



22 December 2025

Regional Memorandum

No. 941 s. 2025

SUBMISSION OF RECORDS OF ABSENTEEISM AND LATE ENROLLEES AS INPUT DATA TO EDCOM 2 POLICY REVIEW AND RECOMMENDATION

To **Schools Division Superintendents**
All Others concerned

1. This Office hereby issues this Memorandum in reference to the request of the Second Congressional Commission on Education (EDCOM 2) through the Office of the Undersecretary on Learning Systems Strand, for consolidated regional **Data on Absenteeism and Late Enrollees**, disaggregated per Schools Division, for policy review and recommendation.
2. In view thereof, all Schools Division Offices (SDOs) are hereby directed to submit the following data to the Regional Office for consolidation. Please note that **ONLY DATA FROM PUBLIC SCHOOLS** shall be included in the submission.
 - a. **Absenteeism Data** - Number of learners per division, per key stage, covering the period June to December 2025, disaggregated according to the number of days absent, as follows:
 - 20 days and above
 - 15-19 days
 - 10-14 days
 - 10 days and below
 - b. **Late Enrollees Data** - Number of learners per division, per grade level, pertaining to learners who **enrolled beyond the official enrollment period or upon the opening of classes**.
3. To facilitate and fast-track compliance, SDOs are instructed to accomplish the prescribed data collection template, which shall be made available through a separate communication or official platform. All submissions must contain complete, accurate, and validated data covering public schools only.

4. All SDOs are expected to have accomplished and submitted the reports **on or before December 29, 2025**, for timely regional consolidation and submission to the Central Office.
5. For other concerns, you may contact this Office through the Policy, Planning and Research Division through 02-8682-2114 local 470 or email at pprd.calabarzon@deped.gov.ph.
6. Immediate dissemination of and full compliance by all concerned are enjoined.



ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

cc: PPRD/ROP3