



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON



PU-LRER01-2026-19

March 6, 2026

ATTY ALBERTO T. ESCOBARTE, CESO II

Regional Director
 DepEd IVA CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **FOOD AND ACCOMMODATION FOR THE VETTING AND FINALIZATION OF REGIONAL CODE OF CONDUCT ON MARCH 25-27, 2026**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On March 6, 2026, during the opening and evaluation of submitted quotations, the following two (2) bidders submitted their quotations as follows:

BIDDER	AMOUNT OF BID	REMARKS
Selah Pods Hotel Inc.	Php239,160.00	Complying
RedHotel Inc.	Php239,280.00	Complying

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Lowest Calculated and Responsive Quotation (LCRQ) is **SELAH PODS HOTEL INC.** with a proposed quotation amounting to **Two Hundred Thirty-Nine Thousand One Hundred Sixty Pesos (Php239,160.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **SELAH PODS HOTEL INC.** in the amount of **Two Hundred Thirty-Nine Thousand One Hundred Sixty Pesos (Php239,160.00)**.

Thank you.

Very truly yours,

JOCELYN L. MARTIN
 Administrative Officer IV
 Procurement Unit

DENNIS V. MANAY
 Administrative Officer II
 Procurement Unit

APPROVED **DISAPPROVED:**

ATTY. ALBERTO T. ESCOBARTE, CESO II
 Head of the Procuring Entity

08F/ROA/MJLS



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Effectivity	11 06 23	Date	1 of 1



Certificate No.



Republic of the Philippines
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“ANNEX A”

QUOTATION EVALUATION REPORT

Project Title: FOOD AND ACCOMMODATION FOR THE VETTING AND FINALIZATION OF REGIONAL CODE OF CONDUCT	
Date of Activity: March 25-27, 2026	
Approved Budget for the Contract: Two Hundred Forty Thousand Pesos (Php240,000.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: SELAH PODS HOTEL INC.	
Bid Price: Two Hundred Thirty-Nine Thousand One Hundred Sixty Pesos (Php239,160.00)	Date of Opening and Evaluation: March 6, 2026

Date Posted in the PhilGEPS: February 28, 2026
Date Posted in the Office Website and Conspicuous Bulletin: February 27, 2026 to March 5, 2026
RFQ sent to three (3) prospective suppliers: 1. Selah Pods Hotel Inc.; 2. The Selah Garden Hotel, Inc.; and 3. Red Hotel Inc.

SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
Selah Pods Hotel Inc.	Php239,160.00	Complying
RedHotel Inc.	Php239,280.00	Complying

LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor’s Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply

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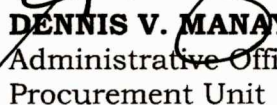
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Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement (OSS)	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **SELAH PODS HOTEL INC.** has submitted all the documents required. The undersigned **RECOMMEND** that the contract be awarded to **SELAH PODS HOTEL INC.** being compliant to the requirements declared as the Lowest Calculated and Responsive Quotation (LCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this March 6, 2026, at Cainta, Rizal.


JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit


DENNIS V. MANAY
Administrative Officer II
Procurement Unit