



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



24 November 2025

Regional Memorandum
No. 884 s. 2025

**ADDENDUM TO REGIONAL MEMORANDUM NO. 685, S. 2025
ENTITLED WRITESHOP ON RESOLUTION AND
DECISION WRITING**

To: **Schools Division Superintendents**

1. This is in reference to the **Regional Memorandum No. 685 s. 2025** dated September 12, 2025, entitled **"Writeshop on Resolution and Decision Writing"**
2. Please be informed that the above-mentioned activity will be held on **December 1-5, 2025** at **SUNRISE RIDGE CORPORATION (SOLESTE SUITES)**, located at **193 Katipunan Ave., corner Rajah Matanda, Project 4, Quezon City**.
3. The new list of participants is hereby attached.
4. Other provisions of the previous Regional Memorandum are still in effect.
5. Immediate dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

	Name	Gender	Designation	Office
1	Atty. Kelvin P. Matib	M	SAO/OIC-LEGAL	Regional Office
2	Atty. Joseph A. Cabanit	M	Legal Officer III	Regional Office
3	Atty. Emmanuel Narika Felice C. Villabroza	F	Legal Officer III	Regional Office
4	Omer P. Licayao	M	SI III	Regional Office
5	Clemencia H. Minimo	F	LA II	Regional Office
8	Shiela May A. Gubat	F	ADAS I	Regional Office
7	Atty. Maria Cecilia Cabral (Ces)	F	Attorney III	Bacoor City
8	Atty. Mario Tamondong, Jr. (Tammy)	M	Attorney III	Imus City
9	Atty. Alexis Victor G. Balicas	M	Attorney III	Dasmarinas City
10	Atty. Aaron Anthony S. Labordo	M	Attorney III	General Trias City
11	Atty. Pacifico Jacinto P. Medina, Jr.	M	Attorney III	Binan City
12	Atty. Jerica Clara S. Machado-Dela Peña	F	Attorney III	Cabuyao City
13	Atty. Allison Denisse A. Lescano	F	Attorney III	Calamba City
14	Atty. Christine Ann Marie R. Alcazar-Bata	F	Attorney III	San Pablo City
15	Atty. Sheila Mae D. Laude	F	Attorney III	San Pedro City
16	Atty. Carlo June C. Tibayan	M	Attorney III	Santa Rosa City
17	Atty. Karen M. Salimo	F	Attorney III	Batangas
18	Atty. Mikko Paolo A. Perez	M	Attorney III	Batangas City
19	Atty. Lovelyn M. Atienza	F	Attorney III	Lipa City
20	Atty. Roxanne T. Laqui	F	Attorney III	Tanauan City
21	Atty. Kristian Ian Dale C. Datinguinoo	M	Attorney III	Santo Tomas City
22	Atty. Rexcia Maria B. Baldeo	F	Attorney III	Quezon
23	Atty. Ana Karmela S. Amante-Vergara	F	Attorney III	Lucena City
24	Atty. Maria Hannah D. Perez-Formento	F	Attorney III	Tayabas City
25	Atty. Ronalyn A. Erbon	F	Attorney III	Rizal
26	Atty. Charmaine J. Itable-Calizo	F	Attorney III	Antipolo City
27	Atty. Daniel V. Carpina	M	Attorney III	Cavite Province
28	Atty. Mary Grace C. Hinojosa	F	Attorney III	Laguna



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Regional Director



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