



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



03 December 2025


Regional Memorandum

No. 906 s. 2025

**CONDUCT OF THE SPORTS MANAGEMENT SEMINAR AND THE
NATIONAL SEMINAR ON TOURNAMENT MANAGEMENT IN
PREPARATION FOR THE PALARONG PAMBANSA 2026**

To: **Schools Division Superintendents**

1. Relative to Memorandum No. DM-OUGOPS-2025-05-07131¹, issued by the Office of Undersecretary for Operations, this office, through the Education Support Services Division, hereby announces the **Conduct of the Sports Management Seminar and the National Seminar on Tournament Management in Preparation for the Palarong Pambansa 2026** on **December 7-10, 2025**, at the **DepEd Ecotech Center, Cebu City**.
2. This activity aims to enhance the leadership, organizational, and technical competencies of DepEd sports officers and tournament managers in preparation for the 2026 Palarong Pambansa.
3. All participants are reminded that the official check-in time is **2:00 p.m.** on **December 7, 2025**, and the check-out time is **12:00 noon** on **December 10, 2025**, as attached hereto as Annex A. This memorandum will serve as travel authority for all participants.
4. Travel expenses for tournament directors, assistant tournament directors, and other management staff shall be charged against the 2025 PFSS Funds. Travel expenses of regional tournament directors/managers, regional sports officers, and division sports officers shall be charged against their respective local funds, subject to the existing government accounting and auditing rules and regulations.
5. For inquiry, kindly contact Dr. Eduarda M. Zapanta, Chief Education Supervisor, and/or Dr. Ramil G. Ginete, Regional Sports Officer/Project Development IV at essd.calabarzon@deped.gov.ph.
6. Immediate dissemination and strict compliance with this Memorandum are highly expected.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

¹ Conduct of the Sports Management Seminar and the National Seminar on Tournament Management in Preparation for the Palarong Pambansa 2026
03/ROE/LCS



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Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



	NAMES	DESIGNATION	REGION / SCHOOLS DIVISION
1.	Ramil G. Ginete	Regional Sports Officer / PDO IV	Region IV-A
2.	Arnel T. Buena	Division Sports Officer	Antipolo City
3.	Marife D. Ornopia	Division Sports Officer	Bacoor City
4.	Nicolas A. Asi	Division Sports Officer	Batangas City
5.	Marvin L. Dueñas	Sports Coordinator	Batangas Province
6.	Angela A. Morando	Division Sports Officer	Biñan City
7.	Marianne A. Velasco	Division Sports Officer	Cabuyao City
8.	Norween Alcoy	Sports Coordinator	Calaca City
9.	Joel I. Libranda	Division Sports Officer	Calamba City
10.	Timothy John O. Luz	Division Sports Officer	Carmona City
11.	Annaliza T. Fernandez	Division Sports Officer	Cavite City
12.	Joel O. Peregrino	Division Sports Officer	Cavite Province
13.	Miguel R. Melendres	Division Sports Officer	Dasmariñas City
14.	Bienvenido, C. Ferrer Jr.	Division Sports Officer	General Trias City
15.	Marciano V. Valles	Division Sports Officer	Imus City
16.	Judith V. Clemente	Division Sports Officer	Laguna Province
17.	Roland D. Diaz	Division Sports Officer	Lipa City
18.	Audones B. Duenas	Principal II	Lucena City
19.	Jay S. Alfaro	Division Sports Officer	Quezon Province
20.	Benito L. Picones	Division Sports Officer	Rizal Province
21.	Darius Ofrin	Principal II	San Pablo City
22.	Marites R. Martinez	Division Sports Officer	San Pedro City
23.	Mario V. Zantua	Division Sports Officer	Santa Rosa City
24.	Alvin Q. Octavo	School Head	Sto. Tomas City
25.	Gerlie C. Lopez	Division Sports Officer	Tanauan City
27.	Maria Corazon A. Borbon	Division Sports Officer	Tayabas City
28.	Mildred M. De Leon	Tournament Director - Archery	Calamba City
29.	Maria Donna D. Cosejo	Tournament Director - Dancesports	Quezon Province
30.	Erwin P. Acorda	Asst. Tournament Directors - Sepak Takraw	Antipolo City
31.	Ardie Cordero	Regional Tournament Director - Arnis	Rizal Province

