



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



06 February 2026

Regional Memorandum

No. 102 s. 2026

**PARTICIPATION IN THE CONDUCT OF THE PILLAR 1:
SAFER LEARNING FACILITIES GUIDEBOOK ROLLOUT**

To **Schools Division Superintendents**

1. In reference to DepEd DRRMS Memorandum OM-OUOPS-2026-08-462¹, and DRRMS advisory², this Office, through the Education Support Services Division (ESSD), hereby directs the Division DRRM Coordinators and Engineers to participate in the conduct of the Pillar 1: Safer Learning Facilities Guidebook Rollout on February 9–11, 2026, at Teachers' Camp, Baguio City.
2. The rollout aims to align field offices on the proper understanding and implementation of Safe Learning Facilities, including the adoption of unified technical specifications for school safety. It also mandates the integration of Learning Continuity Spaces for rapid disaster response and the installation of Early Warning Systems.
3. Division DRRM Coordinators and Engineers are expected to pre-register through the following link: <https://forms.office.com/r/mpxXb8ESDg>.
4. Expenses for board and lodging, as well as travel, shall be charged against the FY 2026 DPRP Fund or local funds, subject to the usual accounting and auditing rules and regulations.
5. For inquiries, contact Dr. Eduarda M. Zapanta, Chief Education Supervisor, and/or Dr. Ramil G. Ginete, Project Development Officer IV of the Education Support Services Division at (02) 8682-2114 loc 430 or email essd.calabarzon@deped.gov.ph.
6. Immediate dissemination of this Memorandum to all concerned personnel is highly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

03/ROE2/ROETMJ

¹ Conduct of the Pillar 1: Safer Learning Facilities Guidebook Rollout

² Pillar 1: Safer Learning Facilities Guidebook Rollout



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Certificate No. PHP
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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

MEMORANDUM 08-462
OM-OUOPS-2026

**FOR : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENT
ALL REGIONAL AND DIVISION DRRM COORDINATORS
ALL REGIONAL AND DIVISION ENGINEERS**

FROM : MALCOLM S. GARMA
Undersecretary for Governance and Operations

ATTY. MEL JOHN I. VERZOSA
Undersecretary for Administration

AURELIO PAULO R. BARTOLOME
Assistant Secretary for Human Resource and Organizational Development

**SUBJECT : CONDUCT OF THE PILLAR 1: SAFER LEARNING FACILITIES
GUIDEBOOK ROLLOUT**

DATE : JANUARY 27, 2026

In line with the Department of Education's commitment to build local capacities of DepEd personnel and commitment in providing safe learning environments, the Disaster Risk Reduction and Management Service (DRRMS) in coordination with the Education Facilities Division (EFD) and Administrative Service will conduct a **Pillar 1: Safer Learning Facilities Guidebook Rollout**, scheduled on February 9-11, 2026, at Baguio Teachers Camp, Baguio City. The rollout aims to align all field offices with the common understanding on the implementation of safe learning facilities and unified technical specifications for school safety. Also, it also intends to mandate the adoption of the Learning Continuity Spaces for rapid disaster response and installation mechanism of early warning systems.

In view of this, the DRRMS requests the attendance of all Regional and Division DRRM Coordinators, DepEd Engineers, and identified representative/s from the Central Office to attend the abovementioned activity. All participants shall complete the pre-registration form **on or before February 5, 2026**.

Attached to this memorandum are the **Annex A: Administrative Arrangements and Annex B: Pre-registration details**. Travel expenses shall be charged under the FY 2026 Disaster Preparedness and Response Program (DPRP) Fund or to a local fund, subject to existing accounting and auditing rules and regulations.

For clarifications and questions, please contact DRRMS through email at drarms@deped.gov.ph or via telephone (02) 8637-4933.

For information and appropriate action.

Annex A. Administrative Arrangement

1. Logistical Arrangement

Particular	Participants	Fund Source
Board and Lodging	All participants	FY 2026 DPRP Current Fund
Transportation and other allowable expenses	Concerned Central Office Participants	FY 2026 DPRP Current Fund (For DRRMS Staff) Local Fund
Transportation and other allowable expenses	Regional and Division DRRM Coordinators	Local Fund
Transportation and other allowable expenses	Regional and Division DepEd Engineers	Local Fund

2. Check-in/ out and Meal Arrangement

Day (mm/dd/yyyy)	Breakfast	AM Snack	Lunch	PM Snack	Dinner	Check-in/out Time
01/09/2026	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2:00 PM
01/10/2026	<input checked="" type="checkbox"/>					
01/11/2026	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12:00 PM

Annex B. Pre-Registration

All participants are instructed to send their confirmation of attendance by accessing the QR code below **on or before February 5, 2026**. Late registration is strictly not encouraged as this might affect the event logistics preparation. Please **wait for the official advisory** of the activity before purchasing any plane tickets to avoid any inconvenience.



