



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



03 December 2025

**Regional Memorandum**  
No. 909 s. 2025

**ADDENDUM TO RM NO. 838, S. 2025: NATIONAL CONDUCT OF  
ORIENTATION WORKSHOP ON THE INSTITUTIONALIZATION  
OF SCHOOL SPORTS CLUB**

To: **Schools Division Superintendents**

1. Relative to Regional Memorandum No. 838, s. 2025<sup>1</sup>, dated November 04, 2025, this office, through the Education Support Services Division (ESSD), hereby announces the participants for the **National Conduct of Orientation Workshop on the Institutionalization of School Sports Club** to be conducted on **December 15-17, 2025**, at **Baguio Teachers Camp**.
2. The final list of participants is indicated in **Enclosure No.1**, and they are requested to bring the following:
  - Travel Authority;
  - Certification stating that he/she is medically and physically fit for the training.
3. Other provisions in the previous Memorandum are still in effect.
4. For inquiry, you may contact Dr. Eduarda M. Zapanta, Chief Education Supervisor, and/or Dr. Ramil G. Ginete, Regional Sports Officer/Project Development IV at [essd.calabarzon@deped.gov.ph](mailto:essd.calabarzon@deped.gov.ph).
5. Immediate and widest dissemination of this Memorandum is highly expected.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

<sup>1</sup> National Conduct of Orientation Workshop on the Institutionalization of School Sports Club  
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**Enclosure No. 1: LIST OF PARTICIPANTS FOR NATIONAL CONDUCT OF ORIENTATION  
 WORKSHOP ON THE INSTITUTIONALIZATION OF SCHOOL SPORTS CLUB**

	NAME OF PARTICIPANTS	DESIGNATION	Schools Division Offices
1	Eduarda M. Zapanta	Chief Education Supervisor	Regional Office
2	Lealyn C. Sanita	Technical Assistant I in Sports Program	Regional Office
3	Dr. Arnel T. Buena	EPS-Sports (Division Sports Officer)	Antipolo City
4	Dr. Michael T. Tayona	Public Schools District Supervisor	Antipolo City
5	Marife D. Ornopia	EPS-MAPEH	Bacoar City
6	Triscia D. Mendoza	Technical Assistant I - Sports	Bacoar City
7	Fe M. Fallurin	EPS - SGOD	Batangas City
8	Nieves A. Montalbo	Public Schools District Supervisor	Batangas City
9	Jimmy J. Morillo	Division Sports Officer/MAPEH-EPS	Batangas Province
10	Lucky May L. Pasia	Public Schools District Supervisor	Batangas Province
11	Adrian M. Castillo	Technical Assistant I - Sports	Batangas Province
12	Gertrude A. Anunciacion	EPS - SGOD	Biñan City
13	Sonny L. Atanacio	Public Schools District Supervisor	Biñan City
14	Edna F. Hemedez	CID - Chief	Cabuyao City
15	Irene Pantonial	Public Schools District Supervisor	Cabuyao City
16	Ronald Manaig	SEPS SOCMOB	Calamba City
17	Romeo DC Ramos	Public Schools District Supervisor	Calamba City
18	Annaliza T. Fernandez	EPS - SGOD	Cavite City
19	Marcela Z. Dela Cruz	Public Schools District Supervisor	Cavite City
20	Joseph Tito N. Ocampo	Principal I	Cavite Province
21	Joseph G. Labuguen	Assistant Principal II	Cavite Province
22	Michael-Vincent B. Medina	Technical Assistant I - Sports	Cavite Province
23	Miguel R. Melendres	Division Sports Officer/SEPS SGOD	Dasmariñas City
24	Prudencio S. Pineda II	OIC- EPS- MAPEH	Dasmariñas City
25	Riza Mae S. Sanchez	Education Program Supervisor - SGOD	General Trias City
26	Bienvenido, C. Ferrer Jr.	PSDS / Division Sports Officer	General Trias City
27	Dr. Marciano V. Valles	OIC- CID Chief/ EPS/Division Sports Officer	Imus City
28	Dr. Elmer M. Dayrit	OIC-Principal	Imus City
29	Judith V. Clemente	Education Program Supervisor - MAPEH DSO	Laguna Province
30	Armin O. Cabrales	Public Schools District Supervisor	Laguna Province
31	Izanel S. Dalisay	Technical Assistant I - Sports	Laguna Province
32	Minerva C. Caraos	SGOD Chief	Lipa city

