



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PU-LRER01-2025-43

December 4, 2025

ATTY ALBERTO T. ESCOBARTE, CESO II

Regional Director

DepEd IVA CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **FOOD AND ACCOMMODATION FOR THE HRDD PROGRAM IMPLEMENTATION REVIEW AND TARGET SETTING FOR 2026** on **DECEMBER 11-12, 2025**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On December 2, 2025, during the opening and evaluation of submitted quotation, one (1) bidder submitted its quotation, **SUNRISE RIDGE CORPORATION (SOLESTE SUITES)** in the amount of **Forty-One Thousand Eight Hundred Pesos (Php41,800.00)**.

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **SUNRISE RIDGE CORPORATION (SOLESTE SUITES)** with a proposed quotation amounting to **Forty-One Thousand Eight Hundred Pesos (Php41,800.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **SUNRISE RIDGE CORPORATION (SOLESTE SUITES)** in the amount of **Forty-One Thousand Eight Hundred Pesos (Php41,800.00)**.

Very truly yours,

JOCELYN L. MARTIN

Administrative Officer IV
Procurement Unit

DENNIS V. MANAY

Administrative Officer II
Procurement Unit

☒ **APPROVED** ☐ **DISAPPROVED:**

ATTY. ALBERTO T. ESCOBARTE, CESO II

Head of the Procuring Entity

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Certificate No. PHP QMS



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"ANNEX A"

QUOTATION EVALUATION REPORT

Project Title: FOOD AND ACCOMMODATION FOR THE HRDD PROGRAM IMPLEMENTATION REVIEW AND TARGET SETTING FOR 2026	
Date of Activity: December 11-12, 2025	
Approved Budget for the Contract: Forty-Four Thousand Pesos (Php44,000.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: SUNRISE RIDGE CORPORATION (SOLESTE SUITES)	
Bid Price: Forty-One Thousand Eight Hundred Pesos (Php41,800.00)	Date of Opening and Evaluation: December 2, 2025

Date Posted in the PhilGEPS: N/A		
Date Posted in the Office Website and Conspicuous Bulletin: November 25, 2025 to December 1, 2025		
RFQ sent to three (3) prospective suppliers: 1. Sunrise Ridge Corporation (Soleste Suites); 2. Red Hotel, Inc.; and 3. Madison 101 Hotel.		
SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
Sunrise Ridge Corporation (Soleste Suites)	Php41,800.00	Complying and Lone Bidder

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LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **SUNRISE RIDGE CORPORATION (SOLESTE SUITES)** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **SUNRISE RIDGE CORPORATION (SOLESTE SUITES)** having complied with all the requirements and thus declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this December 2, 2025 at Cainta, Rizal.

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit