



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON



CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This contract is entered into this 23 DEC 2025 day of _____, by and between :

DEPARTMENT OF EDUCATION REGIONAL OFFICE IV-A CALABARZON, a component field office of the government entity known as the Department of Education organized under existing Philippine laws with office address at Gate 2, Karangalan Village, Cainta, Rizal and herein represented by its Regional Director, **ATTY. ALBERTO T. ESCOBARTE**. It shall be referred in this agreement as the **PROCURING ENTITY**.

-and-

VECO PAPER CORPORATION an entity duly organized and existing under the Philippine laws, represented herein by its President, **MR. VICTOR T. LIM**, with office address at Concepcion Street, Buli, Muntinlupa City, hereinafter referred to as the **SUPPLIER**.

W I T N E S S E T H

WHEREAS, on October 23, 2025, DepEd Regional Office IV-A CALABARZON has published its procurement activity for the **SUPPLY AND DELIVERY OF IBONG ADARNA AND FLORANTE AT LAURA SUPPLEMENTARY READING FOR GRADE 7 AND 8 FOR SY 2025-2026** with reference number **ROIVA-2025-12** in the PhilGEPS website, office website, and in conspicuous bulletin board of the Office.

WHEREAS, on October 20, 2025, the Bids and Awards Committee (BAC), Technical Working Group (TWG), BAC Secretariat and End-user conducted a pre-procurement conference to discuss the said allotment and approved the bid documents for the procurement of Supply and Door-To-Door Delivery of Remediation Packages for Reading Programs.

WHEREAS, the Approved Budget for the Contracts (ABCs) are as follows:

Reference No.	Approved Budget of the Contract (Php)
ROIVA-2025-12 – LOT 1	Php23,248,791.00
ROIVA-2025-12 – LOT 2	Php20,662,392.00

WHEREAS, on November 3, 2025, Pre-bid Conference was conducted.

WHEREAS, Bid Bulletin No. 10, s. 2025 dated November 5, 2025 and Bid Bulletin No. 13, s. 2025 dated November 12, 2025 was issued.



Address: Gate 2, Karangalan Village, Cainta, Rizal
 Telephone No.: 02-8682-2114
 Email Address: region4a@deped.gov.ph
 Website: depedcalabarzon.ph



WHEREAS, the bid submission and opening of bids was conducted on November 24, 2025 at the Regional Director's Conference Room, DepEd Region 4A.

WHEREAS, in response to the Invitation to Bid for the **Supply and Delivery of Ibong Adarna and Florante At Laura Supplementary Reading for Grade 7 and 8 for SY 2025-2026** with reference number **ROIVA-25-12 – LOT 2**, the BAC received one (1) sealed bid, offering the following financial bid as read:

NAME OF BIDDER	TOTAL BID AMOUNT AS READ	REMARKS
VECO PAPER CORPORATION	PHP20,082,890.24	COMPLYING

WHEREAS, using the checklist of required documents and taking into account the non-discretionary "Pass or Fail Criterion", the BAC found that **VECO PAPER CORPORATION** have complied with the specifications issued by this office as follows:

WHEREAS, upon post-qualification proceedings and careful examination, validation and verification of all the eligibility, legal, technical, and financial requirements submitted by **VECO PAPER CORPORATION** for **LOT 2** has found to be responsive.

WHEREAS, attached hereto is the post qualification report as Annex "A" and made an integral part hereof.

WHEREAS, the bid submitted by **VECO PAPER CORPORATION** for **LOT 2** is compliant with its proposal in the total amount of **TWENTY MILLION EIGHTY-TWO THOUSAND EIGHT HUNDRED NINETY PESOS AND 24/100 (PHP20,082,890.24)**.

WHEREAS, after review and deliberation on the proposal, **VECO PAPER CORPORATION** complied with the requirements and is hereby declared as the Single Calculated and Responsive Bid (SCRB) for **LOT 2**.

WHEREAS, on December 12, 2025, the Bids and Awards Committee of DepEd Region IV-A CALABARZON recommended to the head of the procuring entity the award of contract to **VECO PAPER CORPORATION** for the **Supply and Delivery of Ibong Adarna and Florante At Laura Supplementary Reading for Grade 7 and 8 for SY 2025-2026** with reference number **ROIVA-25-12 – LOT 2** in the amount of **TWENTY MILLION EIGHTY-TWO THOUSAND EIGHT HUNDRED NINETY PESOS AND 24/100 (PHP20,082,890.24)** (hereinafter called the "Contract Price").

