



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



26 November 2025

Regional Memorandum  
No. 895 s. 2025

**INFORMATION ON THE DELIVERY OF REGIONAL OFFICE  
PROCURED TABLETS FOR ALTERNATIVE DELIVERY  
MODE (ADM) LEARNERS**

**To: Schools Division Superintendents  
Division Information Technology Officers  
Division Supply Officers  
Division Inspectorate Team  
All others concerned**

1. Please be informed that Silicon Valley Computer Group Phils., Inc. as the awarded supplier of the Regional Office on the Supply and Door to Door Delivery of Tablets for Alternative Delivery Mode (ADM) Learners for DepEd Region IV-A Calabarzon, will commence their delivery to the Schools Division Offices starting November 27, 2025.
2. In this light, the Division Supply Officers and Division Inspectorate Team, shall be present during the delivery, inspection, and acceptance of Tablets. In any case, if the Supply Officer will not be available to accept the delivery, only the authorized personnel will be allowed to receive the tablets. The supplier was instructed to coordinate this delivery to the SDOs before the actual delivery.
3. Upon completion of delivery, the Division Supply Officers shall accomplish the Delivery Monitoring Report. Please refer to the link below for Delivery Monitoring Report, Allocation List, and Technical Specification:
  - [https://bit.ly/R4A\\_DCP\\_ADM2025](https://bit.ly/R4A_DCP_ADM2025)
4. For clarification and queries, please coordinate with Mr. Michael P. Glorial, Administrative Officer V, Asset Management Section at (02) 8682-2114 local 481 or email us at [asset.calabarzon@deped.gov.ph](mailto:asset.calabarzon@deped.gov.ph).
5. Immediate dissemination of and compliance with this Memorandum are desired.

**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

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