



Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON



December 5, 2025

**ATTY ALBERTO T. ESCOBARTE, CESO II**  
Regional Director  
DepEd IVA CALABARZON

SIR:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **FOOD AND ACCOMMODATION FOR THE DATA-DRIVEN GOVERNANCE: REVIEWING THE QBEDP-ALIGNED PLANS AND INFORMATION SYSTEMS IMPLEMENTATION** on **DECEMBER 18-19, 2025**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On December 4, 2025, during the opening and evaluation of submitted quotations, the following three (3) bidders submitted their quotations as follows:

BIDDER	AMOUNT OF BID	REMARKS
Green Sun Hotel Management, Inc.	Php330,000.00	Complying
Sunny Glades Properties Corp. (Tagaytay Haven Hotel)	Php341,100.00	Non-Complying (Submitted Platinum PhilGEPS Registration and Tax Clearance Certificate are Invalid/Expired)
Leonida's Exclusive Hotel	Php359,100.00	Complying

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **GREEN SUN HOTEL MANAGEMENT, INC.** with a proposed quotation amounting to **Three Hundred Thirty Thousand Pesos (Php330,000.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **GREEN SUN HOTEL MANAGEMENT, INC.** in the amount of **Three Hundred Thirty Thousand Pesos (Php330,000.00)**.

Very truly yours,

**JOCELYN L. MARTIN**  
Administrative Officer IV  
Procurement Unit

**DENNIS V. MANAY**  
Administrative Officer II  
Procurement Unit

APPROVED  DISAPPROVED:

**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Head of the Procuring Entity

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**“ANNEX A”**

**QUOTATION EVALUATION REPORT**

Project Title: <b>FOOD AND ACCOMMODATION FOR THE DATA-DRIVEN GOVERNANCE: REVIEWING THE QBEDP-ALIGNED PLANS AND INFORMATION SYSTEMS IMPLEMENTATION</b>	
Date of Activity: <b>DECEMBER 18-19, 2025</b>	
Approved Budget for the Contract: <b>Three Hundred Sixty Thousand Pesos (Php360,000.00)</b>	
Mode of Procurement: <b>Small Value Procurement (SVP)</b>	
Name of Bidder: <b>GREEN SUN HOTEL MANAGEMENT, INC.</b>	
Bid Price: <b>Three Hundred Thirty Thousand Pesos (Php330,000.00)</b>	Date of Opening and Evaluation: <b>December 4, 2025</b>

Date Posted in the PhilGEPS: <b>November 29, 2025</b>		
Date Posted in the Office Website and Conspicuous Bulletin: <b>November 28, 2025 to December 1, 2025</b>		
<b>RFQ sent to six (6) prospective suppliers:</b>		
1. Red Hotel, Inc.; 2. Madison 101 Hotel; 3. Green Sun Hotel Management, Inc.; 4. Great Eastern Hotel, Inc.; 5. Azteco Corporation (Axiaa Hotel); and 6. Grand Monaco Premier Hotel, Inc.,		
<b>SUBMITTED QUOTATION/S:</b>		
Name of Bidder	Amount of Bid	Remarks
Green Sun Hotel Management, Inc.	Php330,000.00	Complying
Sunny Glades Properties Corp. (Tagaytay Haven Hotel)	Php341,100.00	Non-Complying (Submitted Platinum PhilGEPS Registration and Tax Clearance Certificate are Invalid/Expired)
Leonida's Exclusive Hotel	Php359,100.00	Complying

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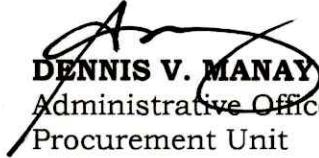
Certificate No. PHP QMS

LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **GREEN SUN HOTEL MANAGEMENT, INC.** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **GREEN SUN HOTEL MANAGEMENT, INC.** having complied with all the requirements and thus declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this December 4, 2025 at Cainta, Rizal.

  
**JOCELYN L. MARTIN**  
 Administrative Officer IV  
 Procurement Unit

  
**DENNIS V. MANAY**  
 Administrative Officer II  
 Procurement Unit