



Republic of the Philippines  
 Department of Education  
 REGION IV-A CALABARZON



PUJREF01-2026-23

March 4, 2026

**ATTY ALBERTO T. ESCOBARTE, CESO II**  
 Regional Director  
 DepEd IVA CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Lease of Real Property and Venue with food and accommodation for the **NATIONAL SCIENCE & TECHNOLOGY FAIR 2026 ON MARCH 9-13, 2026**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On March 3, 2026, during the opening and evaluation of submitted quotation, one (1) bidder submitted its quotation, **GREAT EASTERN HOTEL, INC.** in the amount of **Four Million Eight Hundred Thousand Pesos (Php4,800,000.00)**.

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **GREAT EASTERN HOTEL, INC.** with a proposed quotation amounting to **Four Million Eight Hundred Thousand Pesos (Php4,800,000.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **GREAT EASTERN HOTEL, INC.** in the amount of **Four Million Eight Hundred Thousand Pesos (Php4,800,000.00)**.

Very truly yours,

**JOCELYN L. MARTIN**  
 Administrative Officer IV  
 Procurement Unit

**DENNIS V. MANAY**  
 Administrative Officer II  
 Procurement Unit

**APPROVED**     **DISAPPROVED:**

**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
 Head of the Procuring Entity

|                |             |      |        |
|----------------|-------------|------|--------|
| Doc. Ref. Code | RO-ASD-F138 | Rev  | 00     |
| Effectivity    | 10.01.2025  | Page | 1 of 3 |

08F/ROA/JLCC



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RO-ASD-F138



Certificate No. PHP QMS



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"ANNEX A"

**QUOTATION EVALUATION REPORT**

|  |  |
|--|--|
| Project Title: <b>LEASE OF VENUE WITH FOOD AND ACCOMMODATION FOR THE NATIONAL SCIENCE &amp; TECHNOLOGY FAIR 2026</b> |  |
| Date of Activity: <b>March 9-13, 2026</b>  |  |
| Approved Budget for the Contract: <b>Four Million Eight Hundred Thousand Pesos (Php4,800,000.00)</b>                 |  |
| Mode of Procurement: <b>Lease of Real Property and Venue</b>   |  |
| Name of Bidder: <b>GREAT EASTERN HOTEL, INC.</b>   |  |
| Bid Price: <b>Four Million Eight Hundred Thousand Pesos (Php4,800,000.00)</b>  | Date of Opening and Evaluation: <b>March 3, 2026</b> |

|  |
|--|
| Date Posted in the PhilGEPS: <b>N/A</b>  |
| Date Posted in the Office Website and Conspicuous Bulletin: <b>N/A</b>   |
| <b>RFQ sent to three (3) prospective suppliers:</b><br>1. Great Eastern Hotel, Inc.;<br>2. Selah Pods Hotel, Inc.; and<br>3. Red Hotel, Inc. |

|                               |                      |                           |
|-------------------------------|----------------------|---------------------------|
| <b>SUBMITTED QUOTATION/S:</b> |                      |                           |
| <b>Name of Bidder</b>         | <b>Amount of Bid</b> | <b>Remarks</b>            |
| Great Eastern Hotel, Inc.     | Php4,800,000.00      | Complying and Lone Bidder |

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|                |             |      |        |
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| <b>LEGAL DOCUMENTS</b>                             |                |               |                         |
|--|----------------|---------------|-------------------------|
| <b>Documents Evaluated</b>                         | <b>Present</b> | <b>Absent</b> | <b>Findings/Remarks</b> |
| Business/Mayor's Permit                            | ✓              |               | Comply                  |
| PhilGEPS Registration Number                       | ✓              |               | Comply                  |
| Latest Income/Business Tax Return or Tax Clearance | ✓              |               | Comply                  |
| Notarized Omnibus Sworn Statement (OSS)            | ✓              |               | Comply                  |
| Specifications                                     | ✓              |               | Comply                  |

Based on the findings above cited, **GREAT EASTERN HOTEL, INC.** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **GREAT EASTERN HOTEL, INC.** having complied with all the requirements and thus declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this March 3, 2026 at Cainta, Rizal.

**JOCELYN L. MARTIN**  
Administrative Officer IV  
Procurement Unit

**DENNIS V. MANAY**  
Administrative Officer II  
Procurement Unit