32.	Imelda Abarca	Regional Tournament Director – Wushu	Lucena City
33.	Antonio V. Alvarez Jr.	Regional Tournament Director – Volleyball	Quezon Province
34.	Terence L. Vispo	Regional Tournament Director – Baseball	Tanauan City
35.	Jay M. Saloc	Asst. Regional Tournament Director – – Swimming	General Trias City
36.	Marveen M. Miranda	Regional Tournament Manager – Bocce	Dasmariñas City
37.	Emily O. Careon	Regional Tournament Manager – Softball	Rizal Province



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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

MEMORANDUM

DM-OUGOPS-2025-0713

FOR : ALL REGIONAL OFFICES
ALL SCHOOLS DIVISION OFFICES
ALL NATIONAL TOURNAMENT DIRECTORS
ALL NATIONAL ASSISTANT DIRECTORS
ALL OTHER CONCERNED OFFICES

FROM : **MALCOLM S. GARMA**
Undersecretary
Office of the Undersecretary for Governance and Operations
Secretary General, Palarong Pambansa

SUBJECT : **CONDUCT OF THE SPORTS MANAGEMENT SEMINAR AND THE NATIONAL SEMINAR ON TOURNAMENT MANAGEMENT IN PREPARATION FOR THE PALARONG PAMBANSA 2026**

DATE : 14 November 2025

Pursuant to the institutionalization of the *Palarong Pambansa* under Republic Act No. 10588, otherwise known as the "*Palarong Pambansa Act of 2013*," the Department of Education (DepEd), through the *Palarong Pambansa Secretariat*, continues to uphold its mandate of promoting the holistic development of the youth through sports, physical education, and values formation.

In line with this and to sustain continuous improvement in the management and conduct of the *Palarong Pambansa*, the Department shall conduct the **Sports Management Seminar** and the **National Seminar on Tournament Management** from **December 7 to 10, 2025**, at the **DepEd Ecotech Center, Cebu City**.

This joint activity aims to enhance the leadership, organizational, and technical competencies of DepEd sports officers and tournament managers in preparation for the 2026 *Palarong Pambansa*. Specifically, it seeks to:



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600
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Ecotech Center, PUP-Cebu
2025

- Enhance the participants' knowledge and core competencies in managing sports programs and tournaments effectively and efficiently.
- Provide an opportunity to foster a community of practice among tournament directors and sports officers through the exchange of ideas, experiences, and best practices in sports management.
- Uprise participants' awareness and understanding of the updated *Palarong Pambansa* policies and guidelines to be implemented in the 2026 *Palarong Pambansa*.
- Facilitate the formulation of regional and localized action plans that are aligned with the overarching goals, initiatives, and directions of the *Palarong Pambansa*.

Participants shall include **regional and division sports officers and tournament directors / managers**, following this composition:

National Seminar on Tournament Management		
National Tournament Directors and National Assistant Directors	54 pax	
Regional Tournament Directors	126 pax	Seven (7) representatives per region
Other offices	4 pax	

Sports Management Seminar		
Regional Sports Officers	18 pax	One (1) representative per region
Division Sports Officers	230 pax	One (1) representative per division
National Academy for Sports	1 pax	
Other offices	4 pax	

The Regional Office is requested to submit their respective lists of participants with the following information to the *Palarong Pambansa Secretariat* via palarong.pambansa@deped.gov.ph on or before **November 30, 2025**, for coordination and logistical arrangements:

- Full name (*First Name, Middle Initial, & Last Name*)
- Name of Region and Division
- Position / Designation
- Contact Number
- DepEd Email Address

Participants are hereby reminded that the official check-in time is at **2:00 p.m. on December 7, 2025**, and the check-out time is at **12:00 noon on December 10, 2025**.



Expenses such as food and accommodation of all participants, and travel expenses of the resource persons, tournament directors, assistant tournament directors, personnel of the *Palarong Pambansa Secretariat*, and other members of the management staff shall be charged against **the 2025 Physical Fitness and School Sports (PFSS) Funds**, while travel expenses of the regional tournament directors, regional sports officers and division sports officers, shall be charged against their respective local funds, subject to the existing government accounting and auditing rules and regulations

For further inquiries, please contact the *Palarong Pambansa Secretariat* at (02) 8687-4146 or through the email address stated above.

