



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

26 November 2025

Regional Memorandum
No. 895 s. 2025

**INFORMATION ON THE DELIVERY OF REGIONAL OFFICE
PROCURED TABLETS FOR ALTERNATIVE DELIVERY
MODE (ADM) LEARNERS**

To: Schools Division Superintendents
Division Information Technology Officers
Division Supply Officers
Division Inspectorate Team
All others concerned

1. Please be informed that Silicon Valley Computer Group Phils., Inc. as the awarded supplier of the Regional Office on the Supply and Door to Door Delivery of Tablets for Alternative Delivery Mode (ADM) Learners for DepEd Region IV-A Calabarzon, will commence their delivery to the Schools Division Offices starting November 27, 2025.
2. In this light, the Division Supply Officers and Division Inspectorate Team, shall be present during the delivery, inspection, and acceptance of Tablets. In any case, if the Supply Officer will not be available to accept the delivery, only the authorized personnel will be allowed to receive the tablets. The supplier was instructed to coordinate this delivery to the SDOs before the actual delivery.
3. Upon completion of delivery, the Division Supply Officers shall accomplish the Delivery Monitoring Report. Please refer to the link below for Delivery Monitoring Report, Allocation List, and Technical Specification:
 - https://bit.ly/R4A_DCP ADM2025
4. For clarification and queries, please coordinate with Mr. Michael P. Glorial, Administrative Officer V, Asset Management Section at (02) 8682-2114 local 481 or email us at asset.calabarzon@deped.gov.ph.
5. Immediate dissemination of and compliance with this Memorandum are desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

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