



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PU-LRER01-2025-37

December 2, 2025

ATTY ALBERTO T. ESCOBARTE, CESO II

Regional Director

DepEd IVA CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Lease of Real Property and Venue with food and accommodation for the **REGIONAL ORIENTATION-WORKSHOP FOR THE SCHOOL HEADS AND DIVISION FOCALS ON SCHOOL SPORTS CLUB ON DECEMBER 18-19, 2025**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On November 28, 2025, during the opening and evaluation of submitted quotations, the following two (2) bidders submitted their quotations as follows:

BIDDER	AMOUNT OF BID	REMARKS
Great Eastern Hotel, Inc.	Php2,052,050.00	Complying
Forest Crest Nature Hotel and Resort, Inc.	Php2,084,030.00	Complying

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Lowest Calculated and Responsive Quotation (LCRQ) is **GREAT EASTERN HOTEL, INC.** with a proposed quotation amounting to **Two Million Fifty-Two Thousand Fifty Pesos (Php2,052,050.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **GREAT EASTERN HOTEL, INC.** in the amount of **Two Million Fifty-Two Thousand Fifty Pesos (Php2,052,050.00)**.

Very truly yours,

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit

☒ **APPROVED** ☐ **DISAPPROVED:**

ATTY. ALBERTO T. ESCOBARTE, CESO II
Head of the Procuring Entity

08F/ROA/JLCC

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RO-ASD-F138



Certificate No. PHP QMS



Republic of the Philippines
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"ANNEX A"

QUOTATION EVALUATION REPORT

Project Title: LEASE OF VENUE WITH FOOD AND ACCOMMODATION FOR THE REGIONAL ORIENTATION-WORKSHOP FOR THE SCHOOL HEADS AND DIVISION FOCALS ON SCHOOL SPORTS CLUB	
Date of Activity: December 18-19, 2025	
Approved Budget for the Contract: Two Million One Hundred Thirty-two Thousand Pesos (Php2,132,000.00)	
Mode of Procurement: Lease of Real Property and Venue	
Name of Bidder: GREAT EASTERN HOTEL, INC.	
Bid Price: Two Million Fifty-Two Thousand Fifty Pesos (Php2,052,050.00)	Date of Opening and Evaluation: November 28, 2025

Date Posted in the PhilGEPS: N/A		
Date Posted in the Office Website and Conspicuous Bulletin: N/A		
RFQ sent to six (6) prospective suppliers: <ol style="list-style-type: none">1. Great Eastern Hotel, Inc.;2. Red Hotel, Inc.;3. Madison 101 Hotel;4. M.I. Sevilla Resort;5. Marawi Leisure Park, Inc. (Tanza Oasis Hotel and Resort)6. Selah Pods Hotel Manila		
SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
Great Eastern Hotel, Inc.	Php2,052,050.00	Complying
Forest Crest Nature Hotel and Resort, Inc.	Php2,084,030.00	Complying

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Effectivity	10.01.2025	Page	2 of 3

LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement (OSS)	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **GREAT EASTERN HOTEL, INC.** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **GREAT EASTERN HOTEL, INC.** having complied with all the requirements and thus declared as the Lowest Calculated and Responsive Quotation (LCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this November 28, 2025 at Cainta, Rizal.


JOCELYN L. MARTIN
 Administrative Officer IV
 Procurement Unit


DENNIS V. MANAY
 Administrative Officer II
 Procurement Unit