Immediate dissemination and compliance with this Memorandum are directed.

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LIST OF PARTICIPANTS TO THE 2025 SPORTS MANAGEMENT SEMINAR

REGIONAL SPORTS OFFICERS		
No.	Name	Region
1	Ryan E. Batinding	I (Ilocos Region)
2	Dennis Agbayani	II (Cagayan Region)
3	Sammy S. Sampang	III (Central Luzon)
4	Ramil Gincte	IV-A (Calabarzon)
5	Esmeraldo G. Lalo	IV-B (Mimaropa)
6	Francisco Dexter O. Sison	V (Bicol)
7	Leonerico Barredo	VI (Western Visayas)
8	Tomas Pastor	VII (Central Visayas)
9	Alejandra B. Lagumbay	VIII (Eastern Visayas)
10	Shoji Romarate	IX (Zamboanga Peninsula)
11	Ricardo G. Dragon	X (Northern Mindanao)
12	Engr. Alim Maguindanao	XI (Davao Region)
13	Dr. Magdaleno C. Duhilag	XII (SOCCSKSARGEN)
14	Jumer C. Carlon	CARAGA
15	Edgar H. Madlaing	CAR
16	Thong Amino	BARMM
17	Representative	NCR
18	Eric Bacolado	Negros Island Region
19	Kris Junasa	National Academy of Sports

DIVISION SPORTS OFFICERS	
(230)	Division Sports Officers

Palarong Pambansa Secretariat / BLSS-SSD		
No.	Name	Position
1	Marivic B. Tolitol	SVEPS, OIC-PPS
2	Lemuel C. Valles	PDO III
3	Maria Erika Antonio	Admin Officer IV
4	Efraim O. Daliwan	Technical Assistant II
5	Babylyn R. Rabino	Technical Assistant II
6	Jason Mina	ADAS II
(10) Resource Persons		
(4) Office of the Undersecretary for Governance and Operations		
(4) BLSS-SSD		

| LIST OF PARTICIPANTS TO THE 2025 NATIONAL SEMINAR ON TOURNAMENT MANAGEMENT

NATIONAL TOURNAMENT DIRECTORS AND ASSISTANT TOURNAMENT DIRECTORS				
No.	Name	Region	Sports	Designation
1	MILDRED M. DE LEON	Region IV-A	Archery	Tournament Director
2	NESTOR A. BULOSAN	NCR		Asst. Tournament Directors
3	AMADO R. MACAYAN	Region I	Arnīs	Tournament Director
4	HADJI M. TEJADA	NCR		Asst. Tournament Directors
5	JEANNETTE U. OBIENA	NCR	Athletics	Tournament Director
6	GILBERT M. PAJARA	NCR		Asst. Tournament Directors
7	SERGIO P. CABRERA	Region III	Badminton	Tournament Director
8	ROLANDO M. SELGA	NCR		Asst. Tournament Directors
9	JESSIE CECIL M. MUNAR	Region I	Baseball	Tournament Director
10	EDILBERTO R. ABALOS	Region I	Basketball	Tournament Director
11	MICHAEL FRANC FRESNOZA	Region III		Asst. Tournament Directors
12	HERMES C. DELA CRUZ	Region VI	Billiards	Tournament Director
13	PAUL GAMALIEL R. AGUILAR	NCR		Asst. Tournament Directors
14	JONATHAN OSCAR JIMENEZ	Region V	Boxing	Tournament Director
15	MAXIMO D. ABALOS	NCR		Asst. Tournament Directors
16	REDEN A. CRUZ	Region III	Chess	Tournament Director
17	JUN T. UKA	BARMM		Asst. Tournament Directors
18	MARIA DONNA D. COSEJO	Region IV-A	Dancesport	Tournament Director
19	SERAFIN B. VILLODRES	Region XII		Asst. Tournament Directors
20	RUFINO B. ARELLANO	Region V	Football	Tournament Director
21	DENNIS A. ESTANIEL	Region VI		Asst. Tournament Directors
22	JOEL S. BARCELO	Region III	Futsal	Tournament Director
23	ERSON PAOLO B. BALANGUE	Region I		Asst. Tournament Directors
24	ANNA LOU CARREON	NCR	Aero Gymnastic	Tournament Director
25	DANE RYAN MATURAN	NCR		Asst. Tournament Directors
26	CELSO M. MAYOL JR.	Region VII	Men's Artistic Gymnastic	Tournament Director
27	PABLO L. EULATIC, JR.	Region XII		Asst. Tournament Directors
28	KRIS JOY J. LEEPING	Region VI	Rhythmic Gymnastic	Tournament Director
29	RUSSEL JOHN M. RONQUILLO	Region III		Asst. Tournament Directors
30	ROSELLE R. ROBLEDO	Region III	Women's Artistic Gymnastic	Tournament Director
31	MAITE H. ADOLFO	Region V		Asst. Tournament Directors
32	JOEL H. DERIADA	NSA	Para Games	Tournament Director
33	CRISANTO V. SANTOS	Region III		Asst. Tournament Directors
34	EMMAR PROGELIA	NCR	Pencak Silat	Tournament Director
35	ARIEL T. TABARES	Region VI		Asst. Tournament Directors
36	MICHAEL P. BENGCO	Region III	Sepak Takraw	Tournament Director
37	ERWIN P. ACORDA	Region IV-A		Asst. Tournament Directors
38	PAULO M. TABIRARA	NCR	Softball	Tournament Director
39	BERNARD GONZALES	NCR		Asst. Tournament Directors
40	LEO ANGELO A. SANCHEZ	BARMM	Swimming	Tournament Director

