



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



## NOTICE TO PROCEED

December 11, 2025

**MS. MERLE B. DACASIN**

Account Officer

**GREAT EASTERN HOTEL, INC.**

1403 Quezon Ave. West Triangle District 1,  
Quezon City 1104

Dear Ms. Dacasin:

Please be informed that the Contract Agreement for the **LEASE OF VENUE WITH FOOD AND ACCOMMODATION FOR THE REGIONAL ORIENTATION-WORKSHOP FOR THE SCHOOL HEADS AND DIVISION FOCALS ON SCHOOL SPORTS CLUB** has been duly signed by the contracting parties and approved. In view thereof, notice is hereby given to your company to commence on **DECEMBER 18-19, 2025** and that work may proceed effective immediately upon receipt of this notice.

Further, please be reminded that you shall be responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **DepEd, Regional Office IV-A CALABARZON**.

Very truly yours,

**ATTY. ALBERTO T. ESCOBARTE, CESO II**

Regional Director

I acknowledge receipt of this Notice on OCTOBER 12, 2025

Name of the Representative of the Bidder: Merle B. Dacasin

Authorized Signature: [Signature]

08F/ROA/Pro2



Address: Gate 2, Karangalan Village, Cainta, Rizal

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