



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



NOTICE TO PROCEED

November 26, 2025

MS. GRACE P. ABADIANO

General Manager

FIRST STA. ROSA HOTEL CORP. (EL CIELITO HOTEL)

National Highway, P. Sta. Cruz,
Santa Rosa City, Laguna

Dear Ms. Abadiano:

Please be informed that the Contract Agreement for the **LEASE OF VENUE WITH FOOD AND ACCOMMODATION FOR THE READING LEADERS SUMMIT: ADVANCING THROUGH THE ELLN PROGRAM** has been duly signed by the contracting parties and approved. In view thereof, notice is hereby given to your company to commence on **DECEMBER 15-19, 2025** and that work may proceed effective immediately upon receipt of this notice.

Further, please be reminded that you shall be responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **DepEd, Regional Office IV-A CALABARZON**.

Very truly yours,

ATTY. ALBERTO T. ESCOBARTE, CESO II

Regional Director ✓

I acknowledge receipt of this Notice on November 26, 2025

Name of the Representative of the Bidder: MARIA KAYE GONZALEZ

Authorized Signature: grace Maria Kaye

08F/ROA/Pro2



Address: Gate 2, Karangalan Village, Cainta, Rizal
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