<https://forms.office.com/r/mpxXb8ESDg>



Republic of the Philippines
Department of Education

30 January 2026

ATC-2026-CO-00033

FOR : **MALCOLM S. GARMA**
Undersecretary
 Office of the Undersecretary for Governance and Operations

FROM : **FELINO O. CASTRO V**
Director IV
 Disaster Risk Reduction and Management Service

SUBJECT : **CONDUCT ORIENTATION ON CSSF GUIDEBOOK ON PILLAR 1: SAFER LEARNING FACILITIES**

NAME OF PROGRAM(S)/ PROJECT(S)	Disaster Preparedness		
OUTPUT(S) TO BE PRODUCED AND ITS CODE(S)	Output Code	Output	Physical Target
	OC-26-DMS-DRRMS-DPRP-002	Oriented DRRM Coordinators, Engineers, and School Heads on the CSSF Guidebook	500
ACTIVITY/IES TO BE REQUESTED	Activity Code	Name of Activity	
	AC-26-DMS-DRRMS-DPRP-043	Conduct Orientation on CSSF Guidebook on Pillar 1: Safer Learning Facilities	
ACTIVITY/IES WITH DOWNLOADING	N/A	ATTY. EDSON BYRON K. SY <i>Assistant Secretary for Finance</i> <i>Officer-in-Charge</i> <i>Office of the Undersecretary for Finance</i>	
	Activity Code	Name of Activity	Amount Requested (In PhP)

ACTIVITIES TO BE BUMPED-OFF AND ITS CODE(S)	AC-26-DMS-DRRMS-DPRP-002	Conduct Orientation on CSSF Guidebook on Pillar 1: Safer Learning Facilities	2,214,000.00
	GRAND TOTAL		2,214,000.00
JUSTIFICATION <i>(for ATC Only)</i>	This rollout mandates that all field personnel possess the requisite capacity to implement disaster-resilient infrastructure solutions, thereby strictly ensuring that educational facilities meet the structural integrity and safety standards required to sustain learning continuity in the face of hazards.		
FINANCIAL REQUIREMENTS	Activity Code	Name of Activity	Amount Requested (In PhP)
	AC-26-DMS-DRRMS-DPRP-043	Conduct Orientation on CSSF Guidebook on Pillar 1: Safer Learning Facilities	2,214,000.00
	GRAND TOTAL		2,214,000.00
SOURCE OF FUNDS	FY 2026 DPRP Current Fund		
ADMINISTRATIVE ARRANGEMENTS	Direct Payment: Php2,044,000.00 Cash Advance: Php170,000.00 SDO: TBD		
ANNEXES	<ol style="list-style-type: none"> 1. Complete Staff Work; 2. Concept Note; and 3. Budget Estimate. 		

All expenses incurred in this activity are subject to usual accounting and auditing rules and regulations.

Annex B. Conduct Orientation on CSSF Guidebook on Pillar 1: Safer Learning Facilities

Item	Quantity	Unit Cost	Frequency	Total	Direct Payment	Cash Advance	Downloading
Board and Lodging				2,000,000.00	2,000,000.00		
DRRMS	10	2,000.00	2	40,000.00			
Participants	490	2,000.00	2	1,960,000.00			
Daily Travel Expenses				44,000.00	44,000.00		
TEV	10	4,400.00	1	44,000.00			
Other Allowable Expenses				170,000.00		170,000.00	
Supplies and Materials	500	300.00	1	150,000.00			
Tokens	15	1,000.00	1	15,000.00			
Contingency Fund	1	5,000.00	1	5,000.00			
TOTAL				2,214,000.00	2,044,000.00	170,000.00	-

Prepared by:



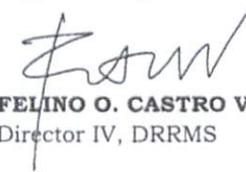
CHARLINE R. OMBOY
 Technical Assistant II, DRRMS

Reviewed by:



LORENZO C. MASANDERO
 Project Development Officer I, DRRMS

Approved by:



FELINO O. CASTRO V
 Director IV, DRRMS



Republika ng Pilipinas
Department of Education

DISASTER RISK REDUCTION AND MANAGEMENT SERVICE

ADVISORY

February 4, 2026

FOR : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENT
ALL REGIONAL AND DIVISION DRRM COORDINATORS
ALL REGIONAL AND DIVISION ENGINEERS

SUBJECT : PILLAR 1: SAFER LEARNING FACILITIES GUIDEBOOK
ROLLOUT

1. In reference to the Office of the Undersecretary for Operations (OUOPS) Memorandum **OM-OUOPS- 2026-08-462**, dated January 27, 2026, the Disaster Risk Reduction and Management Service issues this advisory for the **“Conduct of Pillar 1: Safer Learning Facilities Guidebook Rollout”** scheduled on February 9-11, 2026 at Baguio Teachers Camp. (Refer to enclosure A. Indicative Program).
2. Participants are reminded to register and confirm by accessing the registration <https://forms.office.com/r/mpxXb8ESDg> no later than February 5, 2026.
3. Check-in of participants starts on February 9, 2026 2:00 p.m. with PM snack as the first meal. Check-out is on February 11, 2026, 12:00 p.m. with lunch as the last meal.
4. Participants with existing medical conditions or comorbidities are advised to bring and personally manage their prescribed medications for the duration of the activity.
5. Laptops and extension cords are required for the duration of the activity.
6. Transportation and incidental expenses may be charged to their FY 2026 DPRP (Current and Continuing) or Local Fund, subject to existing accounting and auditing rules.

For further concerns regarding this matter, you may communicate with DRRMS through email drmo@deped.gov.ph or 8637-4606.

For your information and appropriate action.


FELINO O. CASTRO V
Director IV, DRRMS