



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON

REQUEST FOR QUOTATION

The **Department of Education Region IV-A (CALABARZON)** through its **Bids and Awards Committee**, intends to procure “**MEDICAL, DENTAL AND LABORATORY SUPPLIES**” through **Small Value Procurement pursuant to Section 34** of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

The Approved Budget for the Contract (ABC) is **FOUR HUNDRED SEVENTY-NINE THOUSAND PESOS (Php479,000.00)**.

The Project shall be awarded as one Project having several items that shall be awarded as one contract.

Please submit your **Best Offer** for the item/s described herein together with the following documents on or before **FEBRUARY 9, 2026 at 9:00 A.M.:**

- a. **Business/Mayor's Permit**
- b. **PhilGEPS Registration Number**
- c. **Latest Income/Business Tax Return; and**
- d. **Notarized Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership or cooperative; or Original Special Power of Attorney of all member of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the bidder.**

Subject to the Terms and Conditions provided at the bottom/last page of this Request for Quotation (RFQ).

We highly encouraged interested supplier/s to use the Quotation Form provided to minimize error or omission of the required mandatory provisions. If the quotation form will be reproduced/retyped, please ensure that all mandatory requirements/provisions are included. Missing requirements/provisions and non-submission of the terms and conditions shall render the submission ineligible or disqualified.

Quotation may be submitted through electronic mail at **bac.calabarzon@deped.gov.ph** or physically at Procurement Unit, DepEd Region IV-A CALABARZON, Gate 2 Karangalan Village, Cainta, Rizal.

Quotation, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

The Head of the Procuring Entity (HoPE) of this office reserves the right to reject any and all quotations, declare a failure of procurement or not award the contract at any time prior to contract award in accordance with Section 70 of the IRR of RA No. 12009, without hereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. **(02) 8682-2114** or by email at **bac.calabarzon@deped.gov.ph**.


LOIDA N. NIDEA
 BAC Chairperson

08F/ROA/JLCC



RO-ASD-F119

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Date: _____

Name of Company:	
Address:	
Name of Store/Shop (if applicable):	
TIN:	
PhilGEPS Registration Number:	

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

TECHNICAL SPECIFICATION

- (1) Please quote your **best offer** for the item/s below. **Please do not leave any blank items. Indicate "0" if item being offered is for free.**
- (2) Bidders must state “Comply” or any equivalent term in the column “Bidder’s Statement of Compliance” against each of the individual parameters of each Specification.

Item	Description	Total QTY	Bidder's Statement of Compliance (“Comply” or “Not Comply”)	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)

1.	PHENYLPROPANOLAMINE / PARACETAMOL (No Chloraphenaramine) Php6.82/pc	515 pcs			
2.	OMEPRAZOLE , 40mg Php46.75/pc	175 pcs			
3.	ALUMINUM HYDROXIDE / MAGNESIUM HYDROXIDE / SIMETHICONE , Chewable Tab Php19.08/pc	506 pcs			
4.	LEVO CETIRIZINE , 5mg Php33.67/pc	200 pcs			
5.	MULTIVITAMINS + MINERALS , Vit. A ≥5000IU; Vit. E ≥100IU; Vit. C ≥500mg; Zinc Sulfate ≥25mg Php15.08/pc	500 pcs			
6.	CELECOXIB , 20mg Php65.83/pc	300 pcs			
7.	HYDRITE SACHETS Php18.51/sachet	500 sachets			
8.	AMOXICILLIN TRIHYDRATE , 500mg Php12.26/pc	1000 pcs			
9.	CLINDAMYCIN HYDROCHLORIDE , 150mg Php63.67/pc	210 pcs			
10.	MEFENAMIC ACID , 500mg Php45.58/pc	550 pcs			
11.	DENTAL POLYBIB - DRY BACK , Disposable 3 ply (100 pcs per pack) Php448.00/pack	15 packs			
12.	COTTON ROLLS , #1.8x38mm, 100% cotton, 500 pieces per pack Php229.33/pack	5 packs			
13.	DENTAL MOUTHWASH , 1 liter per bottle Php544.00/bottle	10 bottles			
14.	GLASS IONOMER CEMENT , Type 2 Restorative, small A2, 1 set per box Php2,275.00/set	2 sets			
15.	GLASS IONOMER CEMENT , Type 1 Luting, small A3, 1 set per box Php1,941.67/set	2 sets			

