 28, 2023
Salvacion Elementary School	May 21, 2024
Mauban South Central 2 Elementary School	May 21, 2024
Atty. Celso M. Reyes Integrated National High School	May 21, 2024
Baao Elementary School	May 21, 2024
PICAB Elementary School	May 21, 2024
Liwayway National High School	May 21, 2024
Paaralang Elementarya ng Maka at Paaralang Sekundarya ng Lucban, Brgy. Aliliw, Lucban, Quezon	August 27, 2021
Calasumanga NHS in Panukulan, Quezon	October 14, 2021
Canda NHS, Sariaya, Quezon	November 03, 2021
Sto. Nino Ilaya NHS, Lopez East District, Quezon Province	March 10, 2022
Burgos ES, Malunay, Quezon	April 22, 2022
Montecillo ES, Sariyaya, Quezon	July 27, 2022
Paaralang Elementarya Ng Lucban 1, 4, 6, 3B, 3A	June 03, 2022
Paaralang Elementarya Ng Lucban 2, 7, 5	June 03, 2022
Polo IS, Padre Burgos Quezon	June 03, 2022
R. Sasot ES, Quezon, Quezon	June 03, 2022
Conception Palasan National High School	November 7, 2023
Atimonan Central School Annex	December 06, 2023
Caniwan Elementary School	March 07, 2024
Atimonan Central Elementary School	March 07, 2024
Sipa Elementary School	July 21, 2023
Ananias A. Diamante Integrated National High School (formerly Dr. Arsenio C. Nicolas National High School-Dominlog Extension.	July 21, 2023

List of Schools in Rizal with Issued SPAs for Deed of Donation and/or Usufruct

Name of Schools	Date Notarized
Mahabang Parang NHS, Binangonan, Rizal	December 3, 2020
Pulong Kumanoy ES, Brgy. Lagundi, Morong, Rizal	July 23, 2020
Camp Capinpin Elementary School	February 9, 2021
Taytay Stand Alone Senior High School	June 29, 2021
Various housing projects in Baras, Tanay and Morong, Rizal	March 10, 2022
Various housing projects in Rodriguez, Rizal	March 10, 2022
Pintong Bukawe Elementary School	August 7, 2023
Wawa Elementary School	November 23, 2023
Issuance of a SPA for the acquisition of a parcel of land located along Sampaloc Road, Brgy. Sampaloc, Tanay, Rizal	August 27, 2021