



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



30 January 2026

Regional Memorandum
No. 89 s. 2026

**INFORMATION ON THE DELIVERY OF REGIONAL OFFICE
PROCURED SCIENCE AND MATHEMATICS EQUIPMENT
(SMEs) FOR ELEMENTARY, JUNIOR HIGH SCHOOL
AND SENIOR HIGH SCHOOLS**

**To: Schools Division Superintendents
Division LR Supervisors
Division Supply Officers
All others concerned**

1. Please be informed that Elladia General Merchandise, as the awarded supplier of the Regional Office on the Procurement of Science and Mathematics Equipment (SMEs) Packages to Public Elementary, Junior, and Senior High Schools, will commence their delivery to the Schools Division Offices.
2. In this light, the Division Supply Officers, and Division Inspection Committee, shall be present during the delivery, inspection, and acceptance of reading materials. In any case, if the Supply Officer will not be available, only the authorized personnel will be allowed to receive the learning resources. Suppliers were instructed to coordinate this delivery to the recipient SDOs.
3. Upon completion of delivery, the Division Supply Officers shall accomplish the Delivery Monitoring Report. Please refer to the link below for the Delivery Monitoring Report, Allocation List, and Technical Specification:
 - https://bit.ly/R4A_ELLADIA_SME2025
4. For clarification and queries, please coordinate with Mr. Michael P. Glorial, Administrative Officer V, Asset Management Section at (02) 8682-2114 local 481 or email us at asset.calabarzon@deped.gov.ph.
5. Immediate dissemination of and compliance with this Memorandum are desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

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