



Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON



PU-LRER01-2026-18

February 25, 2026

**ATTY ALBERTO T. ESCOBARTE, CESO II**

Regional Director  
DepEd IVA CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **FOOD AND ACCOMMODATION FOR THE RO-SDO JOINT REVIEW AND HARMONIZATION OF THE 11<sup>TH</sup> DEPED CALABARZON GAWAD PATNUGOT GUIDELINES AND CRITERIA ON MARCH 24-25, 2026**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On February 25, 2026, during the opening and evaluation of submitted quotations, the following two (2) bidders submitted their quotations as follows:

BIDDER	AMOUNT OF BID	REMARKS
Selah Pods Hotel Inc.	Php128,000.00	Complying
RedHotel Inc.	Php127,680.00	Non-Complying (Unfilled Total Cost in the Technical Specification)

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **SELAH PODS HOTEL INC.** with a proposed quotation amounting to **One Hundred Twenty-Eight Thousand Pesos (Php128,000.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **SELAH PODS HOTEL INC.** in the amount of **One Hundred Twenty-Eight Thousand Pesos (Php128,000.00)**.

Thank you.

Very truly yours,

**JOCELYN L. MARTIN**  
Administrative Officer IV  
Procurement Unit

**DENNIS V. MANAY**  
Administrative Officer II  
Procurement Unit

**APPROVED**  **DISAPPROVED:**

**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Head of the Procuring Entity

08F/ROA/MJLS



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Department of Education  
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"ANNEX A"

**QUOTATION EVALUATION REPORT**

Project Title: <b>FOOD AND ACCOMMODATION FOR THE RO-SDO JOINT REVIEW AND HARMONIZATION OF THE 11<sup>TH</sup> DEPED CALABARZON GAWAD PATNUGOT GUIDELINES AND CRITERIA</b>	
Date of Activity: <b>March 24-25, 2026</b>	
Approved Budget for the Contract: <b>One Hundred Twenty-Eight Thousand Pesos (Php128,000.00)</b>	
Mode of Procurement: <b>Small Value Procurement (SVP)</b>	
Name of Bidder: <b>SELAH PODS HOTEL INC.</b>	
Bid Price: <b>One Hundred Twenty-Eight Thousand Pesos (Php128,000.00)</b>	Date of Opening and Evaluation: <b>February 25, 2026</b>

Date Posted in the PhilGEPS: <b>N/A</b>
Date Posted in the Office Website and Conspicuous Bulletin: <b>February 20, 2026 to February 24, 2026</b>
<b>RFQ sent to five (5) prospective suppliers:</b> 1. Selah Pods Hotel, Inc.; 2. The Linden Suites; 3. Sales and Events - Eco Hotel; 4. Red Hotel; and 5. Madison 101 Hotel.

<b>SUBMITTED QUOTATION/S:</b>		
<b>Name of Bidder</b>	<b>Amount of Bid</b>	<b>Remarks</b>
Selah Pods Hotel Inc.	Php128,000.00	Complying
RedHotel Inc.	Php127,680.00	Non-Complying (Unfilled Total Cost in the Technical Specification)

<b>LEGAL DOCUMENTS</b>			
<b>Documents Evaluated</b>	<b>Present</b>	<b>Absent</b>	<b>Findings/Remarks</b>
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply

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Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement (OSS)	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **SELAH PODS HOTEL INC.** has submitted all the documents required. The undersigned **RECOMMEND** that the contract be awarded to **SELAH PODS HOTEL INC.** being compliant to the requirements declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this February 25, 2026, at Cainta, Rizal.

**JOCELYN L. MARTIN**  
Administrative Officer IV  
Procurement Unit

**DENNIS V. MANAY**  
Administrative Officer II  
Procurement Unit