



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



FTAD-RM-2026-108

February 9, 2026

**Regional Memorandum**

No.108 s.2026

**TRAINING ON THE MANAGEMENT OF ORGANIZATIONAL  
KNOWLEDGE ON SBM INNOVATIONS IN SCHOOL  
GOVERNANCE AND OPERATIONS**

To: **Schools Division Superintendents**

1. In reference to DepEd Order No. 007, s. 2024<sup>1</sup>, this Office, through the Field Technical Assistance Division, will conduct a Training on the Management of Organizational Knowledge on SBM Innovations in School Governance and Operations on March 19-20, 2026, at NEAP CALABARZON, Malvar, Batangas.
2. The activity aims to:
  - a. identify, document, and map the school's innovations, interventions, and supporting evidence corresponding to each of the 42 SBM indicators under the six (6) SBM dimensions;
  - b. present, discuss, and clarify the enhanced SBM assessment mechanism, including the standards, rating descriptors, evidence requirements, and validation process, to ensure a consistent and fair application across schools;
  - c. consolidate documented innovations and interventions and conduct a gap analysis to determine priority areas for strengthening the school's degree of manifestation per SBM dimension and indicator; and
  - d. prepare an implementation-ready proposal (with activities, timelines, responsible persons, required resources, and monitoring indicators) for scaling and institutionalizing the school's innovations and interventions to improve its SBM level of manifestation, for endorsement and support by the SDO/RO consistent with shared governance roles.
3. The participants in this activity, the SGOD Chiefs and SBM/SGC Coordinators, are requested to register at <https://tinyurl.com/InnovationSBM> on or before March 13, 2026.
4. Travel and other related expenses relative to the conduct of this activity shall be charged against the Regional Funds. The Schools Division Office (SDO) shall

<sup>1</sup>Policy Guidelines on the Implementation of the Revised School-Based Management System



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charge its corresponding expenses against its local funds, in all cases subject to the usual accounting and auditing rules and regulations.

5. For inquiries, please contact Chief Michael Girard R. Alba of the Field Technical Assistance Division via email at [michael.alba@deped.gov.ph](mailto:michael.alba@deped.gov.ph) or through mobile at **0917 888 2731**. The foregoing contact details are provided **solely for official communications related to this activity**.
  
6. Immediate dissemination and strict compliance with this Memorandum are highly desired.



**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director



<b>March 19, 2026</b>		
<b>Time</b>	<b>Topic</b>	<b>Persons Involved</b>
9:00 a.m. – 10:00 a.m.	Registration	<b>Eugenio S. Adrao</b> Education Program Supervisor
10:00 a.m. – 10:15 a.m.	Preliminaries	<b>Donna Gel V. Rumbaoa</b> Administrative Assistant I
10:15 a.m. – 10:20 a.m.	Introduction of Participants	<b>Andrea Mabel E. Abrencillo</b> Education Program Supervisor
10:20 a.m. – 10:30 a.m.	Statement of Purpose / Welcome Remarks	<b>Michael Girard R. Alba</b> Chief Education Supervisor FTAD
10:30 a.m. – 10:35 a.m.	Agenda / Program of Activities	<b>Eugenio S. Adrao</b> Education Program Supervisor
10:35 a.m. – 10:55 a.m.	Inspirational Messages	<b>Atty. Alberto T. Escobarte, CESO II</b> Regional Director  <b>Loida N. Nidea</b> Assistant Regional Director
10:55 am – 12:00 p.m.	Assessment Mechanism on the SBM Level of the Manifestation	<b>Michael Girard R. Alba</b> Chief Education Supervisor
12:00 p.m. – 1:00 p.m.	Lunch Break	
1:00 p.m. – 5:00 p.m.	Workshop on identifying innovations and interventions supporting each indicator for the 6 SBM dimensions	<b>SDO Representative/Video Presentation</b>
3:00 p.m. – 5:00 p.m.	Group presentation	SDOs
<b>March 20, 2026</b>		
8:00 a.m. – 8:30 a.m.	Recapitulation	<b>Eugenio S. Adrao</b> Education Program Supervisor
8:30a.m. – 10:30 a.m.	Group presentation	SDOs
10:30a.m – 12:00p.m.	Preparation of Proposal of Explicit Implementation of Innovations and Interventions to Improve the Degree of Manifestation on 6 SBM Dimensions	<b>Michael Girard R. Alba</b> Chief Education Supervisor
12:00pm – 1:00pm	Lunch Break	

1:00pm-3:00pm	Workshop on the Preparation of a Proposal of Explicit Implementation of Innovations and Interventions to Improve the Degree of Manifestation on 6 SBM Dimensions	<b>Andrea Mabel E. Abrencillo</b> Education Program Supervisor
3:00pm-4:30pm	Presentation of Outputs	<b>SDOs</b>
4:30 p.m. – 5:00 p.m.	Closing Program	<b>Eugenio S. Adrao</b> Education Program Supervisor