



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



December 3, 2025

ATTY ALBERTO T. ESCOBARTE, CESO II

Regional Director
DepEd IVA CALABARZON

SIR:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **FOOD AND VENUE FOR THE REGIONAL ORIENTATION ON NUMERACY AND LITERATURE ASSESSMENT INITIATIVES** on **DECEMBER 12, 2025**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On December 2, 2025, during the opening and evaluation of submitted quotations, the following two (2) bidders submitted their quotations as follows:

BIDDER	AMOUNT OF BID	REMARKS
Aquamira Hotel & Hotel, Inc.	Php 179,025.00	Non-Complying to the Technical Specification set by this office
First Sta. Rosa Hotel Corporation (El Cielito Hotel)	Php 182,900.00	Complying

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **FIRST STA. ROSA HOTEL CORPORATION (EL CIELITO HOTEL)** with a proposed quotation amounting to **One Hundred Eighty-Two Thousand Nine Hundred Pesos (Php 182,900.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **FIRST STA. ROSA HOTEL CORPORATION (EL CIELITO HOTEL)** in the amount of **One Hundred Eighty-Two Thousand Nine Hundred Pesos (Php 182,900.00)**.

Very truly yours,

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit

APPROVED DISAPPROVED:

ATTY. ALBERTO T. ESCOBARTE, CESO II
Head of the Procuring Entity

08F/ROA/JLCC

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“ANNEX A”

QUOTATION EVALUATION REPORT

Project Title: FOOD AND VENUE FOR THE REGIONAL ORIENTATION ON NUMERACY AND LITERATURE ASSESSMENT INITIATIVES	
Date of Activity: DECEMBER 12, 2025	
Approved Budget for the Contract: One Hundred Eighty-Six Thousand Pesos (Php186,000.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: FIRST STA. ROSA HOTEL CORPORATION (EL CIELITO HOTEL)	
Bid Price: One Hundred Eighty-Two Thousand Nine Hundred Pesos (Php182,900.00)	Date of Opening and Evaluation: December 2, 2025

Date Posted in the PhilGEPS: November 26, 2025
Date Posted in the Office Website and Conspicuous Bulletin: November 25, 2025 to December 1, 2025

RFQ sent to four (4) prospective suppliers:

1. Azteco Corporation (Axiaa Hotel);
2. Red Hotel, Inc.;
3. Grand Monaco Premier Hotel, Inc.; and
4. Tagaytay Automart Inc. - Tagaytay Country Hotel.

SUBMITTED QUOTATION/S:

Name of Bidder	Amount of Bid	Remarks
Aquamira Hotel & Hotel, Inc.	Php179,025.00	Non-Complying to the Technical Specification set by this office
First Sta. Rosa Hotel Corporation (El Cielito Hotel)	Php182,900.00	Complying

08F/ROA/JLCC

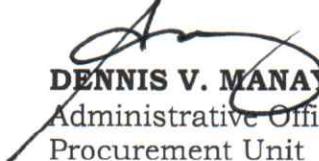
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LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **FIRST STA. ROSA HOTEL CORPORATION (EL CIELITO HOTEL)** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **FIRST STA. ROSA HOTEL CORPORATION (EL CIELITO HOTEL)** having complied with all the requirements and thus declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this December 3, 2025 at Cainta, Rizal.


JOCELYN L. MARTIN
 Administrative Officer IV
 Procurement Unit


DENNIS V. MANAY
 Administrative Officer II
 Procurement Unit