



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

DEPARTMENT OF EDUCATION REGIONAL OFFICE IV-A CALABARZON, a component field office of the government entity known as the Department of Education organized under existing Philippine laws with office address at Gate 2, Karangalan Village, Cainta, Rizal and herein represented by its Regional Director, **ATTY. ALBERTO T. ESCOBARTE, CESO II**. It shall be referred in this agreement as the **CLIENT**.

-and-

MARAWI LEISURE PARK INC. (TANZA OASIS HOTEL AND RESORT), a domestic corporation duly registered under the Philippine laws, with principal address at Brgy. Capipisa, Tanza, Cavite, represented herein by its JR. Sales Executive, **MS. NORHAYA D. MONIB**, hereinafter referred to as the **HOTEL COMPANY**.

W I T N E S S E T H

QUOTATION EVALUATION REPORT

Project Title: FOOD AND ACCOMMODATION FOR THE FY 2026 REGIONAL PRIVATE SCHOOLS EDUCATION SUMMIT	
Date of Activity: March 24-25, 2026	
Approved Budget for the Contract: Eight Hundred Seventy-Two Thousand Pesos (Php872,000.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: MARAWI LEISURE PARK INC. (TANZA OASIS HOTEL AND RESORT)	
Bid Price: Eight Hundred Seventy-Two Thousand Pesos (Php872,000.00)	Date of Opening and Evaluation: February 20, 2026

Date Posted in the PhilGEPS: February 17, 2026
Date Posted in the Office Website and Conspicuous Bulletin: February 16, 2026 to February 20, 2026
RFQ sent to five (5) prospective suppliers: <ol style="list-style-type: none">1. Marawi Leisure Park Inc. (Tanza Oasis Hotel and Resort);2. Great Eastern Hotel, Inc.;3. Elijah Hotel and Residences;4. Selah Pods Hotel Manila; and5. Villa Excellence Beach and Wave Pool Resort.

SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
Great Eastern Hotel, Inc.	Php872,000.00	Non-Complying (Unfilled Total Cost in the Technical Specification, Expired Mayor's Permit and PhilGEPS Registration)
Marawi Leisure Park Inc. (Tanza Oasis Hotel and Resort)	Php872,000.00	Complying

LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement (OSS)	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **MARAWI LEISURE PARK INC. (TANZA OASIS HOTEL AND RESORT)** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **MARAWI LEISURE PARK INC. (TANZA OASIS HOTEL AND RESORT)** having complied with all the requirements and thus declared as the Single Calculated and Responsive Quotation (SCRQ).

That the Client invited bids for the Procurement for the food and accommodation of the participants in the "**FY 2026 REGIONAL PRIVATE SCHOOLS EDUCATION SUMMIT ON MARCH 24-25, 2026**" and has accepted the bid/quotation of the Hotel Company for the food and accommodation in the sum of **EIGHT HUNDRED SEVENTY-TWO THOUSAND PESOS (Php872,000.00)**. (Hereinafter called "the Contract Price").

NOW, THEREFORE, for and in consideration of the foregoing premises of the mutual covenants and provisions hereafter set forth, the parties hereto have agreed and do hereby mutually agree as follows:

Section 1
Responsibilities of the Hotel Company

The **Hotel Company** shall:

1. Provide food and accommodation on March 24-25, 2026 to the participants, of the **Client**. The details and/or specifications of these services are provided under Section 4 of this contract.
2. Maintain that all of the services to be performed under or pursuant to this contract shall be of the standard and quality which prevail among similar businesses and organizations of superior knowledge and skill engaged in providing similar services under the same or similar circumstances.
3. Provide with personnel to:

- 3.1 Maintaining cleanliness in the function hall, restrooms, sleeping quarters, hallway, coffee/tea area and dining area;
 - 3.2 Provision for backdrop for the activity; and Tarpaulin display at Project Site, not exceed 3" x 4"; optional for projects not exceeding 5 days (COA Corc. 2013-004);
 - 3.3 With appropriate and sufficient parking area for VIPs and guests;
 - 3.4 With 24-hour security, front-desk and housekeeping services;
4. Do such other acts which are necessary in the performance of the above functions as well as those obligations arising from this contract.

Section 2 Responsibilities of the Client

The **Client** shall:

1. Pay the **Hotel Company** the guaranteed number of participants
2. Charged or billed the total amount of **EIGHT HUNDRED SEVENTY-TWO THOUSAND PESOS (Php872,000.00)**. for the whole duration of the event;
3. Exercise strict discipline, close supervision and exclusive control and administration over its participants in accordance with law, ordinances and pertinent government rules and regulations as well as the rules and policies laid down by the **Hotel Company** on the matter;

Section 3 Terms of Payment

The **Client** binds itself to pay the **Hotel Company** within thirty (30) days after the conclusion of the training/seminar. The **Client** hereby understands that the focal person must be the one responsible for the immediate processing of payments.

