



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



PPRD-RM-2025-840

06 November 2025

**Regional Memorandum**  
No. 840, s. 2025

**ACHIEVEMENT OF 100% SCHOOL SUBMISSION  
OF THE ELECTRONIC SCHOOL FORM 7  
(ESF7) FOR SY 2024-2025**

To: Schools Division Superintendents

1. In reference to Memorandum DM-OUHROD-2025-2930 (Annex 1) from the Office of the Undersecretary for Human Resource and Organizational Development (OUHROD) on the request in following up with schools that have not yet submitted or need to submit their eSF7 data for SY 2024-2025, the Division Planning Officers, as among the technical assistance providers, are requested to expedite the completion of the remaining submission and to assist school heads in ensuring compliance with the required format and data completeness. Schools that have yet to submit or have been advised to revise their files are given until **November 7, 2025**.
2. Other details relative to this can be found in the enclosed memorandum.
3. For queries, please coordinate with the BHROD-SED at (02) 8633-5397 or via [bhrod.sed@deped.gov.ph](mailto:bhrod.sed@deped.gov.ph).
4. Immediate dissemination and strict compliance with this Memorandum is earnestly desired.

**LOIDA N. NIDEA**

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07/ROP4/ROP1



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