



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PU-LRER01-2025-41

December 3, 2025

ATTY ALBERTO T. ESCOBARTE, CESO II

Regional Director
DepEd IVA CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **FOOD AND VENUE FOR THE STAKEHOLDERS CONVERGENCE FOR SCHOOL SPORTS PROGRAM** on **DECEMBER 12, 2025**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On December 2, 2025, during the opening and evaluation of submitted quotation, one (1) bidder submitted its quotation, **AZTECO CORPORATION (AXIAA HOTEL)** in the amount of **One Hundred Eighty-Six Thousand Pesos (Php186,000.00)**.

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **AZTECO CORPORATION (AXIAA HOTEL)** with a proposed quotation amounting to **One Hundred Eighty-Six Thousand Pesos (Php186,000.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **AZTECO CORPORATION (AXIAA HOTEL)** in the amount of **One Hundred Eighty-Six Thousand Pesos (Php186,000.00)**.

Very truly yours,

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit

☒ **APPROVED** ☐ **DISAPPROVED:**

ATTY. ALBERTO T. ESCOBARTE, CESO II
Head of the Procuring Entity

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RO-ASD-F138



Certificate No. PHP QMS



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“ANNEX A”

QUOTATION EVALUATION REPORT

Project Title: FOOD AND VENUE FOR THE STAKEHOLDERS CONVERGENCE FOR SCHOOL SPORTS PROGRAM	
Date of Activity: December 12, 2025	
Approved Budget for the Contract: One Hundred Eighty-Six Thousand Pesos (Php186,000.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: AZTECO CORPORATION (AXIAA HOTEL)	
Bid Price: One Hundred Eighty-Six Thousand Pesos (Php186,000.00)	Date of Opening and Evaluation: December 2, 2025

Date Posted in the PhilGEPS: November 26, 2025		
Date Posted in the Office Website and Conspicuous Bulletin: November 25, 2025 to December 1, 2025		
RFQ sent to three (3) prospective suppliers: 1. Azteco Corporation (Axiaa Hotel); 2. Red Hotel, Inc.; and 3. Great Eastern Hotel, Inc.		
SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
Azteco Corporation (Axiaa Hotel)	Php186,000.00	Complying and Lone Bidder

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LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **AZTECO CORPORATION (AXIAA HOTEL)** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **AZTECO CORPORATION (AXIAA HOTEL)** having complied with all the requirements and thus declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this December 3, 2025 at Cainta, Rizal.

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit