



Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON



December 3, 2025

**ATTY ALBERTO T. ESCOBARTE, CESO II**

Regional Director  
DepEd IVA CALABARZON

SIR:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **FOOD AND VENUE FOR THE STAKEHOLDERS CONVERGENCE FOR SCHOOL SPORTS PROGRAM** on **DECEMBER 12, 2025**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On December 2, 2025, during the opening and evaluation of submitted quotation, one (1) bidder submitted its quotation, **AZTECO CORPORATION (AXIAA HOTEL)** in the amount of **One Hundred Eighty-Six Thousand Pesos (Php186,000.00)**.

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **AZTECO CORPORATION (AXIAA HOTEL)** with a proposed quotation amounting to **One Hundred Eighty-Six Thousand Pesos (Php186,000.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **AZTECO CORPORATION (AXIAA HOTEL)** in the amount of **One Hundred Eighty-Six Thousand Pesos (Php186,000.00)**.

Very truly yours,

**JOCELYN L. MARTIN**  
Administrative Officer IV  
Procurement Unit

**DENNIS V. MANAY**  
Administrative Officer II  
Procurement Unit

APPROVED  DISAPPROVED:

**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Head of the Procuring Entity

08F/ROA/JLCC

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Certificate No. PHP QMS 150 9001



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“ANNEX A”

### QUOTATION EVALUATION REPORT

Project Title: <b>FOOD AND VENUE FOR THE STAKEHOLDERS CONVERGENCE FOR SCHOOL SPORTS PROGRAM</b>	
Date of Activity: <b>December 12, 2025</b>	
Approved Budget for the Contract: <b>One Hundred Eighty-Six Thousand Pesos (Php186,000.00)</b>	
Mode of Procurement: <b>Small Value Procurement (SVP)</b>	
Name of Bidder: <b>AZTECO CORPORATION (AXIAA HOTEL)</b>	
Bid Price: <b>One Hundred Eighty-Six Thousand Pesos (Php186,000.00)</b>	Date of Opening and Evaluation: <b>December 2, 2025</b>

Date Posted in the PhilGEPS: <b>November 26, 2025</b>
Date Posted in the Office Website and Conspicuous Bulletin: <b>November 25, 2025 to December 1, 2025</b>
<b>RFQ sent to three (3) prospective suppliers:</b> 1. Azteco Corporation (Axiaa Hotel); 2. Red Hotel, Inc.; and 3. Great Eastern Hotel, Inc.

<b>SUBMITTED QUOTATION/S:</b>		
<b>Name of Bidder</b>	<b>Amount of Bid</b>	<b>Remarks</b>
Azteco Corporation (Axiaa Hotel)	Php186,000.00	Complying and Lone Bidder

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Doc. Ref. Code	RO-ASD-F138	Rev	00
Effectivity	10.01.2025	Page	2 of 3



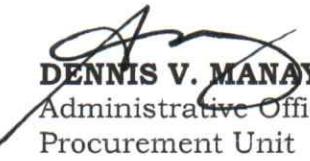
Certificate No. PHP QMS

LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **AZTECO CORPORATION (AXIAA HOTEL)** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **AZTECO CORPORATION (AXIAA HOTEL)** having complied with all the requirements and thus declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this December 3, 2025 at Cainta, Rizal.

  
**JOCELYN L. MARTIN**  
 Administrative Officer IV  
 Procurement Unit

  
**DENNIS V. MANAY**  
 Administrative Officer II  
 Procurement Unit