Section 4 Specification of the Services

The **Hotel Company** shall provide for the following:

1. **The Meals shall be:**
 - 1.1 Complete meal (Breakfast, AM Snacks, Lunch, PM Snacks and Dinner) to the participants of the Client;
 - 1.2 First meal is **Breakfast on March 24, 2026** and Last meal is **PM Snacks on March 25, 2026** of the event;
 - 1.3 Any type of buffet with stand-by waiters (Breakfast, Lunch, and Dinner);
 - 1.4 For breakfast: **2** main dishes, rice, bread, choice of hot tea/chocolate or coffee;
 - 1.5 For lunch and dinner: **3** main dishes (fish, choice of meat: chicken/pork/beef, and vegetables subject to menu selection), soup, rice, dessert: fruit or salad and drinks (purely vegetarian or halal food may be required during the event proper);
 - 1.6 AM and PM Snacks with drinks;

- 1.7 Free flowing coffee, and/or tea;
- 1.8 Candies; and stand-by waiters;

2. The Function Hall and Facilities shall be:

- 2.1** Function Hall that can accommodate at least **218 participants**;
- 2.2** well-lighted and well ventilated;
- 2.3** Availability of audio-visual equipment with stand-by assistant:
 - a.** at least **1 LED screen in front and 3 LCD projectors and wide screens**;
 - b.** Complete set sound system, at least **twenty-five (25) extension cords** for laptops;
 - c. 4 wireless microphones and 1 wired microphone**; and
 - d.** Podium/lectern, etc.
- 2.4** Unlimited access to internet / Wi-Fi in all areas of venue;
- 2.5** No pillars in the middle of the function room;

3. The Room Accommodation shall be:

- 3.1 At Least 4 Single/Double sharing rooms (strictly single beds only)**;
- 3.2 At Least 70 Triple Sharing rooms** for participant;
- 3.3** No bed mattress on the floor;
- 3.4** 24-hours hot and cold shower, clean beddings, rooms and restrooms;

Section 5

Use of Hotel Parking Space

The **Hotel Company** shall allow the use of its parking space to the participants free of charge.

Section 6

Termination of Contract

Any party may terminate this Contract based on the grounds provided and after compliance of Section 71 (Contract Implementation and Termination) and its Implementing Rules and Regulation of Republic Act 12009.

Section 7

Alternative Dispute Resolution (ADR) Clause

Both parties entered into this agreement in the spirit of mutual trust and understanding. The parties intend that all unforeseen matters, issues, and concerns that will arise in the future shall be resolved with mutual understanding. In case of conflict/dispute between the parties, it shall be resolved in a peaceful and amicable manner. Every earnest effort shall be made to amicably settle the conflict/dispute through peaceful dialogue and negotiation to accommodate the policies and intention of both parties.

In case of failure to settle the conflict/dispute through peaceful and amicable manner, such conflict/dispute shall be submitted for arbitration/mediation in accordance with Republic Act No. 9285, known as *Alternative Dispute Resolution Act of 2004*. Both parties mutually agree that the decision of the designated/chosen arbitrator/mediator is binding to them. The place of arbitration/mediation is exclusively in Cainta, Rizal.

No legal action may be instituted in any court/tribunal/quasi-judicial body unless the arbitration/mediation has failed or waived by both parties in writing. Legal action for breach of this agreement shall only be instituted in the courts of competent jurisdiction in Cainta, Rizal to the exclusion of all other courts outside the judicial region.

Section 8
Capacity and Authorization

The signatories to this contract hereby represent and warrant that they are duly authorized and empowered to execute, deliver and perform this contract and that such action does not conflict with or violate any provision of law, regulation, policy, contract, deed of trust or other instrument to which it is a party or by which it is bound and that this contract constitutes a valid and binding obligation between the parties.

Section 9
Other conditions of the contract

- a. In case of damage to the property of the participants of the **Client** caused by negligence of the personnel of the **Hotel Company**, the **Hotel Company** shall be liable for the damages;
- b. Necessary medical services and facilities shall be the responsibility and for the account of the **Hotel Company**; and
- c. The **Hotel Company** shall cause the notarization of this contract.

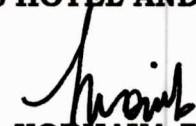
MAR 12 2026

IN WITNESS WHEREOF, the parties have hereunto set their hands, this day of _____ at MANILA, Philippines.


**Department of Education
Region IV-A CALABARZON**


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

**MARAWI LEISURE PARK INC. (TANZA
OASIS HOTEL AND RESORT)**


MS. NORHAYA D. MONIB
JR. Sales Executive

SIGNED IN THE PRESENCE OF:


LUZ E. OSMEÑA
Chief, QAD
DepEd Region IV-A CALABARZON


JAMIE LYNN G. CORTEZ

REPUBLIC OF THE PHILIPPINES)
_____) SS.

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of _____, this
MAR 12 2026 personally appeared:

Name	Identification No.	Expiration Date
<u>Atty. Alberto T. Escobarte</u>	DepEd Office ID No. 4529876	
<u>Norhaya D. Monib</u>	<u>Driver's License NO. N04-24-013674</u>	<u>2029-02-25</u>

who are known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free act and voluntary act and deed.

This instrument, consisting of six (6) pages, including the page on which this acknowledgment is written, has been signed on the left margin of each and every page hereof by the concerned parties and their witnesses, and sealed with my notarial seal.

WITNESS MY HAND AND SEAL, at the place and date above-written.

Doc. No. 171...;
Page No. 36...;
Book No. 14...;
Series of 2026.

GERSON B. GAMAS
 Notary Public for the City of Manila
 Notarial Commission No. 2025-156 Valid Until Dec. 31 2026
 2nd Floor, Citadel Bldg., Railroad Drive, Brgy. 653, District V
 Port Area, 1018, Manila, Metro Manila
 Roll No. 72250
 IBP No. 572978; 12-26-2025 until 12-31-26
 PTR No. 0367847; 01-05-2026; until 12-31-26 City of Manila
 MCLE Compliance No. VIII-0010142, Valid Until April 14, 2026