 **Address:** Rooms 203-204, 2nd Floor, Dormitory D,
 DepEd Central Office, Meralco Ave., Pasig City
 **Telephone No:** (02) 8687-4146
 **Email Address:** palarong.pambansa@deped.gov.ph

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41	DOMINGO SETH BOTALON	Region V		Asst. Tournament Directors
42	ALFREDO ALPIL M. CAMACHO	Region IV-B	Table Tennis	Tournament Director
43	ERIC AMISTAD	Region XI		Asst. Tournament Directors
44	HARNY TABUADA	Region VI	Arnis	Tournament Director
45	NELSON GOMEZ	Region V		Asst. Tournament Directors
46	APOLINARIO R. ALDAMA	Region III	Tennis	Tournament Director
47	RODELIO D. GAÑO	Region II		Asst. Tournament Directors
48	ARNEL HAJAN	Region IX	Volleyball	Tournament Director
49	NESTOR R. BELLO	NCR		Asst. Tournament Directors
50	ROEL T. PACIONAL	NSA	Wrestling	Tournament Director
51	GEMMA SILVERIO	NCR		Asst. Tournament Directors
52	HIDILYN DIAZ	Region IV-A	Weightlifting	Tournament Director
53	JULIUS NARANJO	Region IV-A		Asst. Tournament Directors
54	CHRISTOPHER H. LENSIG	Region IX	Wushu	Tournament Director
55	ROMELYN L. DALMACIA	Region II		Asst. Tournament Directors

Regional Tournament Directors/Managers	
(126)	Regional Tournament Directors / Managers (Seven (7) representative per region)

Palarong Pambansa Secretariat		
No.	Name	Position
1	Marivic B. Tolitol	SVEPS, OIC-PPS
2	Lemuel C. Valles	PDO III
3	Romeo B. Tuddao, Jr.	Technical Assistant III
4	Dyjay L. Alba	Technical Assistant I
5	Ma. Angela C. Ruales	Technical Assistant I
6	Luke D. Mequi	Technical Assistant I
(10) Resource Persons		
(4) Other Offices		

- 📍 **Address:** Rooms 203-204, 2nd Floor, Dormitory D, DepEd Central Office, Meralco Ave., Pasig City
- ☎ **Telephone No:** (02) 8687-4146
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Certificate No. POP 0183
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PROGRAMME OF ACTIVITIES SPORTS MANAGEMENT SEMINAR

December 7-10, 2025, I DepEd Ecotech Center, Cebu City.