WHEREAS, Notice of Award dated December 15, 2025 was issued;

NOW, THEREFORE, for and in consideration of the premises, the parties hereby agree as follows:

SECTION 1 **Use of words**

In this Agreement, words and expressions shall have the same meanings as those respectively assigned in the Philippine Bidding Document.

SECTION 2 **Documents deemed part**

All documents submitted by Supplier and all the documents released and issued by the Procuring Entity and its Bids and Awards Committee and Technical Working Group such as but not limited to:

- a) Invitation to Bid;
- b) Instructions to Bidders;
- c) Bid Data Sheet;
- d) General Conditions of Contract;

- e) Special Conditions of Contract;
- f) Schedule of Requirements;
- g) Technical Specifications;
- h) Notice of Award of Contract and the Bidder's conforme thereto;
- i) Performance Security;
- j) Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidders response to request to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;
- k) Eligibility requirements, documents and/or statements;
- l) All other documents already submitted by the Supplier and to be required to be submitted after the perfection of this contract;

shall form part of this contract.

SECTION 3 Supplement to the Supplier's Obligation

In addition to the **Supplier's** Obligations mentioned and stated in Section V (Special Conditions of the Contract) and Section VI (Schedule of Requirements) of the Philippine Bidding Documents and all other documents mentioned in Section II of this Contract, the **Supplier** shall also:

- a. Deliver the following in accordance with the design and specification indicated in the Bidding Documents:

SDO	Address	LOT 2 Florante at Laura Quantity
Antipolo City	Sen. L. Sumulong circle, Brgy. San Isidro, Antipolo City	13,858
Bacoor City	Bacoor Blvd., Brgy. Bayanan, City of Bacoor, Cavite	7,297
Batangas	DepEd Bldg. Provincial Sports Complex, Bolbok, Batangas City	25,826
Batangas City	P. Herrera St., Batangas City	5,061
Biñan City	102 P. Burgos St., Brgy. Sto. Domingo, Biñan City, Laguna	5,620
Cabuyao City	Brgy. Banay Banay, City of Cabuyao, Laguna	5,442
Calamba City	City Hall Compound, Brgy. Real, Calamba City	8,651
Cavite	Capitol Compound, Luciano, Trece Martires City, Cavite	30,823
Cavite City	Chief E. Martin Streets, Caridad, Cavite City	1,184
Dasmariñas City	DASCA Compound Burol II, Dasmariñas City	9,827
General Trias City	Brgy. Sampalucan General Trias City, Cavite	6,215
Imus City	Gen. Satorre St., Toclong I-C, Imus City, Cavite	7,326
Laguna	Prov. Capitol Compound, Brgy. Poblacion, Sta. Cruz, Laguna	16,196
Lipa City	J.P. Laurel Highway, Brgy. Marawoy, Lipa City	6,585
Lucena City	Brgy. Ilayang Iyam, Lucena City	3,247
Quezon	Sitio Fori, Brgy. Talipan, Pagbilao, Quezon	32,278
Rizal	Cabrera Rd., Hilltop, Taytay, Rizal	35,534
San Pablo City	Rizal Avenue, San Pablo City, Laguna	4,646
San Pedro City	Luna St., Brgy. Poblacion, San Pedro City, Laguna	4,623
Sta. Rosa City	Tatlonghari St., Brgy. Market Area City of Santa Rosa	5,574
Sto. Tomas City	Poblacion IV. Sto. Tomas City, Batangas	2,607
Tanauan City	Pob 1 Tanauan City	3,703
Tayabas City	Brgy. Potol, Tayabas City	1,365
TOTAL		243,488

- b. Comply with the lawful order of the **Procuring Entity** or its representative especially when the **Supplier** is made to answer in writing his failure to accomplish work in accordance to its schedule of delivery.
- c. Submit an accomplishment report when required by the **Procuring Entity** as part of its monitoring and evaluation.
- d. To execute and complete the project and remedy any defects therein in conformity with Item 17 of the General Conditions of the contract and Republic Act No. 12009 and its Implementing Rules and Regulations.

