



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

17 November 2025

Regional Memorandum
No.865 s.2025

**PARTICIPATION IN THE YEAR-END CONFERENCE
AND NATIONAL PLANNING WORKSHOP ON THE
SCHOOL INFRASTRUCTURE MASTERPLAN**

To: Schools Division Superintendents

1. In reference to the DepEd Memorandum DM-OUHROD-2025-3085 dated November 5, 2025¹, this Office, through the Education Support Services Division, announces the conduct of the Year-End Conference and National Planning Workshop on the School Infrastructure Masterplan on November 23-26, 2025, for the Batch 1 participants (Luzon Cluster) at the Great Eastern Hotel, Quezon City.
2. The activity aims to:
 - a. Present, validate, and consolidate the updated masterlists for schools construction and repairs, including electrification, Gabaldon restoration, Last Mile School program, priority school health facilities, and school furniture;
 - b. Finalize and approve the School Infrastructure Masterplan 2026-2030;
 - c. Review and assess the performance of the field offices in the implementation of school infrastructure programs;
 - d. Identify implementation issues and propose solutions, process improvements, or policy refinements; and
 - e. Strengthen coordination and alignment of regional and division infrastructure priorities with the Department's overall goals and strategies.
3. Participants in this activity include Regional Director, Schools Division Superintendent, Regional Engineer, Division Engineers, DepEd Project Engineers/Architects and other personnel involved in the implementation of school infrastructure programs. The Regional Director and the Schools Division Superintendent shall be present on Day 2, November 25, 2025, while the Engineers and Architects shall be present for the whole duration of the activity.

¹ Updating of the National School Infrastructure Masterplan for 2026-2030



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Certificate No. PHP QMS
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4. The participants are requested to confirm their attendance through the link <https://tinyurl.com/EFD-YearEndandWorkshop> on or before 21 November 2025. Moreover, all are advised to bring their own maintenance medication, laptop, charger, and extension cord.
5. Enclosure No.1 provides the indicative program of activities.
6. Travel and other incidental expenses of the Regional Director, Schools Division Superintendents, Regional Engineer, and Division Engineers relative to this activity shall be charged against the local fund, while the DepEd Project Engineers/Architects travel and incidental expenses shall be charged to Basic Education Facilities Fund – Engineering and Administrative Overhead Funds subject to usual accounting and auditing rules and regulations.
7. For more information or queries, please contact Chief Eduarda M. Zapanta or Engr. Jamaica Rose G. Rolloque of Education Support Services Division at (02) 8682 – 2114 local 430.
8. Immediate dissemination and compliance with this Memorandum are highly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

Enclosure No. 1 to Regional Memorandum No. ____s, 2025

**YEAR-END CONFERENCE AND NATIONAL PLANNING WORKSHOP ON
THE SCHOOL INFRASTRUCTURE MASTERPLAN FY 2026-2030**

November 23-26, 2025 | Great Eastern Hotel, Quezon City

Batch 1 (Participating Regions: I, II, III, IV-A, IV-B, V, NCR, and CAR)

PROGRAM OUTLINE

DAY 0: November 23, 2025 (Sunday) *Batch 1*

TIME	ACTIVITY	RESOURCE PERSON	PARTICIPANTS
2:00 PM-onwards	Arrival, Registration, and Check-in of Participants	Admin	Regions 1,2,3,4A,4B,5, NCR, CAR
6:00 PM-8:00 PM	Dinner		Regional Engineers, Division Engineers, DepEd Project Engineers/Architects

DAY 1: November 24, 2025 (Monday) *Batch 1*

TIME	ACTIVITY	RESOURCE PERSON	PARTICIPANTS
6:00 AM 8:30 AM	Breakfast		Regions 1,2,3,4A, 4B,5,NCR,CAR Regional Engineers, Division Engineers, DepEd Project Engineers/Architects
8:30 AM 9:00 AM	Preliminaries - Prayer	EMCEE: King Vista Ma. Hannah Boromeo	
9:00 AM 10:30 AM	Review on existing school infrastructure programs and initiatives	Engr. Nehru Rainier Sarmiento Engr III, Area Manager	
10:30 AM 11:00 AM	Overview of the Infrastructure for Safer and Resilient Schools (ISRS) Project	Ar. Mary Kristine Segovia TA IV	
11:00 AM 12:00 PM	Open Forum	Moderator/ Facilitators	
12:00 PM 1:00 PM	Lunch Break		
1:00 PM 1:30 PM	Presentation of findings on previous Masterplan/ Masterlist	Engr. Levy Tatad TA IV, Area Manager	
1:30 PM 2:00 PM	Workshop Mechanics	Ar. Felix Villanueva Architect III, Area Manager	
2:00 PM 6:00 PM	Workshop Proper	Breakout Sessions	
6:00 PM 8:00 PM	Dinner		

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DAY 2: November 25, 2025 (Tuesday) Batch 1

TIME	ACTIVITY	RESOURCE PERSON	PARTICIPANTS
6:00 AM 8:00 AM	Breakfast		Regions 1,2,3,4A,4B,5, NCR,CAR Regional Directors, Schools Division Superintendents, Regional Engineers, Division Engineers, DepEd Project Engineers/ Architects
8:00 AM 8:30 AM	Preliminaries • Prayer and Recap		
8:30 AM 9:00 AM	Opening and Welcome Remarks	Wilfredo E. Cabral Undersecretary HRODI	
9:00 AM 9:30 AM	Objective Setting and Presentation of Program Plan	Aurelio Paulo R. Bartolome Assistant Secretary HRODI	
9:30 AM 10:30 AM	Classroom Decongestion Strategies and Reforms/ PSIP	Dr. Ronald U. Mendoza Undersecretary Strategic Management	
10:30 AM 11:30 AM	Presentation - Building Resiliency: Failures vs Good Practices	Ar. Tito Moises S. Encinas, Chief Executive Officer/ President Mohri & P.A. Associates Inc.	
11:30 AM 12:00 PM	Current Status Overview: Classroom Shortage and Buildable Spaces	Michael Oliver De Guzman Director III, EFD	
12:00 PM- 1:00 PM	Lunch Break		
1:00 PM 2:00 PM	Open Forum/ Recap of Workshop Output		
2:00 PM 3:00 PM	Presentation of Outputs and Simulation/ Best Practices	Presentation of Completed Projects and Best Practices in Project Monitoring 2-3 Regions	
3:00 PM 4:30 PM	Approval of the Masterplan		
4:30 PM 5:00 PM	Ways Forward / Closing Remarks	Engr. Marjorie Tiburcio OIC- Chief, EFD	
5:00 PM 8:00 PM	Dinner		

DAY 3: November 26, 2025 (Wednesday) Check Out for Batch 1

TIME	ACTIVITY
6:00 AM 10:00 AM	Breakfast and Checkout