DAY 0 (Dec. 7)	DAY 1 (Dec. 8)	DAY 2 (Dec. 9)	DAY 3 (Dec. 10)
8:00 AM Preparation	MANAGEMENT OF LEARNING (07:30 – 08:00 a.m.)		
	08:00 a.m. - Preliminaries 08:30 a.m. - Opening Program	Session 4: Detection and Safeguarding in Sports Speaker: TBD	Session 8: Legal and Ethical Standards in Sports Speaker: Atty. Alberto Agra President, Philippine Obstacle Sports Federation
	9:00 am UNDERSECRETARY'S HOUR		
	HEALTH BREAK (15 minutes)		
	Session 1: Leadership and Team Management Speaker: Ms. Pearl Managuelod Philippine Sports Institute	Session 5: Ethics in Sports Speaker: Mr. Aimel Abarra Philippine Sports Institute	Session 9: 2026 Palarong Pambansa Updates - Palarong Pambansa Secretariat
LUNCH (12:00 noon – 01:00 p.m.)			
01:00 p.m.–06:00 p.m. Registration and Arrival of the Participants -Palarong Pambansa Secretariat	Session 2: Disaster Preparedness and Event Continuity in Sports Speaker: Mr. Jason Keith Bonaga Asian Institute Management	Session 6: Event Management Speaker: TBD	Synthesis and Closing Program -Palarong Pambansa Secretariat
	HEALTH BREAK (15 minutes)		
	Session 3: Sports Inclusion Speaker: Mr. A.A Galicia Special Olympics Pilipinas	Session 7: Technology Proficiency Speaker: TBD	
		Session 10: Workshop: Action Plan -Palarong Pambansa Secretariat	
PIC: Officer of the Day	PIC: Officer of the Day	PIC: Officer of the Day	
Focal Persons: Mr. Efraim O. Daliwan and Ms. Babylyn R. Rabino Lead Facilitator: Ms. Maria Erika Antonio			

PROGRAMME OF ACTIVITIES
NATIONAL SEMINAR ON TOURNAMENT MANAGEMENT
December 7–10, 2025, I DepEd Ecotech Center, Cebu City.

DAY 0 (Dec. 7)	DAY 1 (Dec. 8)	DAY 2 (Dec. 9)	DAY 3 (Dec. 10)
Preparation 9:00 AM	MANAGEMENT OF LEARNING (07:30 – 08:00 a.m.)		
	08:00 a.m. – Preliminaries 08:30 a.m. – Opening Program	Session 4: Planning and Organizing Sports Tournament Speaker: TBD	Session 8: Legal and Ethical Standards in Sports Speaker: Atty. Alberto Agra <i>President, Philippine Obstacle Sports Federation</i>
	9:00 am– UNDERSECRETARY'S HOUR	Venue Selection and Management Speaker: TBD.	
	HEALTH BREAK (15 minutes)		
	Session 1: Leadership and Team Management Speaker: Ms. Pearl Managuelod Philippine Sports Institute	Session 5: Sponsorship Acquisition and Management Speaker: Mr. Carlo Sampan <i>MILO Philippines</i>	Session 9: Palarong Pambansa Updates –Palarong Pambansa Secretariat
LUNCH (12:00 noon – 01:00 p.m.)			
01:00–06:00 p.m. Registration and Arrival of the Participants –Palarong Pambansa Secretariat	Session 2: Disaster Preparedness and Event Continuity in Sports Speaker: Mr. Jason Keith Bonaga <i>Asian Institute of Management</i>	Session 6: Volunteer Coordination and Staff Management Speaker: Ms. Gina L. Cruz Youth Formation Division	Synthesis and Closing Program –Palarong Pambansa Secretariat
	HEALTH BREAK (15 minutes)		
	Session 3: Sports Inclusion Speaker: Mr. A.A Galicia <i>Special Olympics Pilipinas</i>	Session 7: Media Coverage and Public Relation Speaker: Mr. Jason Mercene <i>Public Affairs Service</i>	
	PIC: <i>Officer of the Day</i>	PIC: <i>Officer of the Day</i>	PIC: <i>Officer of the Day</i>
Focal Persons: Mr. Dyjay L. Alba and Ms. Angela C. Ruales Lead Facilitator: Mr. Romeo B. Tuddao jr			