SECTION 4 **Obligations of the Procuring Entity**

The **Procuring Entity** hereby undertake to pay the **Supplier**, in consideration of the faithful and full performance of the **Supplier's** obligations, the amount of **TWENTY MILLION EIGHTY-TWO THOUSAND EIGHT HUNDRED NINETY PESOS AND 24/100 (PHP20,082,890.24)**.

In case of partial or staggered delivery of the goods procured, the **Supplier** shall be paid the amount corresponding to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations and subject to the imposition of liquidated damages for goods delivered after the contract period.

SECTION 5 **Monitoring and Validation of the Work Progress/Accomplishment**

The **Procuring Entity** or its representative shall monitor the progress of the delivery. Beginning the commencement of the supply and delivery or from the last monitoring, the **Procuring Entity** or his representative may follow-up the progress of the delivery until all the goods are delivered within the contract period.

In case the supply and delivery has not been fully satisfied until the last day of the contract time, the **Procuring Entity** or his representative shall make the **Supplier** explain in writing and the **Procuring Entity** may opt to avail of legal remedies provided under Republic Act No. 12009 and its Implementing Rules and Regulation and other applicable laws, rules and regulations to make it sure that the interest of the government is protected.

SECTION 6 **Alternative Dispute Resolution (ADR) Clause**

Both parties entered into this agreement in the spirit of mutual trust and understanding. The parties intend that all unforeseen matters, issues, and concerns that will arise in the future shall be resolved with mutual understanding. In case of conflict/dispute between the parties, it shall be resolved in a peaceful and amicable manner. Every earnest effort shall be made to amicably settle the conflict/dispute through peaceful dialogue and negotiation to accommodate the policies and intention of both parties.

In case of failure to settle the conflict/dispute through peaceful and amicable manner, such conflict/dispute shall be submitted for arbitration/mediation in accordance with Republic Act No. 9285, known as Alternative Dispute Resolution Act of 2004. Both parties mutually agree that the decision of the designated/chosen arbitrator/mediator is

binding to them. The place of arbitration/mediation is exclusively in Cainta, Rizal.

No legal action may be instituted in any court/tribunal/quasi-judicial body unless the arbitration/mediation has failed or waived by both parties in writing. Legal action for breach of this agreement shall only be instituted in the courts of competent jurisdiction in Cainta, Rizal to the exclusion of all other courts outside the judicial region.

SECTION 7
Capacity and Authorization

Each of the parties to this contract hereby represents and warrants to the other that it is duly authorized and empowered to execute, deliver and perform this contract and that such action does not conflict with or violate any provision of law, regulation, policy, contract, deed of trust or other instrument to which it is a party or by which it is bound and that this contract constitutes a valid and binding obligation of it enforceable in accordance with its terms.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Department of Education
Region IV-A CALABARZON

VECO PAPER CORPORATION


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director


VICTOR T. LIM
President

SIGNED IN THE PRESENCE OF:


VIERNALYN M. NAMA
Chief, CLMD
DepEd Region IV-A CALABARZON

Republic of the Philippines
CITY OF MANILA S.S.

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of CITY OF MANILA, this 23 DEC 2025, personally appeared:


Name	Identification No.	Date and place of issued
<u>Atty. Alberto T. Escobarte</u> <u>Victor T. Lim</u>	DepEd Employee No. 4529876 <u>PASAPORT ID NO. 7171564A</u>	Cainta, Rizal <u>JUNE 02, 2018 DFA NCR MAT</u>

who are known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free act and voluntary act and deed.

This instrument, consisting of six (6) pages, including the page on which this acknowledgment is written, has been signed on the left margin of each and every page hereof by the concerned parties and their witnesses, and sealed with my notarial seal.

WITNESS MY HAND AND SEAL, at the place and date above-written.

Doc. No. 202;
Page No. 4;
Book No. 6222
Series of 2025.


ATTY. RUBEE RUTH CAGASCA-EVANGELISTA
 Notary Public - City of Manila
 Commission No. 2024-019 valid until 31 December 2025
 Roll of Attorney No. 68579
 IBP Lifetime No. 018821/17 Jan 2018 IBP-Manila IV
 Tin # 205-260-146-002/PTR No. 2087982/02 Jan 2025
 MCLE Compliance VIII-001694 valid until 16 Apr 2028
 Ground Floor, YMCA Manila Bldg. 350 Antonio
 Villegas St. Ermita Mla. / 0915-8787188