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33	Roland D. Diaz	Division Sports Officer -EPS SGOD	Lipa city
34	Joey L. Jader	Division Sports Officer/ EPS-MAPEH	Lucena City
35	Ronald V. Mendiola	Public Schools District Supervisor	Lucena City
36	Juanito A. Merle, EdD	SGOD Chief	Quezon Province
37	Rhienald V. Rivera	PSDS - Guinayanagan North	Quezon Province
38	Tisha Elaina G. Ventocilla	Technical Assistant I - Sports	Quezon Province
39	Benito L. Picones	Division Sports Officer/EPS-MAPEH	Rizal Province
40	Tirso M. Arambulo	Public Schools District Supervisor	Rizal Province
41	Lyka C. Miraflores	Technical Assistant I - Sports	Rizal Province
42	Aldrin Belen	Head Teacher III	San Pablo City
43	Dr. Roldan A. Acuin	Public Schools District Supervisor	San Pablo City
44	Frederick G. Byrd Jr.	SGOD Chief	San Pedro City
45	Rainiel Victor M. Crisologo	Public Schools District Supervisor	San Pedro City
46	Jessie James E. Kingat	SGOD Chief	Santa Rosa City
47	Sammy M. Empleyo	Public Schools District Supervisor	Santa Rosa City
48	Guillerma L. Bilog EdD	SGOD Chief	Sto. Tomas City
49	Evangeline P. Limbo, PhD	Public Schools District Supervisor	Sto. Tomas City
50	Gerlie C. Lopez	EPS-SGOD / Division Sports Officer	Tanauan City
51	Romel G. Villanueva	Public Schools District Supervisor	Tanauan City
52	Imelda C. Raymundo, PhD	Chief Education Supervisor – SGOD	Tayabas City
53	Maria Corazon A. Borbon	EPS-SGOD/DSO	Tayabas City

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ESSD-RM-2025-838

4 November 2025

**Regional Memorandum**  
No. 838 s. 2025

**NATIONAL CONDUCT OF ORIENTATION WORKSHOP ON THE  
INSTITUTIONALIZATION OF SCHOOL SPORTS CLUB**

To: **Schools Division Superintendents**

1. Relative to Memorandum No. OM-OUOPS-2025-09-04947<sup>1</sup>, issued by the Office of Undersecretary for Operations, this office, through the Education Support Services Division, hereby announces the Conduct of Orientation Workshop on the Institutionalization of School Sports Club on December 15-17, 2025, at Baguio Teachers Camp.
2. This activity aims to equip schools particularly those with limited resources, experience, and expertise with the necessary knowledge, skills, and strategies necessary to effectively establish, manage, and sustain school sports clubs.
3. For reference, the list of participants from Region IV-A CALABARZON is provided in Annex A. In addition, the participants are required to submit the certification stating that he/she is medically and physically fit and shall register **on or before November 07, 2025**, through this link <https://forms.office.com/r/0Unj88U2ZZ>.
4. Expenses which may be incurred in attendance to this activity shall be charged against the 2025 Physical Fitness and Schools Sports Funds or local funds, subject to accounting and auditing rules and regulations.
5. For inquiry, kindly contact Dr. Eduarda M. Zapanta, Chief Education Supervisor, and/or Dr. Ramil G. Ginete, Regional Sports Officer/Project Development IV at [essd.calabarzon@deped.gov.ph](mailto:essd.calabarzon@deped.gov.ph).
6. Immediate dissemination and strict compliance with this Memorandum are highly expected.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

<sup>1</sup> Conduct of Orientation Workshop on the Institutionalization of School Sports Club

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**Annex A. Participants from Region IV-A CALABARZON**

<b>REGION</b>	<b>Number of Participants (Breakdown of Pax)</b>	<b>TOTAL</b>
REGION IV-A	<ul style="list-style-type: none"><li>• ESSD Chief = 1</li><li>• Regional PFSS TA I = 1</li><li>• 1 Chief /Supervising School Governance and Operations Division (SGOD) x 23 SDOs = 23</li><li>• Provincial PFSS TA I x 5 Province SDOs = 5</li><li>• 1 Public Schools District Supervisor (PSDS) x 23 SDOs =23</li></ul>	53 PAX