16.	REINFORCED ZINC OXIDE EUGENOL CEMENT , Multipurpose cement, (Interim &/or Base Material), 1 set per box Php1,464.30/set	2 sets			
17.	ULTRASONIC SCALER (PORTABLE) , Led Touch Screen Panel, DTE MaxPiezo; Main unit, hand piece, cable, water pipe, tip, torque, wrench, foot switch, power supply 220v, 50Hz; water pressure: 0.1 bar~0.5 bar (0.01MPa~0.5MPa) Php14,166.33/unit	1 unit			
18.	DENTAL FLOSS , 50mm, waxed, mint flavored, 5 pcs per pack Php335.00/pack	15 packs			
19.	DEBACTEROL , canker sore relief, 1.5ml, small bottle Php1,649.67/bottle	1 bottle			
20.	DENTAL ANESTHETIC , carpule / cartridge, 1:100000 2% epinephrine (20mg/10mcg per ml solution), 50x 1.8ml cartridge Lidocaine HCl epinephrine, 50 pcs per box Php1,141.67/box	5 boxes			
21.	FLUORIDE VARNISH , 5% Sodium Fluoride (50mg/ml, 22,600ppm, 10ml dental suspension, with microbrush, 20 applications or more per tube) Php3,371.15/tube	30 tubes			
22.	TOOTHBRUSH , Adult, Soft, 5 pcs per pack Php315.00/pack	300 packs			
23.	TOOTHPASTE , 2 tubes per pack Php180.67/pack	300 packs			
24.	ANESTHETIC NEEDLE GAUGE , #30 short, 1box of 100s Php411.67/box	5 boxes			
25.	ANESTHETIC NEEDLE GAUGE , #27 long, 1box of 100s Php462.67/box	5 boxes			
26.	ORAL SOLUTION , Anti-Septic Gargle, 60ml Php137.83/bottle	10 bottles			
27.	70% ETHYL ALCOHOL Php571.65/gallon	10 gallons			
28.	BLOOD GLUCOSE STRIPS Php26.86/strip	100 strips			
29.	LANCING DEVICE Php811.17/pc	3 pcs			

30.	BLOOD COLLECTION LANCETS Php7.41/pc	100 pcs			
31.	BATTERY, AA Php188.50/pc	30 pcs			
32.	BATTERY, Size C Php82.83/pc	11 pcs			
33.	RECHARGEABLE BATERIES with Charger Set (Per Set) - 4 slots Battery Charger + 12 pieces AA Rechargeable Batteries Php3,479.75/set	2 sets			
34.	PLUG ADAPTOR Php116.00/pc	4 pcs			
35.	EXTENSION CORD , 3 meters, 5 outlets Php1,206.00/pc	2 pcs			
36.	INTERFOLDED PAPER TOWELS , eco-friendly, 100% virgin pulp, 175 pulls, 2 ply Php80.67/pack	20 packs			
37.	DISPOSABLE PAPER CUPS , 8oz, 100 pcs per pack Php131.87/pack	10 packs			
38.	NON-STERILE EXAMINATION GLOVES , small, single-use, latex/powder free, box of 100s Php372.67/box	25 boxes			
39.	STERILIZATION POUCH , 90x260mm, self-sealing, 200 pcs per box Php336.67/box	10 boxes			
40.	STERILIZATION POUCH , 135x260mm, self-sealing, 200 pcs per box Php446.67/box	10 boxes			
41.	COTTON BALLS , 300s Php216.67/pack	23 packs			
42.	FACE MASK , single-use, non-sterile, 50 pcs per box Php93.33/box	41 boxes			
TOTAL COST:					

*The above quoted prices are inclusive of all costs and applicable taxes.

<u>SCHEDULE OF REQUIREMENTS</u> Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each SCHEDULE.	<u>BIDDER'S STATEMENT OF COMPLIANCE</u> ("Comply" or "Not Comply")
15 CALENDAR DAYS UPON RECEIPT OF P.O.	

<u>FINANCIAL OFFER</u>	
Approved Budget for the Contract	Your Total Offered Quotation
Php479,000.00	In words: In figures:
<u>Payment Details:</u>	Payment shall be made promptly, but in no case later than thirty (30) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.
Banking Institution	
Account Number	
Account Name	
Branch	

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the Lowest Calculated and Responsive Quotation for goods and consulting services which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.

8. The Department of Education Region 4A shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Department of Education Region IV-A shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone Number

Fax/Mobile Number

E-mail Address/es