



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



January 26, 2026

ATTY ALBERTO T. ESCOBARTE, CESO II

Regional Director
DepEd IVA CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **CATERING SERVICES FOR THE VALIDATION AND PROCESSING OF RECLASSIFICATION DOCUMENTS ON FEBRUARY 4-6, 2026**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On January 26, 2026, during the opening and evaluation of submitted quotations, the following two (2) bidders submitted their quotations as follows:

BIDDER	AMOUNT OF BID	REMARKS
Louie and Chit Restaurant and Event Center	Php200,160.00	Complying
7SQ OPC	Php201,600.00	Non-Complying (Unfilled Total Cost in the Technical Specification and Expired Mayor's Permit)

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** with a proposed quotation amounting to **Two Hundred Thousand One Hundred Sixty Pesos (Php200,160.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** in the amount of **Two Hundred Thousand One Hundred Sixty Pesos (Php200,160.00)**.

Very truly yours,

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit

☒ **APPROVED** ☐ **DISAPPROVED:**

ATTY. ALBERTO T. ESCOBARTE, CESO II
Head of the Procuring Entity

08F/ROA/JLCC

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Certificate No. PHP QMS
22 93 0085



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"ANNEX A"

QUOTATION EVALUATION REPORT

Project Title: CATERING SERVICES FOR THE VALIDATION AND PROCESSING OF RECLASSIFICATION DOCUMENTS	
Date of Activity: FEBRUARY 4-6, 2026	
Approved Budget for the Contract: Two Hundred Sixteen Thousand Pesos (Php216,000.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: LOUIE AND CHIT RESTAURANT AND EVENT CENTER	
Bid Price: Two Hundred Thousand One Hundred Sixty Pesos (Php200,160.00)	Date of Opening and Evaluation: January 26, 2026

Date Posted in the PhilGEPS: January 20, 2026		
Date Posted in the Office Website and Conspicuous Bulletin: January 19, 2026 to January 23, 2026		
RFQ sent to four (4) prospective suppliers: <ol style="list-style-type: none">1. Louie and Chit Restaurant and Event Center;2. Jun & Cristy Catering Services;3. M.I. Sevilla Catering; and4. Gerly's Catering.		
SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
Louie and Chit Restaurant and Event Center	Php200,160.00	Complying
7SQ OPC	Php201,600.00	Non-Complying (Unfilled Total Cost in the Technical Specification and Expired Mayor's Permit)

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LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Specifications	✓		Comply
Omnibus Sworn Statement	✓		Comply

Based on the findings above cited, **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **LOUIE AND CHIT RESTAURANT AND EVENT CENTER** having complied with all the requirements and thus declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this January 26, 2026 at Cainta, Rizal.


JOCELYN L. MARTIN
 Administrative Officer IV
 Procurement Unit


DENNIS V. MANAY
 Administrative Officer II
 Procurement Unit