



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



26 January 2026

Regional Memorandum
No. 72 s. 2026

**UTILIZATION OF THE FUND FOR THE CONDUCT OF
THE 2026 PROVINCIAL / CITY DIVISION MEET AND
CONCENTRATION TRAINING OF ATHLETES IN
PREPARATION FOR THE 2026
PALARONG PAMBANSA**

To **Schools Division Superintendents**

1. Based on the minutes during the Regional Management Committee (ManCom) Meeting held on December 18, 2025, all the Schools Division Superintendents have unanimously agreed¹ to pool their respective downloaded fund or subsidy from the Central Office to all Divisions intended to support the conduct of Division Athletic Meet. Part as the agreement also is that the pooled fund shall be used to fund the assembled concentration training of selected athletes for the 2026 Palarong Pambansa in order to improve the performance of the region and to make the athletes more competitive.
2. The pooling of the said subsidy fund was the option taken by all superintendents to fund the said training in lieu of asking contribution from their respective Local Government Unit, amounting to **₱250,000.00 for City Divisions** and **₱300,000.00 for Provincial Divisions**.
3. With nearly 800 athletes expected to participate, it is imperative that they be fully equipped physically, mentally, and technically for the upcoming competition. The utilization of funds is therefore deemed necessary to ensure their readiness.
4. In line with this agreement and pursuit, SDOs Budget Officers and Accountants are instructed to coordinate with the Finance Division of the Regional Office on the proper utilization (obligation and disbursement) of the downloaded funds subject to the usual budgeting, accounting and auditing rules and regulations.

¹ Regional Management Committee (ManCom) Meeting on December 18, 2025
03/ROE1



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5. The full details of the assembled concentration training as regards the training plan, management to the team and other crucial activities will be communicated in a separate memorandum.
6. For further details or clarifications, please contact Dr. **Ramil G. Ginete**, Regional Sports Officer/Project Development IV, or **Dr. Eduarda M. Zapanta**, Chief Education Supervisor, via email at essd.calabarzon@deped.gov.ph, and **Mrs. Marites L. Gloria**, Chief of Finance Division, at finance.calabarzon@deped.gov.ph
7. Immediate dissemination and strict compliance with this Memorandum are hereby expected.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

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